



HR, Uniqlo, Top Floor, 93-97 Clarence St.

UNIQLO (U.K.) LTD STORE STAFF APPLICATION FORM

Kingston Upon Thames, Surrey, KT1 1QY.

Once completed, please return this form to the above address

ABOUT US

Thank you for applying to work for **UNIQLO**; your details will be treated in the strictest confidence. This application form is your 1st opportunity to sell yourself to us, so please provide full details of your circumstances, experience & any special skills that you feel support your application. Feel free to add additional pages, but please do not attach a CV. For your information, our recruitment process for permanent staff has 2 key stages:

Stage 1 – Your application form will be screened and successful applicants will be forwarded to stage 2.

Stage 2 – Successful candidates will be invited for first interview and any necessary work related assessments.

ABOUT YOU

First Name	Title Mr / Mrs / Miss / Ms / Other	
Surname	Sex Male / Female	
Current Address and Postcode	Age	Date of Birth
Home Phone Number	Please indicate what evidence you can provide to demonstrate your eligibility to work in the UK. e.g. NI number, Passport.	
Private Email Address		
Mobile Phone Number	If applicable, please provide details of the type of visa/permit you possess to work in the UK and date of issue and date of expiry.	
Work Phone Number (we will always use the utmost discretion if we need to contact you at work)		

ABOUT YOUR APPLICATION

What type of position are you applying for? Full Time / Part Time / Weekend Only	When are you <u>regularly</u> available for work? (Please tick)						
	Mon	Tues	Wed	Thur	Fri	Sat	Sun
What are the minimum hours per week that you are available to work?	AM						
What are the maximum hours per week that you are available to work? (Up to 37.5)	PM						
In which location are you able to work?	What influenced you to apply to UNIQLO? Please tick ONE. <ul style="list-style-type: none"> <input type="checkbox"/> Current or previous UNIQLO staff member <input type="checkbox"/> Press Advertisement (Please specify which below) <input type="checkbox"/> Personal contact (Please specify below) <input type="checkbox"/> Recruitment agency (Please specify below) <input type="checkbox"/> Local Job Centre (Please specify below) <input type="checkbox"/> Other (Please specify below) 						
On which date are you available to start work?							
Please give details of any holiday you have already booked.							

Have you previously applied to, or worked for us? YES / NO	If yes, what store?	Specification: _____
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ABOUT YOUR EDUCATION

Name of Educational Establishments attended	Dates	Qualifications & Grades Gained
Details of any Special Courses attended	Dates	Type of Qualification Gained
Languages Spoken and Degree of Fluency		

ABOUT YOUR WORK EXPERIENCE

Name, Address and Phone Number of Employers (Start with your current or most recent employer)	Dates and /or Notice Period	Please give your Job Title, a Summary of Responsibilities, your Reason for Leaving & Leaving Salary

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MORE ABOUT YOU

Please provide any additional information in support of your application. We are interested in career or personal achievements, special experience and personal interests.

At **UNIQLO** our philosophy is simple; everyone is a customer and we always try to exceed our customer's expectations. Please describe a situation where you have personally given or received good customer service.

Our success as a business is built on teamwork. Describe a situation where your team working abilities have made a difference.

What do you envisage to be the day-to-day responsibilities of a **UNIQLO** Customer Advisor?

ABOUT YOUR HEALTH

Please give us details of any serious recurring illnesses that you have previously suffered or currently suffer from.

Do you suffer from any condition or disability that may affect your ability to carry out the role that you have applied for? If so, please give details of adjustments that we can consider to enable you to take up employment with us and/or aid the interview process.

How many days sickness have you had in the last 12 months?

Please give details;

ABOUT CONVICTIONS

Have you ever been convicted of a criminal offence? (If “yes”, this does not automatically mean that your chances of employment with us are affected. However, if you answer “no” and this is found to be incorrect, you will be liable for instant dismissal. You do not need to include convictions served under the Rehabilitation of Offenders Act 1974). If “yes” please give details.

YES / NO

YOUR DECLARATION

I confirm that the details recorded on this application are true to the best of my knowledge and that I am legally entitled to work in the UK. I understand that false statements or deliberate omissions may disqualify me from employment, or render me liable for dismissal. I also understand that any offer of employment is subject to references and medical assessment, which **UNIQLO** consider satisfactory.

SIGNED

DATE

OFFICE USE ONLY

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