

Optum/OptumHealth Behavioral Solutions of California Facility Network Request Form / Credentialing Application

Is the facility currently in the Optum network? Yes No

Acceptance into the Optum/OptumHealth Behavioral Solutions of California (Optum) provider network is contingent upon the applicant Facility's meeting our credentialing standards and subject to review and approval by the Optum Credentialing Committee. As a reminder, we consider accurate and up-to-date credentialing documents to be a vital part of maintaining a quality network. The need to keep this information current in our files means that we will approach you to request this documentation throughout the life of the contract between the parties. These requests can be expected approximately every 36 months. We understand that complying with this request can be time consuming, but it is required for your continued participation in our network. The information requested is required in order to comply with Optum's credentialing standards. Additionally, the information you provide will help ensure the accuracy of claims payment.

ORGANIZATIONAL FACILITY IDENTIFYING INFORMATION

Legal Name of Facility	_____		
Parent Company/Health System Name (if applicable)	_____		
DBA (Identifying) Name	_____		
Administrative Address	_____		
City, State, Zip	_____	County	_____
Administrative Phone	_____	Fax	_____
Website	_____		
Tax Identification Number	_____		
Billing/Remit Address	_____		
City, State, Zip	_____		

IDENTIFY LEVELS OF CARE FACILITY DESIRES TO CONTRACT (Optum Participating Providers, only select the Level(s) of Care being added to contract)

	Substance Abuse/SUD/Chemical Dependency				Psychiatric/Mental Health				
	Geriatric	Adult	Adolescent	Child	Geriatric	Adult	Adolescent	Child	
Inpatient Detox	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I/P Locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IP Rehab	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	I/P Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Residential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Residential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partial Day Trmt.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Partial Day Trmt.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SA IOP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MH IOP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ambulatory Detox (Drug or Alcohol)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crisis Services (i.e. stabilization, 23 hour Ob)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medication Assisted Trmt. (MAT)	<input type="checkbox"/> Methadone	<input type="checkbox"/> Buprenorphine				ECT	<input type="checkbox"/> Inpatient	<input type="checkbox"/> Outpatient	
Other					Other				

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IDENTIFY PRACTICE LOCATION(S) ONLY FOR ABOVE CHECKED LEVEL(S) OF CARE

Facility Location(s)	Age Category/ Population	Mental Health						Substance Abuse						
		Acute Inpatient	Residential	Partial Hospitalization	Intensive Outpatient	Home Health Svcs.	*Other _____	Inpatient Detox	Inpatient Rehab	Residential	Partial Hospitalization	Intensive Outpatient	Ambulatory Detox (Drug or Alcohol)	*Other _____
Location #1														
	Adult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admission Phone:	Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		# of IP Beds (MH):						# of IP Beds (SA):						
Secure Fax:		# of Medicare Acute IP Beds (MH):												
Location #2														
	Adult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admission Phone:	Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		# of IP Beds (MH):						# of IP Beds (SA):						
Secure Fax:		# of Medicare Acute IP Beds (MH):												
Location #3														
	Adult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admission Phone:	Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		# of IP Beds (MH):						# of IP Beds (SA):						
Secure Fax:		# of Medicare Acute IP Beds (MH):												
Location #4														
	Adult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admission Phone:	Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		# of IP Beds (MH):						# of IP Beds (SA):						
Secure Fax:		# of Medicare Acute IP Beds (MH):												
Location #5														
	Adult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Geri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Adol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Admission Phone:	Child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		# of IP Beds (MH):						# of IP Beds (SA):						
Secure Fax:		# of Medicare Acute IP Beds (MH):												

***If additional space is needed to add "Other" services, please print additional copies of this page and continue to insert services in the "Other" column.**

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ORGANIZATIONAL PROVIDER CONTACT INFORMATION

	Name	Phone	E-mail Address
Primary Contact			
Signatory Contact			
Facility Contracting Contact			
Administrator / Roster Contact			
Business Office Manager			
Director of Clinical Services			
Medical Director			
Chief Executive Officer			

