



# MAHANAGAR GAS LIMITED

[A joint venture of GAIL(India) Ltd. & BG Group(U.K.) & Govt. of Maharashtra]

**Kalina Office**  
Centrum House,  
4<sup>th</sup> Floor, CST Road,  
Vidyanagari Marg Kalina  
Santacruz (East)  
Mumbai – 400098.  
Tel. No – 61880600.

To,  
PNG Consumer,

Sub: Request for ECS MANDATE

Dear Sir / Madam,

MGL welcomes you to the most convenient method to settle your gas consumption dues. We take this opportunity to request you to provide your mandate as per the format enclosed, duly authorized by your Banker.

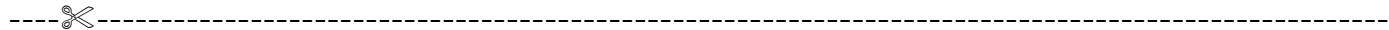
We assure you that, we shall take utmost care to ensure that your gas dues are collected by us on due date.

Kindly follow the instruction on the reverse side of this letter and also ensure to submit a "Cancelled" cheque in order to complete the process of the mandate. Under the ECS guideline and forward the form to Manager-RRM on the above address.

We again ensure our best attention and service at all time.

Thanking you,  
Yours faithfully,  
For MAHANAGAR GAS LTD

**Manager RRM.**  
Encl: Mandate Form (ECS)  
Information cum Instruction



## ELECTRONIC CLEARING SERVICE (DEBIT CLEARING) MANDATE FORM (MGL Copy Banking)

### PERSONAL DETAILS

CONTRACT ACCOUNT - CA :  
BUSINESS PARTNER - BP :  
TELEPHONE NUMBER : .....  
MOBILE NUMBER : .....  
E-MAIL ADDRESS : .....

### BANK DETAILS

A. A/c Holder's Name : .....  
B. Bank Name : .....  
C. Branch Name : .....  
D. 9-Digit code Number of the Bank & Branch  
appearing on the MICR cheque issued by the Bank  
          
(Please attach photocopy of cheque or a bank  
cancelled cheque issued by you to the bank for  
verifying the accuracy of the code number.)  
Account Type :  
Saving :  Current :   
(  in appropriate Box)  
SCB Account No. (as appearing on the cheque book)

### BILL DETAILS

Upper Limit for Mandate : Rupees

### ACCEPTANCE, VERIFICATION AND CERTIFICATION

I hereby declare that the particulars given above are correct & complete. If the transaction is delayed or not effected at all for reason of incomplete or incorrect information I would not hold the user institution responsible. I have read the option invitation in letter & agree to discharge the responsibility expected of me as a participant under the scheme.

DATE : .....  
Signature of the Account holder

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date

Signature of the Authorized/official from Bank

Please fill up the form & send it to :

**Mahanagar Gas Ltd.**  
Kalina Office,  
Centrum House, 4<sup>th</sup> Floor, CST Road,  
Vidyanagari Marg, Kalina,  
Santacruz (East), Mumbai-400102

# ELECTRONIC CLEARING SERVICE (DEBIT CLEARING) MANDATE FORM (Customer Copy)

## PERSONAL DETAILS

CONTRACT ACCOUNT - CA :

BUSINESS PARTNER - BP :

TELEPHONE NUMBER : .....

MOBILE NUMBER : .....

E-MAIL ADDRESS : .....

## BANK DETAILS

A. A/c Holder's Name : .....

B. Bank Name : .....

C. Branch Name : .....

D. 9-Digit code Number of the Bank & Branch appearing on the MICR cheque issued by the Bank

(Please attach photocopy of cheque or a bank cancelled cheque issued by you to the bank for verifying the accuracy of the code number.)

Account Type :

Saving :

Current :

(  in appropriate Box)

SCB Account No. (as appearing on the cheque book)

## BILL DETAILS

Upper Limit for Mandate : Rupees

## ACCEPTANCE, VERIFICATION AND CERTIFICATION

I hereby declare that the particulars given above are correct & complete. If the transaction is delayed or not effected at all for reason of incomplete or incorrect information I would not hold the user institution responsible. I have read the option invitation letter & agree to discharge the responsibility expected of me as a participant under the scheme.

DATE : .....

Signature of the Account holder

Certified that the particulars furnished above are correct as per our records.

Bank's Stamp

Date

Signature of the Authorized/official from Bank

Please fill up the form & send it to :

**Mahangar Gas Ltd.**  
Kalina Office,  
Centrum House, 4th Floor, CST Road,  
Vidyanagri Marg, Kalina,  
Santacruz (East), Mumbai-400102

Note: MGL's Utility Code 4009175; Bank Code 211; Sponsor Code:40021102

## Information and Instructions

(For ECS Mandate form)

1. ECS (electronic Clearing Service) is introduced by Reserve Bank of India and is largely used by customers at large which provide an option to pay your Gas Bill directly by Debit to your Bank Account.
2. You can provide the Mandate from the Existing Bank Account and for this purpose you need not open a Fresh Bank Account.
3. You can indicate the upper limit for your Mandate if you wish to do so.
4. Where the bill raised on you for your Gas Consumption and other charges is beyond the value of Mandate, then the bill shall contain a message "mandate insufficient, Please Pay the balance net of ECS mandate on or before due date", and you shall ensure that the payment is made as per the normal practice.
5. During the period of the activation of the ECS Mandate you will continue to get the Gas Bills at your registered Address as per the billing intervals.
6. You are requested to submit one copy of the duly filled In Mandate form to your Bank for their record and retain a copy for your record. **Please forward the MGL Copy to address stated in the form.**
7. Consumers opting for ECS facility are eligible for 1% discount or maximum of ₹ 50/- per bill only on successful payment of the bill amount. The same is applicable only on Gas Consumption Charges. A one time credit of ₹ 50/- shall be given in the first bill when ECS is opted.
8. MICR code of the bank should begin with 400.
9. If you want to change your bank account No and or bank / Branch with us, a new mandate form duly certified by the Bank has to be submitted to our office at **Centrum House, 4<sup>th</sup> Floor, CST Road, Vidyanagari Marg, Kalina, Santacruz (East).**
10. The cheque Dishonour charges shall apply for ECS dishonour also. At present the charges attracted at Rs.200 per transactions not honoured by you or your banker.
11. If you wish to discontinue this ECS Mandate facility you shall give us advance intimation in this matter at least One Month in advance.