



Riverside County Department of Public Social Services – Children’s Services
Placement Packet Document Inventory Sheet – DPSS 3809

(Left Side of Packet)

Documents to Review with Caregiver

- PUB 132 The Child Abuse and Neglect Reporting Law (Eng. & Span.)
- PUB 395 You Have Rights Too! (Eng.)
- PUB 13 Your Rights under California Welfare Programs (Eng., Span., & 14 other languages)
- DPSS 3373A The Complaint Process (Eng. & Span.)
- DPSS 3373 Resolving Grievances
- DPSS 3694 Caregiver Incident Report
- DPSS 3566 Instructions for JV-290
- JV-290 Caregiver Information Form (Eng., Span., & 3 other languages)
- PUB 183 Child Health & Disability Prevention (CHDP) Program (Eng.)
- PUB 184 Child Health & Disability Prevention (CHDP) Program (Span.)
- PM 357 CHDP Referral (Eng. only)
- DPSS 2004 Verification of Dependent Medical and Dental (Eng. or Span.)
- N/A JDP and CASA Case Manager E-mail and Telephone List
- DPSS 2787 A Guide to Legal Guardianship and Adoption
- DPSS 3333 Family Matters
- DPSS 3372 Family Support Pamphlet
- DPSS 3668 Team Decision Making Pamphlet (Eng. or Span.)

Additional Items for Caregivers

- Birth Certificate
- Medical Card (i.e. Medi-Cal or personal insurance)
- Health & Education Passport
- Immunization Card
- Social Security Card
- Medication currently required: _____
- Other: _____

(Right Side of Packet)

Agreements

- SOC 156 Agency-Foster Parent(s) Agreement
- SOC 154 Agency-Group Home Agreement
- DPSS 738 Placement Request

Relative/NREFM Placement Information

- DPSS 2688 Agency-Relative/NREFM Placement Agreement
- DPSS 3265 Verification of NREFM
- DPSS 1765A Request for Criminal History Records Check (3 Copies)
- DPSS 1917C Affidavit (3 Copies) (Eng. & Span.)
- BCII 8016 Request for Live Scan Services (Carbonized Set of 3)
- SOC 815 Approval of Family Caregiver Home
- SOC 817 Checklist of Health and Safety Standards for Approval of Family Caregiver Home
- SOC 818 Relative or NREFM Caregiver Assessment
- DPSS 3413 Documented Alternative Plan (DAP)
- DPSS 3555 Relative/NREFM to RAU
- DPSS 3558 Notification of a Choice of a Relative/NREFM Caregiver by the Social Worker
- DPSS 3612 Reference Letter Request
- DPSS 3190 Potential Caregiver Letter (Eng. or Span.)

Documents for All Placement Types

- DPSS 2724 Child’s Personal Belongings and Medication Inventory (Eng. or Span.)
- DPSS 2757 Foster Child’s Needs and Case Plan Summary
- DPSS 3231 Child’s Personal Rights Summary (Eng. or Span.)
- DPSS 3637 Caregiver’s Authorization Affidavit (Eng. or Span.)
- DPSS 2769 Statement of Dangerous Behavior /Ambulatory Status

Caregiver’s Signature: _____

Date: _____

Social Worker’s Signature: _____

Date: _____