

4.14 Does your spouse/partner currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box >>>>

Yes No If 'No', please provide full details of where your spouse currently lives.

4.17 Please provide full details for each of your dependant children >>>>>>>>>>

Name	Date of Birth

4.19 Please list any of your children who will be travelling with you to the UK? >>>>

4.21 If yes please provide full details about the child/children

Full Name, Date of Birth, Passport Number, Address, Place of Birth, Nationality, Your Relationship to Child, Your Relationship to their Parents

4.15 Will your spouse/partner be travelling with you?

Put a cross (x) in the relevant box

Yes No

4.16 Do you have any children? Put a cross (x) in the relevant box

Yes No If 'No', please go to question 4.20

4.18 Do all your children currently live with you at the address given in Question 3.1? Put a cross (x) in the relevant box

Yes No If 'No', please provide full details of where your children currently live.

4.20 Will any other children be travelling with you?

Put a cross (x) in the relevant box

Yes If 'Yes' go to 4.21 No If 'No' go to Part 5.

Please note: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

Part 5 Finances and Employment Read Guidance, Part 5

TO BE COMPLETED BY ALL APPLICANTS - Dependent children should enter parents' details.

5.1 What are your current personal circumstances? Put a cross (x) in the relevant box

Employed full time, please go to 5.2

Employed part-time, please go to 5.2

Self-employed, please go to 5.2

Unemployed, please go to 5.9

Student, please give details of the course and institution you attend in the box provided; then go to 5.2

Retired, please go to 5.9

Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9

Other, please give details, then go to 5.2

Employment

5.2 What is your present work or job or occupation? >>>>>>

If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please go to 5.9.

5.3 What is the name of the company or organisation you work for? >>

5.4 When did you start this job? >>

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6.2 Have you travelled outside your country of residence, excluding to the UK, in the last 10 years?

Yes No If 'Yes' please provide details of these trips

Put a cross (x) in the relevant box

Date	Destination	Purpose	Duration

6.3 Have you ever been refused a visa for any country, including the UK?

Yes No If 'Yes' please provide full details

Put a cross (x) in the relevant box

Date	Country	Reason	Reference number (for UK)

6.4 Have you been granted any UK visas in the last 10 years?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Purpose	Duration	Reference number

6.5 Have you been refused entry on arrival to the UK in the last 10 years?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason	Reference number

6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Reason	Reference number (for UK)

6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

6.8 Do you have a UK National Insurance number?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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6.9 Do you have any criminal convictions either in the UK or overseas (you must include spent and unspent convictions as well as traffic offences)?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Offence	Sentence

6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?

Yes No If 'Yes' please provide details

Put a cross (x) in the relevant box

Date	Country	Offence

8.30 Has your financial sponsor sponsored anyone else >>>> wishing to enter or remain in the UK (including visa applicants) in the last 5 years? Put a cross (x) in the relevant box

Yes No If 'Yes' please provide full details of these people

Full name	Date of birth	Financial Commitment
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8.31 Do they still sponsor these people? Put a cross (x) in the relevant box

Yes No If 'No' when did the sponsorship stop? >>>>>>>

8.32 Do you have any friends or family in the UK? >>>>>>>>>>> (Definition of 'family member' can be found in the guidance notes) Put a cross (x) in the relevant box

Yes No If 'Yes' please provide details

Full name	Nationality	Address	Telephone Number	Exact Relationship
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REMINDER: If the main purpose of your visit is to visit family then you should have completed VAF 1B

8.33 Do you intend to visit any of these family members? Put a cross (x) in the relevant box

Yes No

Part 9 Additional Information Read Guidance, Part 9

9.1 Is there any other information you wish to be considered as part of your application?

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit. Further guidance on supporting documents can be found on the UKBA web pages.

Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.

Advisory:

To know your Customs obligations when travelling to the UK, please consult Notice 1, found at www.hmrc.gov.uk.

8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

Please provide evidence of your immigration status if you are not a national in the country where you are applying, e.g. a residence permit, visa, green card.

8.2 Are you travelling with anyone?

Answer Yes/No. Please provide the full name, date of birth and nationality of the people you are travelling with. If you are travelling in a large group please just give the details of the group leader.

8.3 Do they already have a visa for the UK?

Answer Yes/No/They don't need one.

Your studies

8.4 Have you been enrolled or unconditionally accepted on a course of study in the UK?

Answer Yes/No. Please provide documentary evidence to support this i.e. a letter from the school or university.

8.5 Name of the course you will study?

Please state the subject and course you will study.

8.6 What do you expect to gain from the course (e.g. what qualification or certificate will you get?)

Please provide details as requested.

8.7 When does the course begin?

In the DD/MM/YYYY format.

8.8 When does the course end?

In the DD/MM/YYYY format.

8.9 Name and full address of the institution

Include the name, full address and postal code of the institution you intend to study at.

8.10 Email address of institution where you will study

Please provide the email address/website of the institution you will study at in the UK.

8.11 What do you hope to do when you have finished all your studies and your visit to the UK?

Please provide details as requested.

