Order Form: Renew Site License

- Please use this form if you're renewing a school site license.
- Please allow up to 7 days for the order to be processed. We will e-mail you when your account is ready.
- Please print clearly.

Your School's Current Username: ___________________________ New Password: ___________________________
(Note: Your school's username should remain the same. We request that you choose a new password each year.)

Contact Information:

Name of Contact Person: ___________________________ Position/Title: ___________________________
School Name: ___________________________ School District: ___________________________
Street Address: ___________________________
City: ___________________________ State/Province: ___________________________ Zip/Postal Code: ___________________________
Country: ___________________________ E-mail address: ___________________________
Phone: ___________________________ Fax: ___________________________

Account Information:

____ Single School Building Site License
  Grants 1 year of access to all staff within a single building. $300 (US)

____ Multiple School Building Site License
  Districts with multiple buildings can purchase multiple building licenses. $200 (US) per building
  If you're purchasing multiple school building licenses, please attach name and address of each school in the group.

Billing Information:

How would you like to pay?

☐ mail a check with this form
  check # ___________________________

☐ fax this form (716-260-2516) and pay with credit card over the phone (716-260-2560)

☐ mail or fax purchase order
  purchase order # ___________________________

Complete this section only if you are using a purchase order.

Would you prefer the invoice mailed or faxed? __________

Please include address or fax number for sending the invoice.

________________________________________________________________________

Payment Information:

Please print this page, complete the form, enclose payment, and mail to:

Super Teacher Worksheets
2 Main Street
Tonawanda, New York 14150 USA

Purchase orders can be faxed to: 716-260-2516
Please include:
1. a completed copy of this form
2. names and addresses of school buildings
3. purchase order or other forms from your school

Checks can be made payable to: Super Teacher Worksheets

Thank you for your order!