

## Reading Your Payroll Check Stub

This sheet shows you where basic payroll information displays on your check stub.

THE FACE OF THIS DOCUMENT CONTAINS MICROPRINTING • THE BACKGROUND COLOR CHANGES GRADUALLY AND EVENLY FROM DARKER TO LIGHTER WITH THE DARKER AREA AT THE TOP

**SAMPLE CLIENT**  
123 SAMPLE STREET  
SUITE 4000  
ROCHESTER, NY 13202

0424-R108-11067

1  
1  
1  
143

11-1  
111

12/01/2006

11067

DATE

CHECK NO.

PAYROLL CHECK

PAY TO THE  
ORDER OF

JOHN DOE  
123 GRASSY LANE  
ROCHESTER NY 14626

**\*\*\$1095.02\*\***

AMOUNT

ONE THOUSAND NINETY-FIVE AND 02/100-----DOLLARS

SAMPLE BANK  
123 ANYWHERE AVE  
ROCHESTER NY 14626

AUTHORIZED SIGNATURE(S)

⑈011067⑈ ⑆000000000⑆ 111111111111

TO VERIFY AUTHENTICITY OF THIS DOCUMENT, THE BACK CONTAINS HEAT SENSITIVE INK THAT CHANGES FROM BLUE TO CLEAR AND ALSO CONTAINS AN ARTIFICIAL WATERMARK WHICH CAN BE VIEWED WHEN HELD AT AN ANGLE.

FOLD AND REMOVE

FOLD AND REMOVE

**PERSONAL AND CHECK INFORMATION**

JOHN DOE  
123 GRASSY LANE  
ROCHESTER, NY 14626

Soc Sec #: XXX-XX-XXXX Employee ID: 143

Hire Date: 04/02/04

Status: PT

Filing Status:

Federal: Married, 1

State: NY, Married, 1

Division ID: 1

Branch ID: 1

Department ID: 1

Pay Period: 11/19/06 to 11/25/06

Check Date: 12/01/06 Check #: 11067

**Employee Time Off:**

DESCRIPTION	AVAILABLE	USED	HOURS
VACATION	38.462	0.000	HOURS
SICK/PEPS	26.923	0.000	HOURS

**NET PAY ALLOCATIONS**

DESCRIPTION	CURRENT (\$)	YTD (\$)
Check Amount	1095.02	7928.79
CHECKING I	0.00	17729.66
<b>Net Pay</b>	1095.02	25658.45

>>> MESSAGES <<<

Please don't forget that  
Friday is Hawaiian shirt day.  
So if you like, feel free to  
wear a Hawaiian shirt and  
jeans.

**EARNINGS**

DESCRIPTION	HOURS	RATE	CURRENT (\$)	YTD HOURS	YTD (\$)
REGULAR			1500.00	40.00	16961.55
OVERTIME			300.00		600.00
BONUS					27000.00
MEDICAL S125			-27.11		-569.31
401K EE			-144.42		-3573.72
401K ER MATCH - M			-1805.25		-42204.82
LTD WAGES (IN			5.25		110.25
<b>GROSS</b>			1633.72	40.00	40528.77
<b>TRUE GROSS</b>			1805.25		44671.80

**DEDUCTIONS**

DESCRIPTION	CURRENT (\$)	YTD (\$)
LTD (OUT)	5.25	110.25
UNITED WAY	5.00	85.00
<b>TOTAL</b>	10.25	195.25

**WITHHOLDINGS**

DESCRIPTION	CURRENT (\$)	YTD (\$)
FEDERAL W/H	307.64	9147.40
OASDI	110.24	2734.34
MEDICARE	25.78	639.48
STATE W/H GA	84.79	2153.85
<b>TOTAL</b>	528.45	14675.07

**NET PAY**

CURRENT (\$)

YTD (\$)

1095.02

25658.45

Payrolls by Paychex, Inc.

0424-R108 SAMPLE CLIENT ■ 123 SAMPLE STREET ■ SUITE 4000 ■ ROCHESTER, NY 13202 ■ Fed ID 12-9876543 ■

Locate your personal information here, including your name, address, and tax filing status.

If your employer displays paid time off data, you will see your used and/or remaining time off information here.

Look here to see how your net (or take-home) pay was distributed.

The "Check Amount" is the amount of the live payroll check.

If you use Direct Deposit, your account distributions to each checking and savings account display here.

All check and Direct Deposit amounts add up to total "Net Pay."

Messages to you from your employer display here.

All of your earnings, deductions, and tax withholdings display in this section.

The current pay period and year-to-date hour and dollar amounts are provided.

• Your current pay period and year-to-date net pay display here.

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