

## WESTERN CAPE EDUCATION DEPARTMENT

## CEMIS: NEW REGISTRATION FORM



Please note that this form must be completed for all NEW learner registrations (learners that are NOT CURRENTLY registered in the CEMIS). The form must be signed by the parent/guardian and the principal. It is important to collect learner information in terms of gender, race and disability in order to track the extent to which **EQUITY** and **ACCESS** are being addressed.

Please observe the following strictly:

- The form must be completed by an official, parent or guardian, not the learner.
- Race, gender, social grant and disability detail should be collected with sensitivity from the parent/guardian.

1. Surname											
2. First name											
3. Second and third name											
4. Learner's Identity Number					If the identity number is not available, apply to Home Affairs immediately.						
** Is the learner an immigrant? 1=yes; 2=no		Year		Month		Day		6. Learner's race: 1=black/african; 2=coloured; 3=Indian/Asian; 4=white; 5=not applicable			
5. Date of birth					7. Learner's gender: 1=male; 2=female						
8a. Street number or write Plot / Farm / Flat					8b. Name of street/ plot / farm / flat						
8c. Suburb / Address line 2											
8d. Town / Address line 3											
8e. Postal code					** Telephone code and number or cellular phone number						
9. Learner's parents deceased: 1=only mother deceased; 2=only father deceased; 3=both parents deceased; 4=both parents alive; 5=unknown											
10. Is it the first time the learner has registered at a school in the Western Cape Province? 1=yes; 2=no; 3= comes from independent/private school					11. In which province or country did the learner attend school LAST year?: 1=Western Cape; 2=Free State; 3=Gauteng; 4=KwaZulu-Natal; 5=Limpopo/Northern Province; 6=Mpumalanga; 7=Northern Cape; 8=North-West Province; 9=Eastern Cape; 10=Other country; specify below; 11= Not in school						
12. Learner's grade this year: 1=Pre-GrR; 2=GrR; 3=Gr1; 4=Gr2; 5=Gr3; 6=Gr4; 7=Gr5; 8=Gr6; 9=Gr7; 10=Gr8; 11=Gr9; 12=Gr10; 13=Gr11; 14=Gr12; 15=Special Grade 7; 16=Special Grade 8; 17=Special Grade 9; 18=Infant Phase; 19=Junior Phase; 20=Intermediate Phase; 21=Senior Phase; 22=Vocational phase; 23=ABET Level 1; 24=ABET Level 2; 25=ABET Level 3; 26=ABET Level 4; 27=N1; 28=N2; 29=N3; 30=N4; 31=N5; 32=N6; 33=NIC; 34=NSC; 35=LESEN Unit											
13. If the learner is in a Pre-GrR or GrR class, is it a STATE or SGB/R3 funded class? 1= State; 2=SGB/R3;											
14. In which class is the learner this year? E.g. 3c or 12a											
15. Did the learner attend any school last year? 1=yes; 2=no					16. Is the learner a hostel boarder this year? 1=yes; 2=no						
17. Is the learner registered for a social grant? 1=yes; 2=no					18. Does the learner receive a social grant? 1=yes; 2=no						
19. Did the learner attend any formal or non-formal pre-primary programmes LAST year? (Only applies to Gr1 first time enrolments) 1=yes; 2=no					20. Does the learner benefit from the Primary School Nutrition Programme (PSNP)? 1=yes; 2=no						
21. Is the learner 1=mainstream; 2=LESEN in unit class; 3=LESEN in mainstream; 4=in a LESEN school?											
22. Learner according to disability (leave blank if no disability) 2=deaf; 3=hard of hearing; 4=blind; 5=partially sighted; 7=cerebral palsy; 8=specific learning disabled; 9=behavioural disorder; 10=mild/moderate intellectually disabled; 11=severely intellectually disabled; 12=physically disabled; 13=autistic spectrum disorder; 14=epilepsy; 15=attention deficit disorder with hyperactivity; 16=none; 17=attention deficit disorder without hyperactivity											
Primary disability		Secondary disabilities (This field is only to be completed if the learner has more than one disability)		Sec. Dis. 1		Sec. Dis. 2		Sec. Dis. 3		Sec. Dis. 4	
23. Learner's home language: 1=Afrikaans; 2=English; 3=Xhosa; 4=Swati; 5=Ndebele; 6=Zulu; 7=Sotho; 8=Pedi; 9=Tswana; 10=Venda; 11=Tsonga; 12=Sign Language; 13=Other: specify below											
24. Learner's language of teaching: 1=Afrikaans; 2=English; 3=Xhosa; 4=Swati; 5=Ndebele; 6=Zulu; 7=Sotho; 8=Pedi; 9=Tswana; 10=Venda; 11=Tsonga; 12=Sign Language; 13=Other: specify below											
25. Learner's preferred language/Certificate language: 1=Afrikaans; 2=English; 3=Xhosa; 4=Swati; 5=Ndebele; 6=Zulu; 7=Sotho; 8=Pedi; 9=Tswana; 10=Venda; 11=Tsonga; 12=Sign Language; 13=Other: specify below											

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