

International Achievement Week  
Committee  
Omega Psi Phi Fraternity, Inc.



International Achievement Awards  
Awards and Submission Criteria  
Brother Greg Burnett, Chairman

**International Achievement Week Committee**

The Omega Psi Phi Fraternity, Inc. International Achievement Week Committee is composed of each district's Achievement Week committee chair plus appointed at-large Brothers. On the International level, the focus and concentration is on the following three primary areas:

- A. Achievement Week Awards
- B. Graduate and Undergraduate Chapter of the Year Awards
- C. National High School Essay Contest

This package will focus on the first area, Achievement Week Awards that are comprised of the following awards:

- Citizen of the Year
- Founders' Award
- Colonel Charles Young Military Leadership Award
- Superior Service Award
- Undergraduate Chapter Advisor
- Omega Man of the Year
- Graduate Chapter of the Year (Large)
- Graduate Chapter of the Year (Small)
- Undergraduate Chapter of the Year

The committee's charge is to administer uniform Fraternity-wide minimum criteria for these awards. This includes the nomination, selection and documentation required for these awards to be consistently administered at the chapter, district and international levels. The ultimate objective is to produce nominees of the highest qualifications that support the award criteria and ideals of the Omega Psi Phi Fraternity, Inc.

The criteria for the awards are listed below for both Graduate and Undergraduate chapters.

**Citizen of the Year** The Citizen of the Year is selected each year from outstanding citizens nominated for unusual contributions to humanity. The nominee should be a person of local / regional / national recognition acclaimed by a significant segment of society for outstanding contributions to the welfare of mankind. Omega men nominated for this award are not required to be financial, but must not be expelled, suspended or on probation.

**Founders' Award** The nominee for the Founders Award should be a Brother of chapter, district and international recognition who exhibits the highest ideals of Omega's Four Cardinal Principles - *Manhood, Scholarship, Perseverance and Uplift*. The Brother should be recognized for his contributions to society that have enhanced the welfare of mankind, both locally and nationally.

Nominations should be accompanied by a concise and thorough documentation of the nominee's sustained contribution and achievements over several years to reflect lifelong service to the Fraternity.

Nominees must be financial at Chapter, District and National levels.

**Colonel Charles Young Military Leadership Award (Graduate and Undergraduate)**  
Colonel (Bro) Charles Denton Young was elected the second honorary member of the

Fraternity on March 8, 1912. Colonel Young, the ranking African-American officer in the military at the time of his death, died in Africa on January 8, 1922. To commemorate the great works of this Omega Man, the Omega Memorial Day and the ritual were both revised by the 1922 Grand Conclave held in Philadelphia, Pennsylvania. Colonel Young was highly respected by the brothers and today is still regarded as a great military leader and a role model for all Omega Men.

The International Achievement Week Committee will evaluate nominations from the Districts based on the following criteria:

1. Nominee must be financial on the Chapter, District and National Levels
2. The nominee must be considered "on active duty" with any branch of the US armed forces during the period in which he is nominated.
3. The nominee's rank is not a consideration for this award (can be enlisted or a commissioned officer).
4. Nominee must have made outstanding contributions to the fraternity at chapter, district, international level (chapters/district are expected to support all nationally and district mandated programs) and the military.
5. Nominees must have served in a manner above and beyond the ordinary participation levels necessary to implement programs and projects. Nominees should be involved with the organization, planning and implementation of programs and projects.
6. Documentation associated with this award must demonstrate the nominee's activities and be certified by the Basileus and Keeper of Records and Seal on the Chapter level.

**Superior Service Award** The Superior Service Award will be given to a Brother who has demonstrated outstanding contributions and sustained concern for the activities of his chapter, his District and to the Fraternity. The International Achievement Week Committee will evaluate nominations from the Districts based on the following criteria:

1. Nominee must be financial on the Chapter, District and National levels
2. Nominee must have made outstanding contributions to the fraternity at chapter, district, and international level (chapters/district are expected to support all nationally and district mandated programs).
3. Nominees must have served in a manner above and beyond the ordinary participation levels necessary to implement programs and projects. Nominees should be involved with the organization, planning and implementation of programs and projects.
4. Documentation associated with this award must demonstrate the nominee's activities and be certified by the Basileus and Keeper of Records and Seal on the Chapter level.

