

# PERSONNEL SECURITY SCREENING QUESTIONNAIRE

Name \_\_\_\_\_ DOB \_\_\_\_\_ NRD: \_\_\_\_\_ Date \_\_\_\_\_

## PERSONNEL SECURITY SCREENING QUESTIONNAIRE PRE SCREENING INTERVIEW

1. The purpose of this interview is to assist in determining your acceptability for nomination and further processing for access to secret and controlled information. You will be given the same Privacy Act advisement as was provided with the Questionnaire for National Security Positions (SF86). Questions asked during the course of this interview are of a personal nature. The interview provides an opportunity for you to present additional, pertinent information to that on the SF86. The pre-nomination interview protocol has been designed as a guide for the interviewer to obtain and record this supplementary information and to determine your eligibility for Navy ratings and programs that require a security clearance.

2. The Privacy Act of 1974 requires that you be told the following:

a. Executive Orders 10450, Security Requirements for Government Employees, and 12065, National Security Information, are the authorities for soliciting the information to be requested during the interview. Executive Orders 9497, numbering Systems for Federal Accounts Relating to Individual Persons, is also applicable since you are asked to provide your Social Security Number.

b. You are advised of your rights under the Fifth Amendment to the U.S. Constitution/Article 31 of the Uniform Code of Military Justice. Disclosure of information is voluntary, you need not answer any question. You may not be compelled to incriminate yourself or respond to a question whose answer might tend to incriminate you. You may consult an attorney. You may suspend or terminate the interview at any time. However, if you refuse to be interviewed or decline to provide information in response to specific, pertinent questions, the interview will be terminated and you will not be eligible to fill a position requiring access to secret or controlled information.

c. All information developed during the course of the interview shall be maintained in personnel security channels and made available only to those authorities who have a need-to-know in connection with the processing of your nomination for duties requiring access to secret or controlled information, or as otherwise authorized by Executive Order of statute.

3. You are reminded that a knowing and willful false statement on the SF86 can be punished by fine or imprisonment, or both. The interviewer will determine your acceptability for nomination to duties requiring access to secret and controlled information.

I understand the purpose of the interview. I have been advised of my rights as stated in paragraph 2b, above:

\_\_\_\_\_  
DOB \_\_\_\_\_ Date \_\_\_\_\_

Signature of Nominee

# PERSONNEL SECURITY SCREENING QUESTIONNAIRE

Name \_\_\_\_\_ DOB \_\_\_\_\_ NRD: \_\_\_\_\_ Date \_\_\_\_\_

## INTRODUCTION

You are here today because you either enlisted with a guaranteed skills job or are being considered for one because of your qualifications. Since these jobs involve matters of national security, it is imperative that you answer the questions on this questionnaire honestly. Your answers to these questions will determine how extensive your interview will be when you are called.

## PERSONAL INFORMATION

	Yes	No
1. Are you, any of your family members and/or anyone you have lived with, not a citizen of the U.S.?	<input type="radio"/>	<input type="radio"/>
2. Were any of your family members born outside the U.S.? Does not include births abroad of U.S. parents.	<input type="radio"/>	<input type="radio"/>
3. Do you have any friends, relatives or know persons who are U.S. citizens that live outside of the U.S.?	<input type="radio"/>	<input type="radio"/>
4. Do you or any family members maintain or claim dual citizenship with a country other than the U.S.?	<input type="radio"/>	<input type="radio"/>
5. Have you ever traveled outside of the U.S., including Canada or Mexico, for any purpose?	<input type="radio"/>	<input type="radio"/>
6. Do you have any friends or relatives that are involved in any criminal misdemeanor and felony activities?	<input type="radio"/>	<input type="radio"/>
7. Do you have any friends or relatives that are presently in jail, prison, parole or probation?	<input type="radio"/>	<input type="radio"/>
8. Have you ever been rejected by any branch of the armed forces for enlistment or affiliation due to any reason other than medical?	<input type="radio"/>	<input type="radio"/>
9. Have you ever been charged or punished under the UCMJ, received non-judicial punishment, been convicted by a military court, investigated by a military agency, relieved of duties or had adverse entries in your service record or on your evaluations or recruit hard card?	<input type="radio"/>	<input type="radio"/>
10. Have you ever been fired from a job?	<input type="radio"/>	<input type="radio"/>
11. Have you ever left a job under other than favorable conditions (left due to allegations of misconduct or bad performance)?	<input type="radio"/>	<input type="radio"/>
12. During high school or college, were you ever suspended, expelled, or disciplined for any reason?	<input type="radio"/>	<input type="radio"/>
13. Have you ever had any bills turned over to a collection agency?	<input type="radio"/>	<input type="radio"/>
14. Have you ever paid a bill more than 30 days late or not at all?	<input type="radio"/>	<input type="radio"/>
15. Have you ever bounced a check, overdrawn your debit card, had a credit card recalled, anything repossessed or voluntarily surrendered to a creditor?	<input type="radio"/>	<input type="radio"/>
16. Have you ever filed for bankruptcy?	<input type="radio"/>	<input type="radio"/>
17. Have you ever had debt judgments or liens filed against you?	<input type="radio"/>	<input type="radio"/>
18. Do you owe any individual or persons money, for any reason?	<input type="radio"/>	<input type="radio"/>
19. Does your monthly payment debt (i.e. credit cards, car payments, insurance, medical bills, record/health/book clubs, etc.) exceed 50 percent of your monthly income?	<input type="radio"/>	<input type="radio"/>
20. Have you ever received an Other Than Honorable discharge from any branch of the military?	<input type="radio"/>	<input type="radio"/>
21. Have you ever shoplifted or stolen anything, whether charged or not?	<input type="radio"/>	<input type="radio"/>
22. Have you ever been charged with or convicted of a felony, misdemeanor, or any offense other than traffic violations (whether the charges were dropped or not)?	<input type="radio"/>	<input type="radio"/>
23. Are there any charges pending against you now?	<input type="radio"/>	<input type="radio"/>
24. Have you ever used, bought, sold, grown, manufactured or possessed marijuana?	<input type="radio"/>	<input type="radio"/>
25. Have you ever used, possessed or experimented with any type of controlled substance, narcotic or drug, other than marijuana?	<input type="radio"/>	<input type="radio"/>
26. Have you ever taken someone else's prescription medication.	<input type="radio"/>	<input type="radio"/>
27. Have you ever been convicted of an alcohol related offense?	<input type="radio"/>	<input type="radio"/>
28. Have you ever been told to enter, or have you ever been in an alcohol or drug program?	<input type="radio"/>	<input type="radio"/>

