

# APPLICATION TO REGISTER A DEPENDANT

## SECTION 1 TO BE COMPLETED BY MEMBER

Principal member's name: \_\_\_\_\_

Principal member's address: \_\_\_\_\_

Postal code: \_\_\_\_\_

Cell number: \_\_\_\_\_

Medical aid number:

Payroll/persal number:

## SECTION 2 DETAILS OF DEPENDANT TO BE REGISTERED

### NOTES:

- For registration of child dependants, please attach relevant documents (eg, adoption papers, birth certificates, clinic cards, etc).
- For registration of adult dependants, please attach relevant documents (eg, previous medical scheme certificates with termination dates, affidavits indicating how long you have been living together, IDs, marriage certificates, etc).
- Child dependants who are under 25 years and are either a. studying, b. mentally or physically disabled, or c. totally financially dependent on the main member must provide proof thereof.
- A dependant is defined by the rules of the Fund as:
  - a member's spouse or partner who is not a member or a registered dependant of another medical scheme;
  - a member's child dependant (as defined in Rule 4.10), who is not a member or a registered dependant of a another medical scheme; and
  - an adult person in respect of whom the member is liable for family care and support.

Dependant's surname: \_\_\_\_\_ First names: \_\_\_\_\_  
(If there is a difference between the surname of the child and the main member, please state reason.)  
\_\_\_\_\_

Relationship to principal member: \_\_\_\_\_ ID no of dependant: \_\_\_\_\_

Date of birth: DD / MM / YYYY Date joining Fund: DD / MM / YYYY

Marital status: \_\_\_\_\_ Date of marriage: DD / MM / YYYY Gender:  Male  Female

1. Is the dependant in receipt of an income?  Yes  No

Monthly salary: R \_\_\_\_\_

State name of employer: \_\_\_\_\_

Pension (old age, military or disability): R \_\_\_\_\_

Pension (other than above, including an annuity): R \_\_\_\_\_

Other (eg, interest and/or dividends on investments): R \_\_\_\_\_

Total: R \_\_\_\_\_

2. Is the dependant entirely dependent on you for maintenance and support?  Yes  No

If yes, give details: \_\_\_\_\_

3. Does the dependant reside with you?  Yes  No

If no, give address details: \_\_\_\_\_

\_\_\_\_\_

**SECTION 3 MEDICAL DETAILS OF DEPENDANT TO BE REGISTERED**

**IMPORTANT:** Please submit proof and date of treatment of pre-existing health conditions of dependant.

This means an illness or condition for which medical advice, diagnosis, care of treatment was recommended or received during the 12 month period preceding application.

Please ask your treating doctor to help you provide the relevant ICD-10 Code.

Provide full details for any of the conditions stipulated below in the space provided and attach relevant medical reports to this application.	Select Yes or No	ICD-10 Code	Initialed by principal member	Date of last treatment
1. Any disorder of the heart, (eg, rheumatic fever, heart murmur, coronary artery disease, chest pain, shortness of breath or palpitations)?	Y N			
2. High blood pressure or disease of the blood vessels or circulatory disorder (eg, cramps during exercise, stroke, high cholesterol, hardening of arteries)?	Y N			
3. Any respiratory or lung disease (eg, asthma, bronchitis, persistent cough or tuberculosis)?	Y N			
4. Any disorder of the digestive system, gall bladder, pancreas or liver (eg, actual or suspected gastric or duodenal ulcer, recurrent indigestion, hiatus hernia, anal bleeding, haemorrhoids or jaundice)?	Y N			
5. Disease or disorder of the kidney, bladder or reproductive organs (eg, albumin in urine, kidney stones, prostatitis, venereal diseases, infertility or impotence)?	Y N			
6. Any nervous or mental complaint (eg, epilepsy, blackouts, anxiety state or depression)?	Y N			
7. Any type of nerve ailment (eg, loss of sensation, numbness or paralysis)?	Y N			
8. Ear, eye, nose or throat disorder (eg, discharge, defective vision)?	Y N			
9. Disorder or disease of skin, muscles, bones, joints, limbs, spine (eg, psoriasis, arthritis, gout, slipped disc or other back trouble)?	Y N			
10. Diabetes, hormonal imbalance, glandular or metabolic diseases, thyroid or blood disorders?	Y N			
11. Cancer, growth, tumour of any kind?	Y N			
12. Any other illness, disorder, operation, disability or accident (eg, fractured nose, breathing disorders, mammary hypertrophy (enlarged breasts with associated side-effects, AIDS, congenital abnormalities, etc)?	Y N			
13. Is the dependant, pregnant? State the expected date of confinement: _____	Y N			
14. Is the dependant currently undergoing or expecting to undergo any medical, dental or surgical treatment?	Y N			
15. Has the dependant received any medical, dental or surgical treatment in the last 12 months?	Y N			
16. Have any exclusions been imposed by any medical scheme on the dependant? If "YES", please state details: _____ _____ _____	Y N			
17. Please provide any other relevant information: _____ _____ _____				

**DISCLAIMER:** I will inform the Fund of any changes in my health status or the health of my dependant/s within 30 days of the change occurring from the date of application and within 90 days of the activation date.

Question number	Name of patient	Nature and duration of complaint and full details of treatment being or expected to be received. NB: Please specify chronic medication	Name and telephone number of attending doctor or hospital

**IMPORTANT:** Failure to disclose all relevant and/or correct information may adversely affect the benefits available to you and your family.