**Undergraduate Chapter Advisor Award** The Advisor of the Year Award will be given to a Brother who has demonstrated outstanding contributions and sustained concern for the activities of one or more Undergraduate Chapters. The successful candidate will have acted in a mentoring capacity, providing insight and guidance that has positively influenced Undergraduate Chapter members to aspire to and achieve the ideals of the Fraternity and its mandated programs. The International Achievement Week Committee will evaluate nominations from the Districts based on the following criteria:

*(Documentation: Entries for this section should pertain to fraternal and community activities for the nominees and the affiliated chapter(s) for the Undergraduate Chapter Advisor of the Year Award. The events should have taken place during the year under consideration and should serve to document the Brothers that have demonstrated leadership that extends beyond the community to include regional impact.)*

1. Nominee must be financial on the Chapter, District and National levels;
2. The Undergraduate Chapter must be in good standing with the Fraternity;
3. The Chapter(s) which the nominee advises must have made significant contributions to the Fraternity and/or community at local, district/state, national and/or international levels (Chapters/District are expected to support all nationally and District mandated programs);
4. Nominees must have served in a manner above and beyond the ordinary participation levels necessary to implement programs and projects of the Undergraduate Chapter.
5. Documentation associated with this award must demonstrate the nominee's activities and be certified by the Basileus and Keeper of Records and Seal on the Chapter level.

**Omega Man of the Year Award (Graduate and Undergraduate)** The Graduate nominee should be a Brother who has made significant contributions to his Chapter, his District and on the International level of the Fraternity. This nominee should also be one who has made significant contributions to his community. Additionally, the nominee must be financial at the Chapter, District, and International level during the year immediately prior to the award and during the award year.

The Undergraduate nominee must be actively pursuing an undergraduate degree and be in good academic and financial standing with his college or university. The Undergraduate nominee should be a Brother who has made significant contributions to his Chapter, College or University, his local community, his District and on the International level. Additionally, the nominee must be financial at the Chapter, District, and International levels during the immediate year prior to the award and the year of the award. The exception would be if he were not a member of the Fraternity in the prior year.

**Chapter of the Year (Graduate and Undergraduate)** The Chapter of the Year should be a chapter that has made significant contributions on the District and the International level of

the Fraternity as well as to its community. Additionally, the chapter must be in good standing at the District and International level during the year immediately prior to the award and during the award year. Chapters with a financial membership of 5 to 49 members will be in the small chapter category. Chapters with a financial membership of 50 members or more will be in the large chapter category. The Undergraduate chapter must be in good standing with its college or university (as defined by the college or university). The Undergraduate chapter should be a chapter that has made significant contributions to its college or university, its local community as well as on the District and International level of the Fraternity. Additionally, the chapter must be in good standing at the District and International levels during the immediate year prior to the award and the year of the award. The exception would be only for chapters that were not chartered in the prior year.

The scoring criteria for the award listed below for both Graduate and Undergraduate chapters.

# International Achievement Week Committee Scoring Scale

## **Scoring Superior Service, Founders' and Omega Man of the Year Awards**

The General Criteria is:

1. Contributions to Omega on the Chapter, District and International Levels (Chapter: 25 points; District: 25 points; International Level: 25 points) **75 Points**
2. Contributions to humanity as a citizen and loyal Brother **25 Points**

## **Scoring Citizen of the Year**

The General Criteria is:

1. Documented service to the community and professional recognition **50 Points**
2. Noteworthy achievements during the year in organizations **30 Points**
3. Honor and awards **20 Points**

## **Scoring Colonel Charles Young Military Leadership Award**

The General Criteria is:

1. Contributions to Omega on the Chapter, District and International Levels (Chapter: 20 points; District: 20 points; International Level: 20 points) **60 Points**
2. Contributions to humanity as a citizen and loyal Brother **10 Points**
3. Leadership roles and documented activities demonstrating leadership associated with his military service. **30 Points**

## Scoring Undergraduate Chapter Advisor Award

The General Criteria is:

1. Contributions toward the completion of Nationally Mandated Programs by the affiliated Undergraduate chapter **50 points**
2. Documented active participation in Local, District, and International Meetings attended (*includes chapter representation and advisor attendance*) **20 Points**
3. Documented administrative compliance by the affiliated Undergraduate Chapter such as quarterly reporting and required timely submission of forms **20 Points**
4. Campus Administration Rapport **10 Points**

