Weekly Work Search Log

For faster processing of your weekly claim and extended benefits work search log, file your next WEEKLY claim online at http://unemployment.wisconsin.gov. After completing the regular weekly claim questions, you will be presented the online work search log.

If you do not have access to the Internet, use this form to record your work search contacts. Be sure to include all of the requested information, as shown below. Payment may be delayed while we review your work search log.

If you do not fill in every blank, benefit payment will be delayed and possibly denied.

Do not ask any employer to sign this form.

Full Name (please print) ____________________________________________

Social Security Number ____________________________________________

Report for the week of (Sunday) ____________________ through (Saturday) ____________________

**Contact No. 1**

Date ____________________ Type of Work ____________________

Method of Contact (in person, internet, telephone, mail, etc.) ____________________

Employer Name ____________________

Address (or email or web address) ____________________

City ____________________ State _______ Zip Code _________

Phone (or Fax) Number (if known), including area code ____________________

Person Contacted (if known) ____________________

Result of Contact ____________________

**Contact No. 2**

Date ____________________ Type of Work ____________________

Method of Contact (in person, internet, telephone, mail, etc.) ____________________

Employer Name ____________________

Address (or email or web address) ____________________

City ____________________ State _______ Zip Code _________

Phone (or Fax) Number (if known), including area code ____________________

Person Contacted (if known) ____________________

Result of Contact ____________________

Claimant Signature ____________________ Date Signed ____________________

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