ACCREDITATION

	Issue Date	Expiration Date	Not Applicable
The Joint Commission			<input type="checkbox"/>
Commission on Accreditation of Rehabilitation Facilities (CARF)			<input type="checkbox"/>
American Osteopathic Association (AOA)			<input type="checkbox"/>
Council on Accreditation (COA)			<input type="checkbox"/>
Community Health Accreditation Program (CHAP)			<input type="checkbox"/>
American Association for Ambulatory Health Care (AAAHC)			<input type="checkbox"/>
Critical Access Hospitals (CAH)			<input type="checkbox"/>
Healthcare Facilities Accreditation Program (HFAP, through AOA)			<input type="checkbox"/>
National Integrated Accreditation for Healthcare Organizations (NIAHO, through DNV Healthcare)			<input type="checkbox"/>
Accreditation Commissions for Healthcare (ACHC)			<input type="checkbox"/>
Please list other Accreditation held by your organization			<input type="checkbox"/>
			<input type="checkbox"/>

LICENSURE / CERTIFICATION

[Optum Participating Providers, only include for the Level(s) of Care being added to contract]

	Entity Issuing License or Certification	Type of License or Certificate	License Number	Expiration Date
1.				
2.				
3.				
4.				

Does the Organizational provider state licensure/certification include a site visit by the State? Yes No

If "Yes", please attach a copy of the audit completed by the State with this application.

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MEDICARE / MEDICAID/ NPI / KePRO

	Number	Issue Date	Expiration Date	Not Applicable
Medicare ID Number (6 digits) (Must include Medicare # validation from CMS)	Primary			<input type="checkbox"/>
	Secondary			
Medicaid ID Number (Must include Medicaid # validation from applicable state entity)	Primary			<input type="checkbox"/>
	Secondary			
National Provider Identifier (NPI)	Primary			<input type="checkbox"/>
	Secondary			
KePRO certification (TRICARE providers only)				<input type="checkbox"/>

GENERAL / PROFESSIONAL LIABILITY

Please attach current certificates for two types of liability insurance information. Optum insurance requirements are as follows:

For facilities/programs **with** an acute inpatient component:

Professional/general liability \$5,000,000/\$5,000,000 minimum coverage

For facilities/programs **without** an acute inpatient component:

Professional liability \$1,000,000/\$3,000,000 minimum coverage

Comprehensive general liability \$1,000,000/\$3,000,000 minimum coverage

Professional Liability Limits: _____ **General Liability Limits:** _____

If you are self-insured, we require the portion of the facility's independently audited financial statement which shows retention of the required amounts stated above.

LEGAL STATUS

Has the Organizational Provider or any party owning or controlling 5% or more of your company have knowledge of or been subject to disciplinary action, criminal/ethical investigations or convictions, such as but not limited to revocation, suspension or restriction of its license; Medicare/Medicaid provider status; certification or accreditation status (i.e., The Joint Commission, P.R.O., CARF, COA, AOA, etc...); bankruptcy, insolvency or assignment of creditor proceedings?

Yes * No

** If yes to the above, please attach a brief explanation for each incident.*

LOCATION ACCESSIBILITIES (please complete all conditions that apply)

	Days	Hours	Not Applicable
Standard business operating hours			<input type="checkbox"/>
Evening Hours (any hours after 5pm)			<input type="checkbox"/>

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Weekend Hours (Saturday or Sunday)			<input type="checkbox"/>
TDD Capability			<input type="checkbox"/>
Public Transportation Access			<input type="checkbox"/>
Wheelchair Accessibility			<input type="checkbox"/>

SIGNATURE

I hereby certify that all of the responses and information provided pursuant in this application are complete, true and correct to the best of my knowledge and belief. I further warrant that facility's applicable licensure(s) is current and free of sanction or limitation. I understand that facility is responsible for adherence to Optum's credentialing plan, clinical guidelines, and other processes and procedures as outlined at providerexpress.com. I warrant that I have the authority to sign this application on behalf of the entity for which I am signing in representative capacity. I warrant that I (or my designee) have reviewed and will consistently review the level of care guidelines associated with services being credentialed. The level of care guidelines can be found at providerexpress.com.

Signature

Date

Name (please type or print)

Title (please type or print)

PREPARATION CHECKLIST

Please provide the following documents:

- Current State License(s)/ Certificate(s) for all behavioral health services you provide, i.e. psychiatric, substance abuse, residential, intensive outpatient, etc. A18 – include all documentation for multiple facility locations.
- Accreditation status (i.e. The Joint Commission, CARF, COA, etc.)
- Medicare or Medicaid certification letter with Medicare number (**REQUIRED** if applying for participation in Medicaid or Medicare networks)
- Program Description-including any specialty program descriptions and hours per day/ days per week
- Copy of completed Ownership & Disclosure Form (**REQUIRED** if applying for participation in Medicaid networks)
- Professional and General liability insurance certificates showing limits, policy number(s) and expiration date(s). If self -insured, attach a copy of an independently audited financial statement which shows retention of the required amounts.

Other Documents (ONLY NEEDED FOR NEW FACILITY APPLICANTS):

- W9 form: If multiple tax ID numbers used, one W9 must be submitted for each
- Signed Malpractice Questionnaire
- Staff Roster for all behavioral health staff involved with your programs. Please list their degrees, licenses and/or certificates. We do not need an actual copy of their licenses or certifications.
- Daily Program Schedule(s) – include an hour-by-hour schedule showing a patient's daily treatment for each level of care you provide. Include weekend scheduling, where appropriate,

Policies and Procedures (ONLY NEEDED FOR NEW FACILITY APPLICANTS):

- Policy and Procedure on Intake/Access Process to Behavioral Medicine
- Policy and Procedure on Intake/Access Process if done through E.R.
- Policy and Procedure on Holds/Restraints
- Policy and Procedure for Discharge Planning

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MANAGED CARE PARTICIPATION

List the names of any managed care companies with whom you currently contract (including Optum):

1. _____ How long? _____
2. _____ How long? _____
3. _____ How long? _____

FACILITY TYPE INFORMATION

Identify what best describes your organization:

- | | | | | | | | | | | | | | | |
|---|---|--|--------------------------|--------------------------|---|-----------|-----------|--------------------------|--------------------------|---|-----------|-----------|--------------------------|--------------------------|
| <table border="0"> <tr> <td style="width: 50%;">MH</td> <td style="width: 50%;">SA</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | MH | SA | <input type="checkbox"/> | <input type="checkbox"/> | <table border="0"> <tr> <td style="width: 50%;">MH</td> <td style="width: 50%;">SA</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | MH | SA | <input type="checkbox"/> | <input type="checkbox"/> | <table border="0"> <tr> <td style="width: 50%;">MH</td> <td style="width: 50%;">SA</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | MH | SA | <input type="checkbox"/> | <input type="checkbox"/> |
| MH | SA | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | |
| MH | SA | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | |
| MH | SA | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | |
| <input type="checkbox"/> Freestanding Day Treatment
<input type="checkbox"/> Freestanding IOP
<input type="checkbox"/> General Acute Care Hospital
<input type="checkbox"/> Free standing Psychiatric Hospital
<input type="checkbox"/> Residential Treatment Center
<input type="checkbox"/> Ambulatory Detox (Drug)
<input type="checkbox"/> Ambulatory Detox (Alcohol) | <input type="checkbox"/> General Acute Hospital with Detox
<input type="checkbox"/> Psychiatric Residential Facility
<input type="checkbox"/> Community Mental Health Center
<input type="checkbox"/> Home Health Care Agency
<input type="checkbox"/> Facility Opioid Treatment Center
<input type="checkbox"/> IHS Facility/Agency
<input type="checkbox"/> Rural Health Clinic | <input type="checkbox"/> Outpatient Detox Center
<input type="checkbox"/> SA Recovery Home
<input type="checkbox"/> SA Rehabilitation Facility
<input type="checkbox"/> SA Residential Facility
<input type="checkbox"/> Skilled Nursing Facility
<input type="checkbox"/> Tribal 638 Facility/Agency
<input type="checkbox"/> Other _____ | | | | | | | | | | | | |

STAFFING

Please answer the following questions relating to your professional psychiatry staff:

