

## A Very Big Branch

**Time Needed:** One class period

**Materials Needed:**

Student worksheets

Projector / Transparencies

**Copy Instructions:**

Reading (2 pages; class set)

Worksheet (2 pages; class set)

**Learning Objectives.** Students will be able to:

- Explain the roles and responsibilities of executive departments and the president's cabinet.
- Describe how executive departments and agencies enforce governmental policies.
- Examine regulatory agencies and their social, economic, and political impact on the country.

### STEP BY STEP

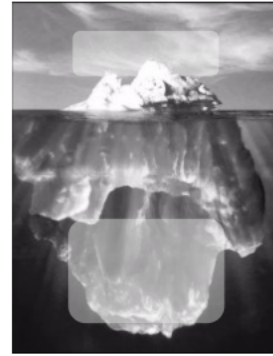
- ANTICIPATE** by asking students if they know the different ways the government is involved in their day-to-day lives.
- DISTRIBUTE** the reading pages to the class.
- READ** together with the class, pausing to discuss and explain as appropriate.
- CHECK** for understanding by doing the true/false active participation activity with the class.
- PROJECT** the alphabet soup activity. Use pieces of paper to cover up the acronyms.
- REVEAL** each acronym on it's own. Call on the entire class to guess the acronym. Give clues to the students if they get stuck (e.g. Do you see any patterns? What word does the "D" usually stand for? Is the "D" word always included in the acronym?) Use each question as an opportunity for discussion and review.
- DISTRIBUTE** the worksheets to the class. Review the instructions with students.
- ASSIGN** students to complete the activities.
- REVIEW** the answers to the worksheet if you wish.
- CLOSE** by writing these four words on the board: President, executive, cabinet, departments. Ask students to construct a sentence that uses all four words (in any order). Have students share their sentences with a partner, and then randomly call on students to share their partner's sentence with the class.

# A Very Big Branch

Name: \_\_\_\_\_

## We've Got a Job to Do

The job of the executive branch is to carry out the laws that the legislative branch passes. When you think of the executive branch, you probably think of the president. But the president is only the head of the executive branch. He is like the tip of the iceberg: underneath, there is a giant organization with lots of people doing many different jobs. In fact, the executive branch is the largest branch of our government!



The Executive Branch



*There are 52 agencies and offices within the DOJ.*

## Help From Many

Most of the executive branch is made up of departments and independent agencies. **Departments** are the main organizations in the executive branch. There are 15 departments. Each one focuses on a specific type of activity such as education, transportation, defense, or energy. Each department has smaller agencies that do specific jobs. For example, the Department of Justice (DOJ) operates our justice system and works to prevent crime. Two agencies inside the DOJ are the Federal Bureau of Investigation (FBI) and the Drug Enforcement Administration (DEA). The FBI investigates certain kinds of crimes, while the DEA deals with crime related to drugs and controlled substances.

The president appoints a **secretary** to lead each department. (But the head of the Department of Justice is called the Attorney General). These secretaries do more than just lead a department. They are the president's **cabinet**—a group of people that give advice to help the president make important decisions. Officials who hold these *cabinet-level positions* such as the Secretary of Defense, the Secretary of Education, or the Secretary of Homeland Security, are very important players in the executive branch.



*President Obama and his cabinet.*

### Government Corporations

- Some parts of the executive branch are businesses that the government owns, such as AMTRAK, which operates passenger trains, and the Federal Deposit Insurance Corporation (FDIC), which insures bank deposits in case a bank fails.

**Independent agencies** are government organizations that also focus on specific issues, but they are different from departments because they are independent of the president's control. Instead, these agencies are controlled by a board or commission. The president can appoint someone to the board or commission but cannot remove them.

## Carrying Out Laws: Enforcement

What does it mean to "carry out" a law? That depends on the kind of law that needs to be carried out. Some laws make things illegal and describe consequences for those who do those things. Executive agencies **enforce** the law when someone isn't following it. There are several things an agency can do to enforce a law:

- Educate the public about new laws
- Monitor the public to make sure laws are being followed
- Catch individuals or organizations not following the law
- Take the offenders to court
- Follow any other enforcement procedures the agency may have



*The U.S. Marshals Service is the oldest federal law enforcement agency. Marshals provide court security, hunt fugitives, and offer witness protection.*

# A Very Big Branch

Name: \_\_\_\_\_

## Carrying Out Laws: Regulations

Other laws are just instructions about something that must be done, such as installing new security procedures at the nation's airports. A law like this will not include every last detail about how it should be carried out. Instead, the law will authorize the executive branch to decide these details. The rules the executive branch makes about how the law will be carried out are called **regulations**. Regulations have power similar to laws. Some regulations make activity illegal, and others give instructions for how something must be done.



*The Department of Agriculture inspects more than eight million birds every year.*



## Agencies Enforce and Regulate

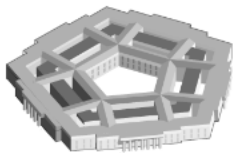
Most departments and agencies both enforce laws and make regulations. For example, the Environmental Protection Agency (EPA) is an independent agency whose goal is to protect the environment and human health. It carries out laws passed by Congress, such as the Clean Air Act that is designed to limit air pollution. The Clean Air Act authorizes the EPA to set limits on how much pollution can be put into the air. To do this, the EPA issues regulations that say exactly how much pollution vehicles, factories, and other sources can put into the air. The EPA then works to enforce these regulations. Violating them can result in penalties.

## Maintaining Order and Safety

We depend on many parts of the executive branch to keep us safe and to keep order. For example, the Department of Homeland Security (DHS) is responsible for protecting the United States against all kinds of threats. It includes agencies that deal with terrorism, natural disasters, and border protection. It even includes the Secret Service, whose agents protect the president! Inside the DHS, the Federal Emergency Management Agency (FEMA) responds to natural disasters to help people get the help they need in an orderly way. The Coast Guard, also part of DHS, patrols our nation's coastlines to watch for threats and help boats in distress.



*The ever-present Secret Service has the president's back.*



*The headquarters of the DoD is located at the Pentagon.*

The Department of Defense (DoD) is the biggest department. It includes all the military departments such as the Army, Navy, and Air Force, as well as many other agencies. Together, all the parts of the Department of Defense work together to make sure our armed forces are prepared to protect our nation's security.

## Busy, Busy

Remember that most of the day-to-day activity in the executive branch involves ordinary people doing the work that needs to be done: an FBI agent conducts an investigation, a soldier participates in training exercises, or a worker monitors a nuclear reactor at an energy plant. The executive branch needs people to answer phones, program computers, file papers, do scientific research, process mail, fly airplanes, and clean bathrooms. In fact, the federal government is the nation's largest employer, and most of those jobs are in the executive branch.



*A U.S. Postal Service employee works hard to deliver your mail.*

## True/False Active Participation Review

**Directions:** Read each statement aloud to the class. Have the class respond in unison either by answering “true” or “false” as a chorus or by showing you “thumbs up” for true and “thumbs down” for false. Watch or listen for wrong or mixed answers, indicating confusion. Use each statement as an opportunity to quickly reinforce and discuss the concept before moving on.

1. The executive branch is only the president. (**F** — *The branch also includes many departments and agencies.*)
2. Each government department has a leader called a secretary. (**T**)
3. The 15 department heads are all part of the president’s cabinet. (**T**)
4. The president’s cabinet is a group of people who guard the president. (**F** — *The cabinet members advise the president.*)
5. Government agencies only make rules; they can’t enforce rules. (**F** — *Agencies make rules, or regulations, and they have the power to enforce them.*)
6. Some parts of the executive branch are businesses the government owns. (**T** — *These are called government corporations.*)
7. The president has total control over independent agencies. (**F** — *Independent agencies are controlled by boards; the president can’t remove board members after they are appointed.*)
8. Enforcing laws can include educating the public, catching lawbreakers, and taking people to court. (**T**)
9. When Congress passes a law, the law includes every detail about how it must be carried out. (**F** — *Laws usually do not include all the details. The executive branch decides those.*)
10. Most of the work done in the executive branch is done by the president. (**F** — *Most of the work is done by ordinary people employed by executive departments.*)
11. Regulations are executive branch rules that have the power of laws. (**T** — *Congress authorizes the executive branch to make regulations, usually to decide the details of how a law will be carried out.*)
12. A big role of the executive branch is to keep the nation safe. (**T** — *Departments involved include the Department of Defense and the Dep’t of Homeland Security.*)

# A Very Big Branch



## Alphabet Soup

You saw some acronyms in the reading. Can you remember what these stand for?

DoJ	FBI
DEA	AG
EPA	DHS
FEMA	DoD

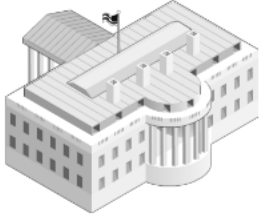
Did you notice any patterns? See if you can figure out which agencies these are:



DoE	DoEd
HHS	HUD
VA	CIA

# A Very Big Branch

**A. Cabinet Departments.** Use the word bank to fill in the missing words from the graphic organizer:



## The President's Cabinet

### Executive Branch Departments

**SECRETARY OF STATE**  
Department of State

Manages our relationships with foreign  
\_\_\_\_\_

**SECRETARY OF THE TREASURY**  
Department of the Treasury

Collects taxes, prints \_\_\_\_\_  
deals with the nation's finances

**SECRETARY OF DEFENSE**  
Department of Defense

Manages the \_\_\_\_\_ forces  
and conducts wars overseas

\_\_\_\_\_ **GENERAL**  
Department of Justice  
Fights crime and runs the federal  
\_\_\_\_\_ system

**SECRETARY OF THE INTERIOR**  
Department of the Interior  
Manages and protects the nation's  
\_\_\_\_\_

**SECRETARY OF AGRICULTURE**  
Department of Agriculture  
Works with \_\_\_\_\_  
and regulates farm products

**SECRETARY OF COMMERCE**  
Department of Commerce  
Supervises \_\_\_\_\_  
and promotes U.S. businesses

**SECRETARY OF LABOR**  
Department of Labor  
Helps workers get fair \_\_\_\_\_  
and working conditions

**SECRETARY OF TRANSPORTATION**  
Department of Transportation  
Oversees \_\_\_\_\_  
safety and air, rail, and sea travel

**SECRETARY OF ENERGY**  
Department of Energy  
Researches sources of \_\_\_\_\_  
and electricity for the nation

**SECRETARY OF EDUCATION**  
Department of Education  
Gives money for K-12 schools and  
student \_\_\_\_\_ loans

**SECRETARY OF VETERANS AFFAIRS**  
Department of Veterans Affairs  
Provides services for people who  
served in the \_\_\_\_\_

**SEC. OF HEALTH & HUMAN SERVICES**  
Dep't of Health & Human Services  
Gives services for Americans' health  
and \_\_\_\_\_

**SECRETARY OF HOMELAND SECURITY**  
Department of Homeland Security  
Protects against \_\_\_\_\_  
and other threats

**SEC. OF HOUSING & URBAN DEVELOPMENT**  
Dep't of Housing & Urban Development  
Creates strong communities and  
affordable \_\_\_\_\_

# A Very Big Branch

Name: \_\_\_\_\_

**C. Whose Job Is It, Anyway?** Identify the executive agency that would most likely execute each act:



Increases educational benefits for military veterans who have served since September 11, 2001.

Agency: \_\_\_\_\_



Agency: \_\_\_\_\_



Agency: \_\_\_\_\_



Ensures that students in every public school achieve important learning goals by well-prepared teachers.

Agency: \_\_\_\_\_



Agency: \_\_\_\_\_

Agency: \_\_\_\_\_



Agency: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency: \_\_\_\_\_



**D. Enforce and Regulate.** The Centers for Disease Control and Prevention (CDC) works to protect public health and safety. Decide if each item on the list is a CDC regulation or enforcement activity.

Enforcement Activity	Regulation
<input type="checkbox"/>	<input type="checkbox"/> Educate people and organizations about health regulations.
<input type="checkbox"/>	<input type="checkbox"/> Entities cannot dispose of waste within five miles of water systems.
<input type="checkbox"/>	<input type="checkbox"/> Doctors must wear latex gloves when interacting with patients.
<input type="checkbox"/>	<input type="checkbox"/> Evaluate effectiveness of health care services.
<input type="checkbox"/>	<input type="checkbox"/> Monitor workplaces to see if they are following safety procedures.
<input type="checkbox"/>	<input type="checkbox"/> Factories cannot dispose of anything containing mercury near a water system.
<input type="checkbox"/>	<input type="checkbox"/> Make sure food producers and suppliers are following food safety regulations.
<input type="checkbox"/>	<input type="checkbox"/> Children must be vaccinated before entering school.



## Alphabet Soup

You saw some acronyms in the reading. Can you remember what these stand for?

<i>Department of Justice</i>	<i>Federal Bureau of Investigation</i>
<i>Drug Enforcement Agency</i>	<i>Attorney General</i>
<i>Environmental Protection Agency</i>	<i>Department of Homeland Security</i>
<i>Federal Emergency Management Agency</i>	<i>Department of Defense</i>

Did you notice any patterns? See if you can figure out which agencies these are:



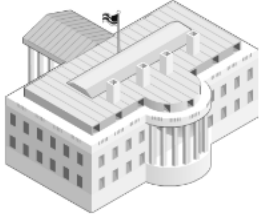
<i>Department of Energy</i>	<i>Department of Education</i>
<i>Department of Health and Human Services</i>	<i>Department of Housing and Urban Development</i>
<i>Department of Veterans Affairs</i>	<i>Central Intelligence Agency</i>



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\*\* TEACHER GUIDE \*\*

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## The President's Cabinet

### Executive Branch Departments

SECRETARY OF STATE  
Department of State

Manages our relationships with foreign  
countries

ATTORNEY GENERAL  
Department of Justice

Fights crime and runs the federal  
court system

SECRETARY OF COMMERCE  
Department of Commerce

Supervises trade  
and promotes U.S. businesses

SECRETARY OF ENERGY  
Department of Energy

Researches sources of fuel  
and electricity for the nation

SEC. OF HEALTH & HUMAN SERVICES  
Dep't of Health & Human Services

Gives services for Americans' health  
and basic needs

SECRETARY OF THE TREASURY  
Department of the Treasury

Collects taxes, prints money  
deals with the nation's finances

SECRETARY OF THE INTERIOR  
Department of the Interior

Manages and protects the nation's  
public lands

SECRETARY OF LABOR  
Department of Labor

Helps workers get fair wages  
and working conditions

SECRETARY OF EDUCATION  
Department of Education

Gives money for K-12 schools and  
student college loans

SECRETARY OF HOMELAND SECURITY  
Department of Homeland Security

Protects against terrorists  
and other threats

SECRETARY OF DEFENSE  
Department of Defense

Manages the armed forces  
and conducts wars overseas

SECRETARY OF AGRICULTURE  
Department of Agriculture

Works with farmers  
and regulates farm products

SECRETARY OF TRANSPORTATION  
Department of Transportation

Oversees highway  
safety and air, rail, and sea travel

SECRETARY OF VETERANS AFFAIRS  
Department of Veterans Affairs

Provides services for people who  
served in the military

SEC. OF HOUSING & URBAN DEVELOPMENT  
Dep't of Housing & Urban Development

Creates strong communities and  
affordable homes

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Name: \*\* *TEACHER GUIDE* \*\*

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Agency: *Department of Veterans Affairs*



Agency: *Department of Homeland Security*



Agency: *Department of Justice*



Ensures that students in every public school achieves important learning goals by well-prepared teachers.

Agency: *Department of Education*



Agency: *Department of Housing And Urban Development*

Agency: *Department of Transportation*



Agency: *Department of Health And Human Services*

Agency: *Department of Agriculture*

Agency: *Environmental Protection Agency*



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