8.12 Have you studied in the UK before?

Answer Yes/No. If yes, provide details of where you have studied in the UK before. Include the name of the institution, address, course studied, qualifications gained and dates you studied there.

Financing your studies

8.13 Is your accommodation provided as part of your course?

Please provide either the name, full address and telephone number of the accommodation officer at the institution you intend to study at or the full address of where you will be staying.

8.14 What is the total cost of the course?

Please provide details of the costs of all of the following:

- **Travel to and from the UK**
- **Fees**
- **Accommodation** (if included in the fees please state this)
- **Living expenses** (if meals are included in the fees please specify what meals and then tell us what other expenses you will incur)

Please give details. Please state which currency e.g. US Dollars or UK Pounds Sterling.

8.15 Have any of these costs already been paid?

Answer Yes/No. Please state what amount you have paid and explain what it has been paid for.

8.16 Who will pay for your course fees?

Please tell us who will pay for your course fees. If you are paying the fees yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

8.17 Who will pay for your travel to the UK?

Please tell us who will pay for your travel to the UK. If you are paying for your travel yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

8.18 Who will pay for your expenses such as accommodation and food?

Please tell us who will pay for your expenses such as accommodation and food. If you are funding yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this.

8.19 Please provide details of your financial sponsor(s).

If you are funding yourself state 'Self funding' and go to Part 9. If you are being funded by a corporate sponsor/charity please supply a name and contact details for this sponsor. If you are funded by a private individual(s), e.g. your parents, please give the full name, date of birth, nationality, full address and contact telephone numbers.

8.20 Why are they funding your studies?

Please explain why they are paying for all or part of your studies.

8.21 Have they set aside specific money for your studies?

Please state how much money has been set aside for you and in which currency e.g. US Dollars or UK Pounds Sterling.

8.22 Is your financial sponsor in the UK?

Answer Yes/No. If your sponsor(s) are in the UK please give details of their permission to stay in the UK. Please provide supporting evidence of this by supplying a copy of their bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK.

8.23 What is your exact relationship to your financial sponsor?

Please provide details of your exact relationship to your sponsor, e.g. father/mother's sister/friend etc...

8.24 What is your financial sponsor's occupation or source of income?

Please provide details of where your sponsor's money comes from e.g. their job title, money received from investments.

8.25 What is your financial sponsor's monthly income after tax?

Please provide details of your sponsor's monthly salary after any money has been deducted e.g. tax, pension contributions.

8.26 Do they have any savings or other readily available money e.g. income from stocks and shares? Please provide details

This must be related to money that your financial sponsor has in his/her direct control and not from a business account for any company that they are involved with. Please state currency e.g. US Dollars or UK Pounds Sterling.

8.27 How much money will they give you?

Please state currency e.g. US Dollars or UK Pounds Sterling.

If you have more than one financial sponsor please provide full details of each. If you require more space please use Part 9 – Additional Information.

8.28 What family does your financial sponsor have e.g. spouse, dependent children or other dependent relatives (parents, parent-in-law)?

This is only dependent family members, that is anyone that lives in the same household or relies on your financial sponsor for support.

8.29 How much of your financial sponsor's money is spent on his/her dependants?

Please state how much money your financial sponsor pays out every month to support his/her dependants.

8.30 Has your financial sponsor sponsored anyone else wishing to enter or remain in the UK (including visa applicants) in the last 5 years?

Answer Yes/No. You should provide full details of these people including their names, dates of birth and details of the financial commitment your financial sponsor has made to them.

8.31 Do they still sponsor these people?

Answer Yes/No. If No, please enter date when the sponsorship ended.

8.32 Do you have any friends or family in the UK?

Answer Yes/No. If 'Yes', please provide the full name, nationality, address, telephone number, their permission to stay in the UK and explain how they are related to you e.g. "My mother's brother's son"

Definition of a family member

A "member of the applicant's family" is any of the following persons

- (a) the applicant's spouse, father, mother, son, daughter, grandfather, grandmother, grandson, granddaughter, brother, sister, uncle, aunt, nephew, niece or first cousin; (NB: "first cousin" means, in relation to a person, the son or daughter of his uncle or aunt);
- (b) the father, mother, brother or sister of the applicant's spouse;
- (c) the spouse of the applicant's son or daughter;
- (d) the applicant's stepfather, stepmother, stepson, stepdaughter, stepbrother or stepsister; or
- (e) a person with whom the applicant has lived as a member of an unmarried couple for at least two of the three years before the day on which his application for entry clearance was made.

In addition:

- Children adopted under an adoption order recognised in UK law are treated as if they are the natural children of the adoptive parents; and,
- The Immigration Appeals (Family Visitor) Regulations 2003 pre-date The Civil Partnership Act (2004). Civil partners are considered "a member of the applicant's family" in the same way as a spouse for the purposes of the Family Visitor Regulations

Reminder:

If the main purpose of your visit is to visit family then you should have completed VAF 1B

8.33 Do you intend to visit any of these family members?

Answer Yes/No