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Waiting period	Yes / No	From	DD/MM/YY	To	DD/MM/YY
<small>Sizwe Medical Fund is administered by Sechaba Medical Solutions (Pty) Ltd.</small>					
Reason					
Condition-specific waiting period	Yes / No	From	DD/MM/YY	To	DD/MM/YY
Reason					

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		Number of years subject to penalty	Penalty imposed (please tick)	
Current age	<input type="text"/>	years		
Less: creditable coverage	<input type="text"/>	years	1-4 years	5% <input type="checkbox"/>
= Number of years not covered	<input type="text"/>	years	5-14 years	25% <input type="checkbox"/>
Less: qualifying age	<input type="text"/>	years	15-24 years	50% <input type="checkbox"/>
Years subject to penalty	<input type="text"/>	years	25+ years	75% <input type="checkbox"/>

Vetted by (name): \_\_\_\_\_

Signature (supervisor): \_\_\_\_\_ Date: DD / MM / YYYY

Processed by (name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: DD / MM / YYYY

**SECTION 4 PREVIOUS MEDICAL SCHEMES**

Please give full details of your dependant's membership of any previous medical scheme(s) during the past two years (list the most recent first) and provide proof by attaching your certificate/s of membership.

Name of scheme: \_\_\_\_\_

Membership number:

Membership from: DD / MM / YYYY To: DD / MM / YYYY

Reason for termination: \_\_\_\_\_

Name of scheme: \_\_\_\_\_

Membership number:

Membership from: DD / MM / YYYY To: DD / MM / YYYY

Reason for termination: \_\_\_\_\_

**SECTION 5 TO BE COMPLETED BY PRINCIPAL MEMBER'S EMPLOYER**

Date principal member joined scheme: DD / MM / YYYY

Principal member's date of benefit: DD / MM / YYYY

Subsidised dependants:  Non-subsidised adult dependants:

We confirm that contributions are being deducted in accordance with the applicant's income and the eligible dependants, in terms of the appropriate contribution table. Any further changes to the employee's status will be advised to the fund within 30 days.

Company/division: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_ Email: \_\_\_\_\_

Date: DD / MM / YYYY Telephone: ( ) \_\_\_\_\_

Signature of employer official: \_\_\_\_\_ Date: DD / MM / YYYY

**EMPLOYER'S STAMP**

**SECTION 6**

**DECLARATION BY PRINCIPAL MEMBER**

I hereby declare that the information in this declaration is true and correct and agree that any false declaration will render my application null and void.

Signature of principal member: \_\_\_\_\_ Date: DD / MM / YYYY

**SECTION 7**

**ESSENTIAL DOCUMENTS**

**Are the relevant documents attached?**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Copy of dependant's ID:   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Birth certificate of child (where ID is not available):   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Clinic card for newborn baby (within 30 days of birth to avoid waiting period):   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Documentary proof if the dependant is adopted or a foster child:  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Marriage certificate when registering a spouse (within 30 days of marriage to avoid waiting period):  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Affidavit when registering a common law spouse or partner confirming co-habitation (where applicable):  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Dependant's membership certificate from previous medical aid (where applicable):  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Written confirmation that the dependant is a member of the Unemployed Insurance Fund (if unemployed):   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Dependant's proof of taxable income (ie pay slip, SARS IT34 form etc):  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Proof of study for dependant/s from the age of 21 years, or affidavit for financially dependent dependant/s, or doctor's letter for mentally or physically disabled children. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

**ANY QUERIES? CALL CUSTOMER CARE ON 0860 100 871**

[www.sizwe.co.za](http://www.sizwe.co.za)

Broker House: Aon South Africa (Pty) Ltd  
Tel No: 0860 835 272  
Broker Code: 1009

Contact us on: **0860 tel arc / 0860 835 272**, P.O. Box 1874, Parklands, 2121, [www.aon.co.za](http://www.aon.co.za)  
 FSB number: 20555; CMS number: ORG895

## Acknowledgement of appointment

I hereby authorise Aon Hewitt to be my duly appointed Broker with immediate effect.

My ID  and membership number

I have also been informed of the commission due to Aon Hewitt, payable by the medical scheme as part of my monthly contribution, is 3% of the contribution to a maximum of R75.00 excl. Vat per month. I have further been issued with a Statutory Notice and Section 13 certificate.

Signed at (town or city)  on yy/mm/dd

Signature

## Permission to make certain information available to Aon Hewitt

I give consent for the disclosure of information about me.

Membership number

Medical Scheme  Aon Hewitt Broker Code

Title  Initials  Surname

First name(s) (as per identity document)

ID or passport number

To clarify this, the following information will be made available:

Personal examples	Benefit examples	Financial examples	Medical examples
Membership number Date of birth ID number Postal and e-mail Address Contact details Physical address Telephone numbers	Plan type Medical Savings Account amounts available Medical Savings Account choice Scheme Rate or Cost Current Medical Savings Account spent Limits Waiting period: details Wellness benefits Self-payment Gap Above Threshold Benefit	Tax certificate and tax reports Banking details Total contribution and breakdown	Chronic indicator Chronic condition PMB Chronic condition details Confirmation of claims paid (excluding amount and paid from where) Claims transaction history Hospital procedures Procedures codes Procedures done in doctor's rooms paid from Hospital Benefit

I hereby also authorise Aon Hewitt and/or Aon to provide me with any products that they consider appropriate to me.

Yes  No

Signed at (town or city)  on yy/mm/dd

Signature