

Time Study Observation Form

Study No.:	Date:	Page of
Operation:	Operator:	Observer:

Element No. and Description																							
		Note	Cycle	R	W	OT	NT	R	W	OT	NT	R	W	OT	NT	R	W	O	NT	R	W	OT	NT
	1																						
	2																						
	3																						
	4																						
	5																						
	6																						
	7																						
	8																						
	9																						
	10																						
	11																						
	12																						
	13																						
	14																						
	15																						
	16																						
	17																						
	18																						

Summary																							
Total OT																							
Rating																							
Total NT																							
No. Observations																							
Average NT																							
% Allowance																							
Elemental																							
No. Occurrences																							
Standard Time																							

Total Standard Time (sum standard time for all elements):

Foreign Elements					Time Check					Allowance Summary			
Sym	W1	W2	OT	Description	Finishing Time					Personal Needs			
A					Starting Time					Basic Fatigue			
B					Elapsed Time					Variable Fatigue			
C					TEBS					Special			
D					TEAF					Total Allowance %			
E					Total Check Time					Remarks:			
F					Effective Time								
G					Ineffective Time								
Rating Check					Total Recorded Time								
Synthetic Time				%	Unaccounted Time								
Observed Time					Recording Error %								