

Gross Production Request for Change

Oklahoma Tax Commission
Oklahoma City, OK 73194



Please read instructions before completing.

Part 1: Operator Information

- A. FEIN/SSN: _____
- B. Operator Number: _____
- C. Name of Operator: _____
- D. Mailing Address: _____
- E. City: _____ State: _____ Zip: _____
- F. Is this a new address? Yes No
- G. Business Telephone: _____
- H. Email Address: _____

For Office Use Only

Incentive Code: _____

Qualifying Date: _____

County Number	Lease Number	Sub Number	Merge Number	%
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Exempt Code: _____ Decimal Equivalent: _____

Part 2: Requested Changes

- A. _____ B. Lease Name: _____
Production Unit Number
- C. Well Name(s)/Number(s) Affected by This Change: _____
- D. Check Appropriate Box Below.
 - 1. Cancel product code(s). Select any that apply.
 01 - Oil 05 - Gas 06 - Gas/Liquids Effective Date: Month _____ Year _____
 - 2. Add new product code(s). Select any that apply.
 01 - Oil 05 - Gas 06 - Gas/Liquids Effective Date: Month _____ Year _____
 - 3. Change or correction to well incentive code. Select the correct code.
 06 - Horizontally Drilled Well 08 - Ultra Deep Well (15,000 to 17,499 feet)
 09 - Ultra Deep Well (17,500 feet or greater) No Incentive
 This change resulted from: Recompletion Correction of Error
 Effective Date: Month _____ Year _____
 - 4. Cancel production unit number. Select one.
 Shut In Plugged and Abandoned Effective Date: Month _____ Year _____
 - 5. Change of Operator - Is this a change of ownership of equipment? Yes No
 a. Name of Former Operator: _____
 b. Former Operator Number: _____
 c. Effective Date: Month _____ Year _____
 - 6. Change of Producing Formation.
 Name of New Formation/Spacing Order: _____
 Effective Date: Month _____ Year _____
 - 7. Change of Legal Description. Effective Date: Month _____ Year _____
 Lease Legal Description: _____
- E. Comments: _____

Part 3: I declare, under penalty of perjury, that to the best of my knowledge the above information is true and correct.

Type or Print Name and Title

Signature

Date

Gross Production Request for Change Instructions

Part 2

- A. Provide the Oklahoma Tax Commission production unit number as previously assigned. If unknown, check PUN look up at https://otcportal.tax.ok.gov/gpx/gp_PublicSearchPUNbyLegal.php, or provide legal description.
- B. Provide lease name.
- C. Provide the name of the well(s) and well number(s).
- D. Check appropriate box(es) for change(s) being made and complete its subsection details:
 1. & 2. Provide appropriate product code:
 - 1 = oil or gas condensate
 - 5 = natural or casinghead gas
 - 6 = gas constituents - Any liquid hydrocarbon, carbon dioxide, extracted from the gas stream wherein the proceeds of such products are allocated back to lease operator of interest owner.
 3. Check appropriate incentive code, reason for change and effective date of change.
 4. Select appropriate PUN cancel reason and the effective date.
 5. Check box for a change of ownership of equipment, a, b and c **must** be completed.
 6. Provide name of producing formation(s). If spaced, provide spacing order number and effective date of change.
 7. Provide lease legal description and effective date.

Part 3

Operator information and signature are required before form can be approved.