



VEHICLE HISTORY REPORTS  
 5860 Trinity Parkway \* Suite 600 \* Centreville, VA 20120  
 Phone: (800) 789-6232 \* Fax: (800) 292-8634

## CARFAX Vehicle History Report Data Correction/Research Request Form

To request a change or research on the CARFAX Vehicle History Report, fax this completed Request Form, along with supporting documentation to (800) 292-8634. Or, mail the Request Form and supporting documentation to CARFAX, Inc., Attention: Subscriber Research, 5860 Trinity Parkway, Suite 600, Centreville, VA 20120. Please print legibly in blue or black ink (do not use pencil). The Request Form must be completed and signed to begin processing.

Please select one of the following boxes:

- Fast Track Data Correction Request** (report updated upon receipt of request)
- Standard Research Request** (research will be completed before any updates to the report)

Subscriber Information	
Date	
Contact	
Title	
Company	
Address	
City, State, Zip	
Phone	
Fax	
E-mail Address	
CARFAX Account #	

Vehicle Information	
Make	
Model	
Year	
Body Type (if applicable)	
Current Odometer Reading	

Vehicle Identification Number (one character per space)														

CARFAX Vehicle History Report Data Record		
Record to be Changed/Researched	Date of Record	Requested Change/Research
<b>Reason</b>		

**Required Supporting Documentation**

**Attached** – I have attached supporting documentation for this record as specified by the required documentation list on page 2. Any non-personally identifying information I submit to CARFAX may be used to amend the vehicle history relating to the above referenced Vehicle Identification Number (VIN). I certify that I have permission to use any and all information submitted to CARFAX, and that CARFAX has the right to incorporate this information into its Vehicle History Report.

**Not Available** – I certify that I HAVE CONDUCTED A THOROUGH SEARCH FOR SUPPORTING DOCUMENTATION, AND IT IS NOT AVAILABLE TO ME. However, I would like to make an immediate change to the record as it is my belief that the data is incorrect based on the reason stated above. I understand and will conform to the terms listed below.

I, the undersigned, certify that the information I am providing to CARFAX is accurate and complete. I acknowledge and agree that if CARFAX makes the requested change, CARFAX (1) may independently research this data issue; (2) reserves the right to modify its database based on the results of its research review; and (3) will notify me of the results of its research review. Should the record get reinstated after research, I understand that it is my responsibility to inform the buyer of the reinstatement of this record should I sell this vehicle. I further understand that if CARFAX is asked to comply in a vehicle fraud investigation, I agree and consent to disclosure to law enforcement agencies of this document with the information I have certified. I also understand that I may be personally subject to civil or criminal penalties for willful misstatements, or omissions in the information I have provided, and I agree to indemnify CARFAX for any damages incurred as a result of any such misstatements or omissions.

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_ **Title** \_\_\_\_\_



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## CARFAX Vehicle History Report Data Correction/Research Request Form, cont.

Issue Selection		Required Supporting Documentation		
Select All that Apply	Issue	Required Supporting Documentation	Attached	Not Available
			(Check all that apply.)	
	Odometer reading on a state title record is incorrect	Copy of the incorrect and corrected title. These titles should be in the same owner name. <b>OR</b>		
		A letter explaining the error from the data provider on official state letterhead. <b>OR</b>		
		A complete title history from the issuing State Dept. of Motor Vehicles.		
	Odometer reading on a non-state title record is incorrect	Legible copies of service records or other similar documents that reflect the odometer history. Documents must be within 6 months prior and 6 months after the non-state title odometer reading in question and should contain VIN, date, and odometer reading. <b>OR</b>		
		Exception for Auction records: A complete title history from the issuing State Dept. of Motor Vehicles that follows the auction record.		
	Branded Title issued in error (i.e. Salvage, Rebuilt, Junk, Flood, Manufacturer Buyback/Lemon, NAM, EML)	Copy of the incorrect and corrected title. These titles should be in the same owner name. <b>OR</b>		
		A letter explaining the error from the data provider on official state letterhead. <b>OR</b>		
		A complete title history from the issuing State Dept. of Motor Vehicles.		
	Branded Title issued by a state is not shown on CARFAX report	Copy of Branded Title. <b>OR</b>		
		Complete title history from the issuing State Dept. of Motor Vehicles		
	Vehicle did not go through a salvage auction	Evidence from the branding state that shows an error was made issuing a salvage type brand. <b>OR</b>		
		A complete title history from the issuing State Dept. of Motor Vehicles that follows the auction record.		
	Accident record is an error or displays an incorrect date/details for the event	A copy of the police report from the issuing police department.		
	Incorrect or missing stolen vehicle information	Copy of the incorrect and corrected title. These titles should be in the same owner name. <b>OR</b>		
		A letter explaining the error from the data provider on official state letterhead. <b>OR</b>		
		A complete title history from the issuing State Dept. of Motor Vehicles.		
	Record displays an incorrect date/incorrect details for an event	Contact CARFAX with the particulars and we will advise you of the necessary actions to correct the problem.		
	Ownership transfer information in error	Contact CARFAX with the particulars and we will advise you of the necessary actions to correct the problem. <b>OR</b>		
		Complete title history from the issuing State Dept. of Motor Vehicles		
	Frame Damage Record	Copy of updated frame inspection results, including who completed the inspection, type of inspection, results of inspection and dealer signature. <b>OR</b>		
		Contact CARFAX with the details of the record and we will advise you of the necessary actions to correct the problem		
	Other issues	Contact CARFAX with the particulars and we will advise you of the necessary actions to correct the problem.		