

REQUEST AND AUTHORIZATION FOR TDY TRAVEL OF DOD PERSONNEL <i>(Reference: Joint Travel Regulations (JTR), Chapter 3) (Read Privacy Act Statement on back before completing form.)</i>										1. DATE OF REQUEST (YYYYMMDD) Today	
REQUEST FOR OFFICIAL TRAVEL											
2. NAME <i>(Last, First, Middle Initial)</i> Soldier Info				3. SOCIAL SECURITY NUMBER Soldier Info			4. POSITION TITLE AND GRADE/RATING Soldier Info				
5. LOCATION OF PERMANENT DUTY STATION (PDS) Fort Bragg, NC 28310						6. ORGANIZATIONAL ELEMENT Soldier's Unit			7. DUTY PHONE NUMBER <i>(Include Area Code)</i> Soldier Info		
8. TYPE OF AUTHORIZATION TDY		9. TDY PURPOSE <i>(See JTR, Appendix H)</i> POAS - Start Date:			10a. APPROX. NO. OF TDY DAYS <i>(Including travel time)</i> 10			b. PROCEED DATE (YYYYMMDD) report date			
11. ITINERARY <input type="checkbox"/> VARIATION AUTHORIZED From: Soldier's Unit To: United States Army John F. Kennedy Special Warfare Center and School, POAS Assessment and Selection Company And Return To: Soldier's Unit											
12. TRANSPORTATION MODE											
a. COMMERCIAL				b. GOVERNMENT			c. LOCAL TRANSPORTATION				
RAIL	AIR	BUS	SHIP	AIR	VEHICLE	SHIP	CAR RENTAL	TAXI	OTHER	PRIVATELY OWNED CONVEYANCE <i>(Check one)</i>	
									X	RATE PER MILE: _____	
<input type="checkbox"/> AS DETERMINED BY APPROPRIATE TRANSPORTATION OFFICER <i>(Overseas Travel only)</i>										<input type="checkbox"/> ADVANTAGEOUS TO THE GOVERNMENT MILEAGE REIMBURSEMENT AND PER DIEM IS LIMITED TO CONSTRUCTED COST OF COMMON CARRIER TRANSPORTATION AND PER DIEM AS DETERMINED AND TRAVEL TIME AS LIMITED PER JTR	
13. <input type="checkbox"/> a. PER DIEM AUTHORIZED IN ACCORDANCE WITH JTR. <input type="checkbox"/> b. OTHER RATE OF PER DIEM <i>(Specify)</i>											
14. ESTIMATED COST										15. ADVANCE AUTHORIZED	
a. PER DIEM \$ 0.00		b. TRAVEL \$ 0.00			c. OTHER \$ 0.00		d. TOTAL \$ 0.00			\$ 0.00	
16. REMARKS <i>(Use this space for special requirements, leave, excess baggage, accommodations, registration fees, etc.)</i> This is a no cost TDY. You are attached for duty, rations, administrative(less 201 file), and UCMJ purposes. You will remain attached until completion of the course or otherwise released by CDR, USAJFKSWC. Government meals and lodging are provided at no cost. Original Physical MUST accompany Soldier when in-processing for POAS. Soldiers attending POAS do not incur an additional service obligation. Use of Privately Owned Vehicle (POV) is not authorized; there is no parking available and security of POV's is not available. You are to proceed on temporary duty as directed and return to your permanent duty station upon completion. Authority is AR 614-200, Chapter 5. Soldiers scheduled to attend POAS will not be deferred, deleted or otherwise prevented from attending the scheduled training. Soldier will report to BLDG d-3915, 2910 Ardennes Street, Fort Bragg, NC 28310 NLT xxxx on dd mmm yyyy. Staff Duty phone number is (910) 432-2332 or DSN 239.											
17. TRAVEL-REQUESTING OFFICIAL <i>(Title and signature)</i> Soldier's Schools NCO or S1						18. TRAVEL-APPROVING/DIRECTING OFFICIAL <i>(Title and signature)</i> Soldier's Schools NCO or S1					
AUTHORIZATION											
19. ACCOUNTING CITATION											
20. AUTHORIZING/ORDER-ISSUING OFFICIAL <i>(Title and signature)</i>									21. DATE ISSUED (YYYYMMDD)		
									22. TRAVEL AUTHORIZATION NUMBER		

PRIVACY ACT STATEMENT

(5 U.S.C. 552a)

AUTHORITY: 5 U.S.C. §§5701, 5702, and E.O. 9397.

PRINCIPAL PURPOSE(S): Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers.

ROUTINE USE(S): None.

DISCLOSURE: Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.

16. REMARKS *(Continued) (Use this space for special requirements, leave, excess baggage, accommodations, registration fees, etc.)*