

STATE MILITARY RESERVE EVALUATION OF PERFORMANCE

PART I - ADMINISTRATIVE DATA

Last Name, First Name Middle Initial	Last 4 of SSN	Grade	Position Title
Signature	Date	Unit/Activity of Assignment	Period Covered

PART II - PERFORMANCE EVALUATION

PERFORMANCE FACTORS	RATING SCALE (See reverse for instructions)						COMMENTS
1. PRODUCTIVITY	0	1	2	3	4	5	
2. QUALITY OF WORK	0	1	2	3	4	5	
3. INITIATIVE	0	1	2	3	4	5	
4. WORKING RELATIONSHIPS	0	1	2	3	4	5	
5. ADAPTABILITY	0	1	2	3	4	5	
6. JUDGMENT	0	1	2	3	4	5	
7. INTEREST IN JOB	0	1	2	3	4	5	
8. ABILITY TO WORK INDEPENDENTLY	0	1	2	3	4	5	
9. ORAL EXPRESSION	0	1	2	3	4	5	
10. WRITING ABILITY	0	1	2	3	4	5	
11. CONFIDENCE IN OWN KNOWLEDGE & ABILITY	0	1	2	3	4	5	
12. SELF IMPROVEMENT	0	1	2	3	4	5	
13. ACCEPTS RESPONSIBILITY	0	1	2	3	4	5	
14. MOTIVATES OTHERS	0	1	2	3	4	5	
*15.	0	1	2	3	4	5	
GROSS TOTAL ALL COLUMNS:							

* Other performance factors directly related to the individual's position.

** Divide by number of rated elements x 10 = Evaluation Score _____ : _____ x 10 = _____
Evaluation Score

RATER COMMENTS

REVIEWERS COMMENTS

RATER - PRINT NAME	SIGNATURE	TITLE	DATE
REVIEWER - PRINT NAME	SIGNATURE	TITLE	DATE