



COURT

COUNTY OF

Index No.

Plaintiff(s)  
against  
Defendant(s)

Costs of

COSTS		\$	DISBURSEMENTS		\$
Costs before note of issue			Fee for index number CPLR §8018(a)		
CPLR §8201 subd. 1			Referee's fees CPLR §8301(a)(1), 8003(a)		
Costs after note of issue			Commissioner's compensation CPLR §8301(a) (2)		
CPLR §8201 subd. 2			Clerk's fee, filing notice of pend. or attach. CPLR §8021(a)(10)		
Trial of issue			Entering and docketing judgment CPLR §8301(a)(7), 8016(a)(2)		
CPLR §8201 subd. 3			Paid for searches CPLR §8301(a)(10)		
Allowance by statute			Affidavits & acknowledgments CPLR §8009		
CPLR §8302(a),(b)			Serving copy summons & complaint CPLR §8011(h)(1), 8301(d)		
Additional allowance			Request for judicial intervention		
CPLR §8302(d)			Note of issue CPLR §8020(a)		
Motion costs			Paid referee's report CPLR §8301(a)(12)		
CPLR §8202			Transcripts and filing CPLR §8021		
Appeal to Appellate Term			Certified copies of papers CPLR §8301(a)(4)		
CPLR §8203(b)			Satisfaction piece CPLR §5020(a), 8021		
Appeal to Appellate Division			Certified copy of judgment CPLR §8021		
CPLR §8203(a)			Postage CPLR §8301(a)(12)		
Appeal to Court of Appeals			Jury fee CPLR §8020(c)		
CPLR §8204			Stenographers' fees CPLR §8002, 8301		
Costs upon frivolous claims			Sheriff's fees on execution CPLR §8011, 8012		
and counterclaims			Sheriff's fees, attachment, arrest, etc. CPLR §8011		
CPLR §8303-a			Paid printing cases CPLR §8301(a)(6)		
			Clerk's fees Court of Appeals CPLR §8301(a)(12)		
			Paid copies of papers CPLR §8016(a)(4)		
			Motion expenses CPLR §8301(b)		
			Fees for publication CPLR §8301(a)(3)		
			Serving subpoena CPLR §8011(h), 8301(d)		
			Paid for search CPLR §8301(a)(10)		
			Referee's Report		
			Attendance of Witnesses CPLR §8001(a)(b)(c), 8301 (a)(1)		
COSTS .....	\$				
DISBURSEMENTS .....					
TOTAL .....	\$				\$

State of New York, County of

ss.:

being duly sworn, deposes, and says; that deponent is not a party to the action, is over 18 years of age and resides at

That on deponent served the within bill of costs and notice of taxation on

attorney(s) for herein, at his/her office at

during his/her absence from said office. Strike out either (a) or (b).

(a) by then and there leaving a true copy of the same with

his/her clerk; partner; person having charge of said office.

(b) and said office being closed, by depositing a true copy of the same, enclosed in a sealed wrapper directed to said attorney(s), in the office letter drop or box.

Sworn to before me on

State of New York, County of

ss.:

being duly sworn, deposes and says; that deponent is not a party to the action, is over 18 years of age and resides at

That on deponent served the within bill of costs and notice of taxation on

attorney(s) for at

the address designated by said attorney(s) for that purpose by depositing a true copy of same enclosed in a post paid properly addressed wrapper, in--a post office--official depository under the exclusive care and custody of the United States Post Service within New York State.

Sworn to before me on

*Index No.*

COURT

COUNTY OF

*Plaintiff(s)*

*against*

*Defendant(s)*

**Bill of Costs  
and Notice of Taxation**

Please Take Notice that the within is a true copy of the items of costs and disbursements in the within action

taxed \*

and the same will be taxed \*

by the clerk of Court, at his/her office in the courthouse thereof on

at M. of that day--and the amount inserted in the judgment.

Yours, etc.

*Attorney(s) for*

To

*Attorney(s) for*

Service of the within bill of costs and notice of taxation is hereby admitted on

*Attorney(s) for*

\* Check one (CPLR § 8402, 8403)

ATTORNEY'S AFFIRMATION

STATE OF NEW YORK, COUNTY OF

ss.

The undersigned, an attorney admitted to practice in the courts of this state, affirms: that I am

the attorney(s) of record for the

in the above entitled action; that the foregoing disbursements have been or will be necessarily be made or incurred in this action and are reasonable in amount and that each of the persons named as witnesses attended as such witness on the trial, hearing or examination before trial herein the number of days set opposite their names; that each of said persons resided the number of miles set opposite their names, from the place of said trial, hearing or examination; and each of said persons, as such witness as aforesaid, necessarily traveled the number of miles to set opposite their names in traveling to, and the same distance in returning from, the same place of trial, hearing or examination; and that copies of documents or papers as charged herein were actually and necessarily obtained for use.

The undersigned affirms that the foregoing statements are true, under the penalties of perjury.

Dated:

*The name signed must be printed beneath*