# PERSONNEL SECURITY SCREENING QUESTIONNAIRE

Name \_\_\_\_\_ DOB \_\_\_\_\_ NRD: \_\_\_\_\_ Date \_\_\_\_\_

## PERSONAL INFORMATION (CONT)

	Yes	No
29. Have you ever been arrested, cited, fired, or reprimanded because of your use of alcohol?	<input type="radio"/>	<input type="radio"/>
30. Have you ever been seen by or consulted with a mental health professional, counselor, psychologist or psychiatrist for any reason?	<input type="radio"/>	<input type="radio"/>
31. Have you ever been hypnotized?	<input type="radio"/>	<input type="radio"/>
32. Have you ever suffered from dizziness, loss of consciousness, blackouts, been knocked out, fainted, or had any head injuries?	<input type="radio"/>	<input type="radio"/>
33. Have you ever had serious thoughts about suicide or have you attempted suicide?	<input type="radio"/>	<input type="radio"/>
34. Have you ever been treated for anxiety, depression or stress?	<input type="radio"/>	<input type="radio"/>
35. Have you ever been involved in any deviant sexual behavior?	<input type="radio"/>	<input type="radio"/>
36. Have you ever destroyed or vandalized any property or possessions of others?	<input type="radio"/>	<input type="radio"/>
37. Have you ever been charged or convicted of a firearms, weapons, or explosives offense?	<input type="radio"/>	<input type="radio"/>
38. Have you ever done anything in your lifetime someone might blackmail you with, such as engaged in extra-marital affairs, undetected theft, fraud, embezzlement, etc.?	<input type="radio"/>	<input type="radio"/>
39. Has anyone at anytime told you or suggested that you withhold or not reveal any information about yourself?	<input type="radio"/>	<input type="radio"/>
40. Is there anything that we have not asked you or that you have not told us that could possibly come up during an investigation that could cause you a problem?	<input type="radio"/>	<input type="radio"/>

**ALL "YES" ANSWERS MUST BE EXPLAINED IN DETAIL IN THIS SECTION.**

**The answers I have provided are true, complete, and correct to the best of my knowledge and belief. I have not intentionally provided any incorrect or misleading information.**

\_\_\_\_\_  
Signature



## PERSONNEL SECURITY SCREENING QUESTIONNAIRE

Name \_\_\_\_\_ DOB \_\_\_\_\_ NRD: \_\_\_\_\_ Date \_\_\_\_\_

### FINANCIAL STATEMENT

This form is to be completed by all candidates who require an eligibility interview for an SSBI or entry into a rating/program that requires a security clearance.

Recruiter \_\_\_\_\_ Classifier \_\_\_\_\_ District \_\_\_\_\_ MEPS \_\_\_\_\_

		Yes	No
42. Have you filed federal income tax returns every year that you worked and should have filed a return?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If No, Explain <input style="width: 65%; height: 20px;" type="text"/>			
43. Have you filed state income tax returns every year that you worked and should have filed a return (provided the state you are from has a state tax)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If No, Explain <input style="width: 65%; height: 20px;" type="text"/>			
44. Do you have overdue federal and/or state taxes from past years?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If yes, list

Amount Owed	Status	Year Owed	To What Agency

45. List any amounts owed to anyone including, but not limited to, banks, credit unions, stores, schools, charge cards, utilities, landlords, personal loans, student loans, debt-consolidation loans, etc. (Do not list your savings and/or checking account or insurance payments.)

Full Name of Financial Institute (company)	Balance on Account	Monthly Payment	Date of Most Recent Payment

**The answers I have provided are true, complete, and correct to the best of my knowledge and belief. I have not intentionally provided any incorrect or misleading information.**

\_\_\_\_\_  
Signature

**PERSONNEL SECURITY SCREENING QUESTIONNAIRE**

Name \_\_\_\_\_ DOB \_\_\_\_\_ NRD: \_\_\_\_\_ Date \_\_\_\_\_

**FINANCIAL STATEMENT (CONT)**

	Yes	No
46. Have you ever filed or declared bankruptcy? If yes, show type, court where filed, amount involved and/or status of debts. <input type="text"/>	<input type="radio"/>	<input type="radio"/>
47. Have you ever had anything repossessed or have you ever voluntarily surrendered any item? If yes, describe item involved, date of repossession/surrender, monthly payment, balanced owed, and number of months behind when repossessed/surrendered. <input type="text"/>	<input type="radio"/>	<input type="radio"/>
48. Have you ever had any debts turned over to a collection agency? If yes, show account number, agency name, location, balance, months behind when debt assigned to collection agency, and current amount owed. <input type="text"/>	<input type="radio"/>	<input type="radio"/>

**I certify that the above is a true statement of my financial status.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