1. Are services by psychiatrists restricted to staff / faculty psychiatrists? Yes No
2. Number of board certified psychiatrists on staff: _____
3. Indicate the number of psychiatrist visits per week by level of care:

	IP Acute	IP Detox	SA Inpatient Rehab	Residential	Partial	IOP
Number of visits by MD						
Number required in Facility bylaws or policy						

COMPENSATION

Indicate your current retail rates and approximate discounted contracted rates for each level of care on a per diem basis, exclusive or inclusive of professional fees:

Mental Health		
Level of Care	Retail	Discount
IP Locked		
IP Acute		
Residential		
Full day Partial		
Intensive OP		
ECT – Outpatient		
ECT – Inpatient		

Substance Abuse/Chemical Dependency		
Level of Care	Retail	Discount
IP Detox		
Inpatient Rehab		
Residential		
Full day Partial		
Intensive OP		

Please identify any other services that are provided by the facility with rate information:

Service Type	Retail Rate	Discount Rate	Comments

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DELIVERY OF CARE

Please answer the following questions relating to your policy and procedures as identified:

1. How often is individual therapy provided? _____
2. How often is family therapy provided? _____
3. What is the patient staff ratio? _____
4. What is the staff position responsible for discharge planning? _____
5. Describe your discharge planning procedures:

6. What percentage of patients are referred for follow up care? _____
7. What are your protocols for psych testing?

8. For the partial hospital and IOP services, does the program serve as a step down or are patients directly admitted?

8.1 Does your Partial Hospital or IOP program meet the level of care guidelines as outlined at Provider Express – providerexpress.com? Yes No

9. What percentage of patients are directly admitted to the partial and IOP programs? _____

10. What components are present in your Substance Abuse programs?

- No SA services offered
- Education is directed to drug of choice
- Relapse prevention is part of program
- Program meets Department of Transportation requirements
- There are criteria for drug/alcohol urine screens

11. Please identify your Average Length of Stay (ALOS) for each program

ALOS	Mental Health Services	ALOS	Substance Abuse Services
	Locked		Detox
	Acute		Inpatient
	Residential		Residential
	Partial Day Hospitalization		Day Treatment
	Intensive Outpatient		Intensive Outpatient

12. Are there any programs/departments within the facility managed by external organizations? (i.e. emergency room, specialty programs) Yes No

If "Yes", please provide the following:

Facility Dept or Program	Organization Name	Address	Contact Name	Phone

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SERVICE DELIVERY / SPECIALTY SERVICES

1. If detoxification is offered at Facility, please identify, with a check mark, the physical location of detoxification beds:

- Bed located on a medical floor/unit Bed located on a behavioral health unit

2. If Facility offers partial hospitalization programs, please indicate number of hours of treatment per day and how many days per week (please review UBH Clinical requirements at www.providerexpress.com):

Full Day Partial _____ Intensive Outpatient _____

3. Please indicate if Facility is able to accommodate the following membership needs in your service area:

	Available	Not Available	Accommodation Method
Member language needs	<input type="checkbox"/>	<input type="checkbox"/>	_____
Member handicap needs	<input type="checkbox"/>	<input type="checkbox"/>	_____

a. Are all locations handicapped accessible? Yes No

If "No", please indicate which location(s) would not meet the criteria for handicapped accessibility:

4. Identify specialty services offered:	Available	Not Available	Location(s)	Comments / Descriptions
Eating Disorder Treatment – Inpatient	<input type="checkbox"/>	<input type="checkbox"/>		
Electro-convulsive Therapy (ECT) - Inpatient	<input type="checkbox"/>	<input type="checkbox"/>		
Electro-convulsive Therapy (ECT) – Outpatient	<input type="checkbox"/>	<input type="checkbox"/>		
Dual Diagnosis Services	<input type="checkbox"/>	<input type="checkbox"/>		
Continuing Day Treatment	<input type="checkbox"/>	<input type="checkbox"/>		
LGBT services	<input type="checkbox"/>	<input type="checkbox"/>		
Domiciliary Services in an IOP or PHP setting (program must be formally approved by UBH)	<input type="checkbox"/>	<input type="checkbox"/>		
Chronically Mentally Ill Services (CMI)/Severely Mentally Ill Services (SMI)	<input type="checkbox"/>	<input type="checkbox"/>		
Respite Care Services	<input type="checkbox"/>	<input type="checkbox"/>		
Emergency Room Services (assessment only)	<input type="checkbox"/>	<input type="checkbox"/>		
Twenty-three (23) Hour Crisis Observation	<input type="checkbox"/>	<input type="checkbox"/>		
Mobile Crisis Stabilization	<input type="checkbox"/>	<input type="checkbox"/>		
MHSA Outpatient Clinics in a hospital	<input type="checkbox"/>	<input type="checkbox"/>		
Ambulatory Detox - Drug	<input type="checkbox"/>	<input type="checkbox"/>		
Ambulatory Detox - Alcohol	<input type="checkbox"/>	<input type="checkbox"/>		
Medication Assisted Treatment (MAT) - in an Detox, IOP or PHP setting <input type="checkbox"/> Methadone <input type="checkbox"/> Suboxone <input type="checkbox"/> Buprenorphine <input type="checkbox"/> Naltrexone (i.e. vivitrol)	<input type="checkbox"/>	<input type="checkbox"/>		
Sober Living/Supervised Living	<input type="checkbox"/>	<input type="checkbox"/>		
Halfway House	<input type="checkbox"/>	<input type="checkbox"/>		
Group Home	<input type="checkbox"/>	<input type="checkbox"/>		
Therapeutic Foster Care	<input type="checkbox"/>	<input type="checkbox"/>		
ASAM Intensive Inpatient Services 3.7 – Medically Monitored Intensive IP 4.0 – Medically Managed Intensive IP	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> 3.7 <input type="checkbox"/> 4.0

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Identify specialty services offered (cont):	Available	Not Available	Location(s)	Comments / Descriptions
ASAM Residential Services <i>3.1 – Clinically Managed Low Intensity Res.</i> <i>3.3 – Clinically Managed Population – Specific High Intensity Res.</i> <i>3.5 – Clinically Managed High Intensity Res.</i>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> 3.1 <input type="checkbox"/> 3.3 <input type="checkbox"/> 3.5
ASAM Partial Hospitalization Services (PHP) <i>2.5 – Partial Hospitalization</i>	<input type="checkbox"/>	<input type="checkbox"/>		
ASAM Intensive Outpatient Services (IOP) <i>2.1 – Intensive Outpatient</i>	<input type="checkbox"/>	<input type="checkbox"/>		

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OPTUM INTERNAL USE ONLY

FACILITY: _____ **TIN:** _____ **Facets # (if applicable):** _____

NETWORK MANAGER/ASSOCIATE

Name: _____ **Date Received:** _____ **Date Reviewed:** _____

Networks (check all that apply): UBH Commercial Medicare Medicaid TriCare Other _____

of Covered Lives: _____ **Current Network (# of PAR facilities offering same level(s) of care:** _____

Network Needs (based on GeoAccess Standards): _____

If network need is determined, Network Manager verified levels of care with facility (**including Optum's Level of Care Guidelines**).

Date: _____

Confirmed facility has reviewed Provider Express, particularly manual, claims and clinical guidelines: Yes No

PROVIDER SERVICES GOVERNANCE COMMITTEE OUTCOME

Reviewed by Provider Services Governance Committee : **Date:** _____

APPROVED (Rationale): _____

DENIED (Rationale): _____

Clinical Operation Representative Signature / Title: _____ **Date:** _____

Network Manager Signature: _____ **Date:** _____

Outcome Communicated to Facility by Network Manager (if approved, NM educated facility on next steps in process): **Date:** _____

**CREDENTIALING CHECKLIST
(Only if approved)**

Sent to Facility Credentialing Team: Date: _____ **Application Sent Via:** ePUF Email FORCE

CMS Disclosure Form Attached (required for all State Medicaid providers): Yes No/Not Applicable

Site audit request form completed (if applicable): Yes No/Not Applicable

Exception Form needed: Yes No/Not Applicable

If Yes, Reason for Exception: _____

Additional Comments: _____

