

# **WRITING CENTER ADVANCED TUTOR PEER EVALUATION FORM**

DATE: \_\_\_\_\_

CONSULTANT: \_\_\_\_\_

OBSERVER: \_\_\_\_\_

Rate the consultant on her/his performance in the following areas. The ratings, from highest to lowest, are “Superior,” “Adequate,” or “Needs Improvement.” Circle one.

1. The consultant greeted the client and demonstrated concern and friendliness throughout the session.

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

2. The consultant made a real effort to let the client set the agenda and to give the client responsibility for making his/her own decisions.

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

3. The consultant addressed higher order concerns (ideas and organization) before addressing questions of style and mechanics.

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

4. The consultant asked open-ended questions when possible, rather than “laying down the law to the client.”

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

5. At the end of the session, the consultant asked the client to articulate what specific areas she/he planned to work on next.

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

6. The consultant’s advice seemed accurate.

**SUPERIOR**

**ADEQUATE**

**NEEDS IMPROVEMENT**

I was impressed by the following in the tutor’s work:

To improve, the tutor might want to try the following: