

**TEXAS WORKFORCE COMMISSION**  
**Career Schools and Colleges**  
Representative Registration Application

<b>TWC USE ONLY</b>
Receipt # _____
Fee Paid _____
Date Paid _____
Initialed by _____

**Instructions:** A separate application and fee are required for each applicant **at each location** and fees are non-refundable. Please complete each item fully. **If money is required with this submission, please make checks payable to TWC Career Schools and Colleges and mail (with Fee Sheet PS-186) to Texas Workforce Commission, Career Schools and Colleges - Controller, 101 East 15th Street, Austin, Texas 78778-0001.** If no money is enclosed, mail to Texas Workforce Commission, Career Schools and Colleges, 101 East 15th Street, Austin, Texas 78778-0001.

**Check one:**

Original (\$90.00)

Chg. School Name /Address (\$15.00)

Chg. Rep. Name/Address (\$15.00)

Authority for Data Collection:  
*Texas Education Code Section 132.059*

Planned Use of Data: Provide specific information on which to base approval of a representative.

School #S \_\_\_\_\_ School Name \_\_\_\_\_

Phone \_\_\_\_\_ School Toll-Free # \_\_\_\_\_ School FAX \_\_\_\_\_

School Location (physical address) \_\_\_\_\_

School Mailing Address \_\_\_\_\_

School E-mail Address \_\_\_\_\_

Today's Date (mm/dd/yyyy) \_\_\_\_\_ School Director \_\_\_\_\_

1. \_\_\_\_\_  
Applicant's Legal Name

2. \_\_\_\_\_  
Permanent Residence Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Residence Phone Number

\_\_\_\_\_  
Social Security No.

\_\_\_\_\_  
Date of Birth (mm/dd/yyyy)

3. \_\_\_\_\_  
Business Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Business Phone Number

4. Have you ever been convicted of a violation of any law excluding a minor traffic violation? Yes  No   
If "Yes" answered, complete form PS-014B

5. Will you have duties at the school you represent other than soliciting prospective students? Yes  No   
If yes, briefly describe these duties:

6. Have you ever had a permit to solicit or sell courses of instruction in any state other than Texas? Yes  No   
If yes, give name of state, address of agency granting permit, date and name of school represented:

