PARKING CITATION APPEAL

University of Nevada, Reno - Parking and Transportation Services

To prevent the fine from doubling, the appeal must be submitted within 15 days of date of citation.
Bond equal to the amount of the citation ***MUST BE PAID*** prior to, or at the time the appeal is submitted.

Transaction Number **License Plate** **State**

NSHE ID# or Employee ID# **Last Name** **First Name**

Address

City **State** **Zip Code** **Contact Phone**

E-Mail Address:

Please print or type the reason for your appeal, being as descriptive as possible:

DISPOSITION OF APPEAL:

_____ APPROVED (If a refund is due, a refund check will be mailed to the above address.)

_____ DISAPPROVED (You may request an appearance before the Parking and Traffic Board.)

_____ REDUCED (If a refund is due, a partial refund check will be mailed to the above address.)

FOR OFFICIAL USE ONLY:

Authorized Reviewer:_____Date:_____/_____/_____

Initials:_____ Date Paid:_____/_____/_____ Amount Paid: $_____ By: MC VISA DISC AMEX CASH CK#_____

Changes/Comments:

Parking and Transportation Services ~ 1664 N. Virginia Street Reno, Nevada 89557-0254 ~ Phone (775) 784-4654 Fax (775) 784-6219