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CITY OF LIVINGSTON

Mail to:P.O. DRAWER W
Business License Dept.
LIVINGSTON, AL 35470**APPLICATION FOR BUSINESS LICENSE****ALL FIELDS MUST BE COMPLETED****See Reverse Side for Instructions
And Further Information**City of Livingston
Due: January 1, 2012
Delq: February 15, 2012**2012
Business License Application****Application Type:** Renewal New Business Name Change Owner Change Location Change**Form of Ownership (Check One):** Sole Prop Corp LLC Partnership Professional Assoc Other _____**RDS/AlaTax Acct Number** _____ **Date Business Activity Initiated/Proposed:** _____ **Number of Employees:** _____**Legal Business Name:** _____ **FEIN/Social Security #** _____**Trade Name / DBA:** _____ (If different from legal name.)**Business Type:** Retail Wholesale Bldg Contractor Service Professional Manufacturer Rental

Other _____

Mailing Address: _____
(Street) (City) (State) (Zip)**Physical Address:** _____
(Street) (City) (State) (Zip)**Telephone:** _____
(Business) (Home) (Cell) (Fax)**Name/Phone # for Contact Person:** _____ () _____ **Title** _____**List Names of Owners(s), Partners, or Officers** (Attach Separate Sheets if Necessary)

Name	Residence Address	SSN	Title

*Police Jurisdiction: The area outside the incorporated municipality limits. Businesses physically located in the police jurisdiction are subject to purchase a business license per the municipality's ordinance at one-half the normal rate, if applicable. Please check this box if you are in the police jurisdiction.

Column	Column	Column C	Column D	Column E	Column F	Column G
Section Number	Type of License	Gross Receipts (Required)	Unit Amount (if applicable)	Flat/Base Fee	Additional Amount Due Based On Calculation	License Fee Due

Penalty Info: 15% Penalty Due February 15th plus 1% interest, Additional 15% Penalty Due March 16th plus 1% Interest per month thereafter**Issuance Fee: \$10.00****Total Due:**

H-Additional Information for determining license fee: List in Column A & B all the type(s) of business conducted. In Column C, you MUST report the applicable amount requested. Column D, only applies to those whose fee is based upon a "number" of units. Column E, list the base/flat fee. In Column F, you must report your additional amount due based upon calculation of license. Enter the sum of Column E and F in Column G. Total Column G down and include all applicable penalties and issuance fee. For a full schedule listing please visit <http://www.ci.livingston.al.us/> or you may call City Hall at 205-652-2505.

I hereby swear that the amount of capital invested or value of goods, stocks, furniture and fixtures or amount of sales or receipts as required for disclosure in order to obtain a business license has been examined by me and to the best of my knowledge is true, correct, and complete.

Date: _____ **Signature:** _____ **Title:** _____

If all information is correct, your business license will be mailed to you within 30 days of the receipt of your payment.

Please complete all areas of the form in full.

The form should be typed or printed legibly.

The form should be dated and signed by an owner, partner, or officer of the business.

The form will initiate the process for registering your business with the municipality.

If your business will have a physical location within the municipality, please use that address on the front of this form. (Complete separate forms for each physical location in the city)

This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within that city. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license.

In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process.

The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.

Should you have any questions concerning the completion of this form or the licensing and/or registration process, please call the number on the front of this form to obtain a more detailed explanation.
