

PRIVILEGE (SALES) TAX RETURN



City of Glendale
5850 W. Glendale Ave.
Glendale, AZ 85301
www.glendaleaz.com/taxandlicense

Mailing Address Change?
(Complete the box below)



GRET11011

FOR CITY USE ONLY

Business Name _____

In Care of _____ Phone _____

Mailing Address _____

Mailing City, State Zip _____

ACCOUNT INFORMATION

License #

Period Ending -
(MM=YY)

Filing Frequency _____

THIS RETURN IS DUE ON THE
20TH OF THE FOLLOWING MONTH

To cancel your license.
check the box at the left, note reason and date of cancellation and sign the bottom of the form.

Reason _____

Effective Date
MM DD YY

If you had no business activity in this period, check here and sign at the bottom
THIS FORM MUST BE RETURNED TO THE CITY EVEN IF THERE IS NO TAX DUE

This is an Amended Return

Deductions must be detailed on the back of the form		Column 1	Column 2	Column 3	Col. 4	Column 5
Line	Business Activity	Bus. Class	Gross Receipts or Jet Fuel Gallons	Less: Deductions From Sch A on back	Column 1 - Column 2 = Net Taxable	X Tax Rate = Tax Amount
1						
2						
3						
4						
5	TOTAL FROM ADDITIONAL TAX RETURN PAGE(S)				Plus (+)	
6	ENTER EXCESS CITY TAX COLLECTED (From SCHEDULE C on the back)				Plus (+)	
7	GRAND TOTAL (Add Lines 1 through 6)				Equals (=)	
8	PENALTY AND INTEREST (5% late filing per month and 10% late payment. Variable interest rate charged monthly as described in City Code Section 21.1-540(a).)				Plus (+)	
9	ENTER TOTAL LIABILITY (Line 7 plus Line 8)				Equals (=)	
10	ENTER CREDIT BALANCE TO BE APPLIED (From SCHEDULE B on back)				Minus (-)	
11	ENTER NET AMOUNT DUE (Line 9 minus Line 10)				Equals (=)	
12	ENTER TOTAL AMOUNT PAID (Payable to City of Glendale). Write your account number on your check.					

Signature of Taxpayer/Paid Preparer	Date
Printed Name of Taxpayer/Paid Preparer	Phone Number

FOR CITY USE ONLY

Under penalties of perjury, I declare I have examined this return, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. The declaration of the paid preparer is based upon all information of which the preparer has any knowledge. **A SIGNATURE IS REQUIRED TO VALIDATE THIS RETURN.**

SEND THIS ORIGINAL ONLY
KEEP A COPY FOR YOUR RECORDS



City of Glendale Privilege (Sales) Tax Return – page 2

Schedule A - Details of deductions: Enter the deductions included in the gross used in computing your City Privilege (Sales) Tax.

The line numbers at the top of each column correspond with the line numbers on the front page (no Line 1 is listed).

Please note: Deductions marked as *****NOT AVAILABLE***** are not allowable to the specified Business Class and cannot be used.

SCHEDULE A Deduction Description		Ded Code	Line 2 - Business Class Code	Line 3 - Business Class Code	Line 4 - Business Class Code
Privilege (Sales) Tax Collected (if included in gross)		64			
Interstate Telecommunications		66			
Sales for Resale or for Lease, Leases for Re-lease		54			
Retail Service Labor		63			
Discounts Allowed		52			
Freight Out/Delivery Charges (when invoiced separately)		74			
Sales & Leases to Qualifying Health Organizations		65			
Sales to U.S. Govt. by retailer 50% deductible		56			
National Advertising		69			
Out-of-state Sales & Leases		55			
Bad Debt on which Tax was Paid		81			
35% Construction Contracting		70			
Subcontracting for Prime Contractor/Speculative Builders		71			
Out-of-City Construction Contracting		62			
Refund and Returns (if included in Gross)		53			
Sales of Motor Vehicle Gasoline and Use Fuel		59			
Sales & Leases of Income Producing Capital Equipment		73			
Medical Devices, Prosthetics & Prescription Drugs		58			
Lottery Ticket Sales		68			
Misc. Deductions- Please Explain below					

