State of Wisconsin
Department of Administration
Document Sales and Distribution
4622 University Ave.
Madison, WI 53705-2156
DOADocumentSalesInformation@wisconsin.gov

DOA-3330

Document Sales Order

Ordered By:

Name _____

Organization's Name _____

Cert # _____

Street Address _____

P. O. Box _____

City, State and ZIP + 4 _____

Daytime Telephone ( )

E-mail Address _____

To Order and/or for further Information please call:
(608) 266-3358 or Long Distance: 1-800-DOC SALE (362-7253)

FAX: (608) 261-8150

Check or Money Order must be made payable to:
WI Department of Administration

Open Monday through Friday, 7:45 am to 4:30 p.m.
Inter-D Address: Document Sales
4622 University Ave
(Madison Area Only)

Stock Number	Quantity	Description	Item Price	Total
SBD10445		RWP Certificate of Compliance Stamp (Single)	$43.00	
		RWP Certificate of Compliance Stamp (5 Pack)	$203.00	
		RWP Certificate of Compliance Stamp (10 Pack)	$403.00	
		RWP Certificate of Compliance Stamp (25 Pack)	$1,003.00	
Item above are Tax Exempt		**Non Taxable Items Subtotal**		
SBD7114A		RWP Certificate of Compliance Forms (25 Pack)	$7.00	
SBD7313A		RWP Field Inspection Report Forms (25 Pack)	$7.00	
SBD7366		Informational Brochure for Buyers and Sellers of Rental Properties (25 Pack)	$7.00	

Subtotal	
Add 5% state sales tax (WI Residents Only)	
Add 0.5% WI county sales tax (if applicable)	
Add 0.1% or 0.5% stadium tax (if applicable)	
Add $2.50 Credit Card Processing Fee (if applicable)	
Total	

Your order is subject to return if there are errors on the order form and/or an incorrect amount due was submitted. Please call for assistance at (608) 266-3358.

State Government Customers Only

General Services Billing Information

Customer Use Code	
Optional Data	
Optional Order Number	

Authorized Signature:

Credit Card Customers Only

- Orders by phone are accepted when purchases are made with VISA or MasterCard
- Include credit card account number, signature, and credit card expiration date.

☐ MasterCard ☐ VISA

Credit Card Number

Expiration Date (mm/dd/ccyy)

Signature

For Office Use Only

Date (mm/dd/ccyy)	CSR
Order No.	Customer No.
Approval No.	New Exp. Date (mm/dd/ccyy)
Amount Paid	

Payment Type ☐ CA ☐ CH ☐ V/MC ☐ GSBS ☐ FR

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