

**NOTICE OF ABANDONED PERSONAL PROPERTY**

DELIVER TO: [Tenant, at forwarding address or last known address]

THIS NOTICE IS BEING DELIVERED TO THE PARTY IDENTIFIED AS "TENANT"  
AND/OR "LESSEE" IN THE LEASE AGREEMENT DATED \_\_\_\_\_,  
20\_\_\_\_, AND ENTITLED \_\_\_\_\_,  
FOR THE LEASED PREMISES ADDRESSED AS:

SAID LEASE AGREEMENT IS INCORPORATED HEREIN BY REFERENCE OR BY  
ATTACHMENT HERETO.

THIS WRITING IS INTENDED TO NOTIFY TENANT/LESSEE THAT THE  
FOLLOWING PERSONAL PROPERTY WAS FOUND WITHIN THE LEASED  
PREMISES GOVERNED/PREVIOUSLY GOVERNED BY SAID LEASE  
AGREEMENT, AND TO FURTHER NOTIFY TENANT THAT LANDLORD WILL  
TREAT SUCH PROPERTY AS ABANDONED, BY CLAIMING TITLE TO IT AND  
USING IT OR DISPOSING OF IT AS HIS OWN PROPERTY, IF TENANT DOES NOT  
APPEAR TO RETRIEVE IT ON OR BEFORE \_\_\_\_\_,  
FROM THE POSSESSION OF THE FOLLOWING PERSON:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS:

LIST OF PROPERTY:

SIGNED: \_\_\_\_\_ Date: \_\_\_\_\_  
Landlord, or authorized agent