## INTERNATIONAL CHAPTER OF THE YEAR Evaluation Criteria

	Maximum Weight	Nominee's Score
<b>1. Year Book</b> (Electronic Submission in pdf format on CD, DVD, or thumb drive)		
a) Introduction and Presentation <i>(Attractiveness, creativity, theme, captivating)</i>	4	_____
b) Table of Contents <i>(Sequence of the year book, flow, easy to follow)</i>	2	_____
c) Proper labeling <i>(Documentation: Captions on the photographs and proper labeling of year book sections)</i>	6	_____
Sub-total for Year Book Electronic Submission	<b>12</b>	_____
<b>2. Programs</b>		
a) Achievement Week	12	_____
b) Scholarships (KRS conformation required)	10	_____
c) Conclave / Leadership Conf Delegates <i>(KRS confirmation of registered delegates required)</i>	2	_____
d) Memorial Service	4	_____
e) Social Action	16	_____
f) Talent Hunt	8	_____
g) Reclamation / Retention	6	_____
h) College Endowment Fund	2	_____
i) NAACP Life Member	2	_____
j) National Health Initiative	8	_____
k) Other Local Campus or Community Based Activities <i>(Documentation: mentoring programs, adopt-a-highway, visiting nursing homes, after school, youth athletic programs etc.)</i>	12	_____
Sub-total for Fraternity Programs	<b>82</b>	_____
<b>3. Chapter Awards and Other Recognitions</b>	6	_____
<b>Total</b>	<b>100</b>	_____

### Special Notes:

- Ω The summary shall follow the outline above and each section should be arranged as follows:
1. *Agenda, Program or Flyer that outlines or announces the event*
  2. *Photos (labeled to include description of the event and date) and news articles that support the activity*
  3. *Written report that documents the results of the activity*
  4. *Pictures and photos in the summary should coincide with the dates of the period covered*
  5. *Chapters must still provide mandatory items even though the committee will verify with IHQ*



**Criteria Summary Form  
Omega Psi Phi Fraternity, Inc.  
International Achievement Awards**

General rules for completing this form:

1. The application must be typed responses that are clear, concise, specific, and fully address the topic area. Please carefully read each question before responding.
2. Do not include activities more than once. Enter the activity into the area that it most appropriately supports. Credit will only be given for one entry of an event or activity.
3. All events and or activities listed must be dated reflecting the year of the event or activity. Events or activities that are not dated will not be considered in the scoring.
4. Specific and clearly marked supporting data may be attached to support any section. The **total** of all supporting data for the nomination is **limited to four (4) pages (single-sided)**. Attached documentation must address a specific section and should be clearly labeled to indicate the section that this material supports. If it cannot be clearly determined, this information will not be considered.
5. Applications will not be accepted without the Chapter Basileus and Keeper of Records and Seal signature validating the content and good standing (financial / other) of the nominee. This excludes nonmembers who should be in good standing in their community. Brothers nominated must be in good standing with the Fraternity.

Check the category for award consideration. A separate form must be completed for each applicant.

<p>_____ Graduate Omega Man of the Year</p> <p>_____ Undergraduate Omega Man of the Year</p> <p>_____ Superior Service Award</p> <p>_____ Colonel Charles Young Military Leadership Award</p> <p>_____ Graduate Citizen of the Year</p>	<p>_____ Founders' Award</p> <p>_____ Graduate Chapter of the Year (Large)</p> <p>_____ Graduate Chapter of the Year (Small)</p> <p>_____ Undergraduate Chapter of the Year</p> <p>_____ Undergraduate Chapter Advisor Award</p>
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**Year of Award: November 1, \_\_\_\_\_ to October 31, \_\_\_\_\_**  
(Note: should correspond with the Fraternity's fiscal calendar)

**Nominee's Name:**

_____	_____	_____
First	Middle	Last
Control Number:	_____	
Street Address:	_____	
City/State/Zip Code:	_____	
Chapter Name/District:	_____	
Location of Chapter:	_____	

1. List contributions or achievements that the candidate has made which have **Chapter or Local Community (for Citizen of the Year Award)** significance or impact. Contributions / achievements should be specifically stated and should be applicable for / to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only for the nominees for Omega Man of the Year, Superior Service or the Founders Award. The events should have taken place during the year under consideration except for Founders Award, which should reflect lifelong service to the Fraternity. For the Citizen of the Year, this section applies to any citizen or Brother (not required to be financial, but must not be expelled/suspended or on probation) that has demonstrated leadership in the local community).*