TOTAL DEDUCTIONS (Copy to Front)			
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SCHEDULE B Credit Details (please verify credit before claiming)

Account Credit	B	
Speculative Builder Credit for City Taxes Paid by the Contractor	B	
Total Schedule B (copy total to front, line 10)		➔

SCHEDULE C Excess Tax Collected

Excess Tax by business class code	C	Line 2	
		Line 3	
Total Schedule C (copy total to front, line 6)		➔	Line 4

POSTMARKS ARE NOT ACCEPTED AS EVIDENCE OF TIMELY FILING.
FOR ASSISTANCE, CALL: City of Glendale (623) 930-3190 (Press 1), TTY (623) 930-2197, Fax (623) 930-2186,
 or visit our website www.glendaleaz.com/taxandlicense

The chart below is intended to assist you in selecting the proper tax rate for your business class/ activity.

When printing this document set Page Scaling="None".

Class	Activity	Tax Rate	Allowable Deduction Codes (Definitions listed in schedule A)
01	Transportation	2.2%	52, 53, 64, 75, 81
02	Mining	0.1%	52, 53, 64, 74, 75, 81
03	Jet Fuel (cents per gallon)	0.021	52, 54-56, 59, 63, 65, 75, 81
04	Utilities	2.2%	52-54, 64, 65, 75, 81
05	Telecommunications	5.4%	52-54, 64, 66, 75, 81
06	Manufactured Buildings	2.2%	52-56, 64, 65, 74, 75, 81
09	Publishing	2.2%	52-56, 64, 65, 69, 74, 75, 81
10	Printing	2.2%	52-55, 64, 65, 74, 75, 81
11	Restaurant/Bars	3.2%	52, 53, 64, 65, 74, 75, 81
12	Amusement	2.2%	52, 53, 64, 75, 81
13	Residential Rental of Real Property	2.2%	52-54, 64, 75, 81
14	Rental of Personal Property	2.2%	52-55, 58, 63-65, 73, 74, 75, 81
15	Contracting	2.2%	52-54, 62, 64, 70, 71, 75, 81
17	Retail Sales	2.2%	52-56, 58-59, 63-65, 68, 73-75, 81
18	Advertising	2.2%	52, 53, 64, 69, 75, 81
25	Hotel/Motel	5.6%	52, 53, 64, 75, 81
30	Retail Sales- Food for Home Consumption	1.8%	52, 53, 56, 64, 65, 74, 75, 81
35	Contracting (Contracts prior to 11/1/07)	1.8%	52-54, 62, 64, 70, 71, 75, 81
40	Commercial Rental of Real Property	2.2%	52-54, 64, 75, 81
99	Use Tax	2.2%	Not Applicable

City of Glendale Arizona
License Application Codes

Title Code:

Accountant/CPA	ACC
Agent	AGT
Attorney	ATT
Audit Contact	AUD
Bankruptcy Attorney	BKA
Bankruptcy Trustee	BKT
Chief Executive Officer	CEO
Chief Financial Officer	CFO
Chairman of Board	COB
Controller	CON
Director	DIR
Employee	EMP
General Partner	GEN
General Manager	GMR
Limited Partner	LIM
Liquor Agent	LQA
Member	MBR
Management Co	MCO
Manager	MGR
Managing Member	MMB
Managing Agent	MNA
Owner	OWN
President	PRE
Partner	PRT
Statutory Agent	SAG
Secretary	SEC
Shareholder	SHH
Treasurer	TRE
Trustee	TRU
Vice-President	VPR

Government Issued ID Type:

Driver License	DRLC
Misc. Foreign ID	MFID
Military ID	MIID
Matricula Consular	MTCL
Passport	PPRT
Permanent Resident	PRES
Resident Alien	RESA
US Employment Authorization	USEA
US State-issued ID	USID
Visa	VISA
Miscellaneous US ID	MUID

Color of Eyes:

Black	BL
Brown	BR
Blue	BU
Green	GN
Gray	GR
Hazel	HZ
Pink	PK
Violet	VT

Color of Hair:

Bald	BA
Blond	BD
Black	BL
Brown	BR
Gray	GR
Red	RD
White	WH