



# Application for a Tax Clearance Certificate

### Purpose

Select the applicable option .....Tenders  Good standing

If "Good standing", please state the purpose of this application

Two empty text input fields for stating the purpose of the application.

### Particulars of applicant

Name (Initials & Surname or registered name)											
Trading name (if applicable)											
ID/Passport no					Company/Close Corp. registered no						
Income Tax ref no					PAYE ref no	7					
VAT registration no	4				SDL ref no	L					
Customs code					UIF ref no	U					
Telephone no	CODE		NUMBER		Fax no	CODE		NUMBER			
E-mail address											
Physical address											
Postal address											
Number of copies of certificates required											

### Particulars of representative

Surname											
First names											
ID/Passport no					Income Tax ref no						
Telephone no	CODE		NUMBER		Fax no	CODE		NUMBER			
E-mail address											
Physical address											

**Particulars of tender** (If applicable)

Tender number

Tender amount R ,

Expected duration of the tender  year(s)

Particulars of the 3 largest tenders previously dealt with

Date started	Date finalised	Company	Contact person	Telephone number	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Audit**

Are you currently aware of any Audit investigation against you/the company?.....

If "YES" provide details

**Declaration**

I declare that the information furnished in this application as well as the supporting documents is true and correct in every respect.

**Appointment of representative/agent**

I the undersigned confirm that I require a Tax Clearance Certificate in respect of  or .

I hereby authorise and instruct  to apply to and receive from SARS the applicable Tax Clearance Certificate on my/our behalf.

-  -

Signature of representative/agent

Date

Name of representative/agent

-  -

Signature of applicant

Date

Name of applicant

**Notes:**

- It is a serious offence to make a false declaration.
- Section 75 of the Income Tax Act, 1962, states: Any person who
  - fails or neglects to furnish, file or submit any return or document as and when required by or under this Act; or
  - without just cause shown by him, refuses or neglects to-
    - furnish, produce or make available any information, documents or things;
    - reply to or answer truly and fully, any questions put to him ...
 As and when required in terms of this Act ... shall be guilty of an offence ..."
- SARS will, under no circumstances, issue a Tax Clearance Certificate unless this form is completed in full.**