2. List contributions or achievements the candidate has made which have **District or Regional (for Citizen of the Year Award)** significance or impact. Contributions and or achievements should be specifically stated and should be applicable for / to the year in which the individual was selected for the award at the local Chapter and District level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only for the nominees for Omega Man of the Year, Superior Service or the Founders Award. The events should have taken place during the year under consideration and should serve to document the Brothers service except for Founders Award, which should reflect lifelong service to the Fraternity. For the Citizen of the Year, this section applies to any citizen or Brother (not required to be financial, but must not be expelled/suspended or on probation) that has demonstrated leadership that extends beyond the community to include regional impact.)*

3. List contributions or achievements the candidate has made (\* if any) which have **International or National (Citizen of the Year)** significance or impact. Contributions and/ or achievements should be specifically stated and should be applicable for /to the year in which the individual was selected for the award at the local chapter level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only for the nominees for Omega Man of the Year, Superior Service or the Founders Award. The events should have taken place during the year under consideration and should serve to document the Brothers service except for Founders Award, which should reflect lifelong service to the Fraternity. For the Citizen of the Year, this section applies to any citizen or Brother (not required to be financial, but must not be expelled/suspended or on probation) that has demonstrated leadership that extends beyond the community to include national impact.)*

4. List other attributes or considerations that specifically identify contributions that the individual has made to **humanity as a general citizen.** If the nominee is an applicant for the Citizen of the Year Award, provide documentation that addresses the promotion of the nominee's respective area of competence.

*(Documentation: Entries for this section should pertain to the nominee's contributions to his local / regional or the national community (if any) in the area of professional, civic and religious activities that extend beyond the fraternity. Fraternal activities should be listed in sections 1, 2 and 3 above.)*

## **Scoring Questions for Colonel Charles Denton Young Military Leadership Award Only**

1. List contributions or achievements that the candidate has made which have made significant impact on the chapter level. Contributions/achievements should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only. The events should have taken place during the year under consideration.)*

## **Scoring Questions for Colonel Charles Denton Young Military Leadership Award Only**

2. List contributions or achievements that the candidate has made which have made significant impact on the district level. Contributions and or achievements should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the local Chapter and District level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only. The events should have taken place during the year under consideration.)*

## **Scoring Questions for Colonel Charles Denton Young Military Leadership Award Only**

3. List contributions or achievements the candidate has made which have International significance or impact. Contributions and or achievements should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the local chapter level. List specific date(s) for criteria submitted.

*(Documentation: Entries for this section should pertain to fraternal activities only. The events should have taken place during the year under consideration.)*



**Scoring Questions for Colonel Charles Denton Young Military Leadership Award Only**

4. List other attributes or considerations that specifically identify the nominee's military leadership activities, which must be certified by the Basileus and Keeper of Records and Seal on the Chapter level, and by the Achievement Week Chairman on the District Level.

*(Documentation: Entries for this section should pertain to the Brothers military leadership).*

## **Scoring Questions for Undergraduate Chapter Advisor Award Only**

1. List contributions or achievements that the candidate has made which have had significant impact on the Undergraduate Chapter and their completion of Nationally Mandated Programs. Contributions/achievements should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

## **Scoring Questions for Undergraduate Chapter Advisor Award Only**

2. List active participation in Local, District, and International Meetings attended. Indicate the date, location, and meeting type/description, and Advisor's role/involvement in the meeting. Meeting attendance should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

### **Scoring Questions for Undergraduate Chapter Advisor Award Only**

3. List documented administrative compliance by the affiliated Undergraduate Chapter including such materials as quarterly reporting and required timely submission of forms. Documentation should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

### **Scoring Questions for Undergraduate Chapter Advisor Award Only**

4. List documentation supporting Campus Administration rapport. Documentation should be specifically stated and should be applicable for/to the year in which the individual was selected for the award at the chapter level. List specific date(s) for criteria submitted.

**Must be submitted with each award**

**Note: The signatures of the Basileus and KRS are required below for all awards.**

**Submitted by:** \_\_\_\_\_  
(Name – legibly print or type) (Signature) Date

**Chapter Basileus:** \_\_\_\_\_  
(Name – legibly print or type) (Signature) Date

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Chapter KRS:** \_\_\_\_\_  
(Name – legibly print or type) (Signature) Date

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_