



City of Tulare
BUSINESS LICENSE APPLICATION
 City Hall- 411 E. Kern Ave. Tulare, CA 93374 (559) 684-4232

BUSINESS NAME (include DBA)	BUSINESS TELEPHONE NUMBER
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BUSINESS LOCATION (Physical Address)			
Address	City	State	Zip

BUSINESS OWNER / OFFICER INFORMATION	
Name of Owner/Officer _____	Name of Owner/Officer _____
Title _____	Title _____
Home Address _____	Home Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Home Telephone Number _____	Home Telephone Number _____
Driver License No. _____ State _____ Exp. _____	Drivers License No. _____ State _____ Exp. _____
Email _____	Email _____
Emergency / Alternate Contact Name	Contact Telephone Number

The Planning, Building, Police and Fire Departments review all business license applications to ensure the proposed use is consistent with the established zoning, building, police and fire regulations, and the policies of the City of Tulare.

It is your responsibility to check with City staff to determine if your use is permitted in that location, and if any additional permits or documentation may be required, prior to opening for business and prior to signing a lease or committing your business to a certain location.

If any tenant improvements will be constructed please supply detailed drawings to scale and contact the Building and Fire Departments with questions.

BRIEF DESCRIPTION OF BUSINESS	
Business Start Date in Tulare: Mo ___ Day ___ Yr ___	Type of Business: _____
Days of Operation: _____	_____
Hours of Operation: _____	Number of Employees: _____
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Non-Profit <input type="checkbox"/> Other (specify) _____	
Is this a Home Occupation? <input type="checkbox"/> Yes* <input type="checkbox"/> No If business is home-based, will customers come to your home? <input type="checkbox"/> Yes* <input type="checkbox"/> No <input type="checkbox"/> N/A	
*If work is to be performed out of a residential location, or you use your residence as your business address, a completed Home Occupation permit application must accompany this form.	
Current Year Estimated Gross Receipts in Tulare \$ _____	Requested End Date if Temp Work: _____

BILLING INFORMATION	TAX INFORMATION
Mailing Address _____	Federal Tax I.D. _____
City _____ State _____ Zip _____	State Tax I.D. _____
Contact Name _____	State Resale No. _____
Telephone Number _____	State License No. _____
Fax Number _____	License Expiration _____ License Type _____

(Please contact the leasing agent / property manager to determine prior tenant's use and date vacated)

What was the previous business use of this space?	When was it close?
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Please indicate “yes” or “no” for the following questions. Your business is required to have an inspection by the Fire Department and Building Department to operate in the City of Tulare. It is recommended not to open your business until these inspections have been completed and signed off. Noncompliance with City, County and State mandates could result in your business being shut down.

1. Was the space vacant prior to you occupying it?	Y	N
2. Is the building or space you are occupying newly constructed?	Y	N
3. Are you the first tenant to occupy this building or space?	Y	N
4. Is the space you are occupying on the second floor or higher?	Y	N
5. Are there other businesses or tenants in the building you are occupying?	Y	N
6. Will you be making any changes to the building or space you are occupying (i.e. plumbing, electrical, mechanical or structural changes, including new walls, doors, windows, etc.)?	Y	N
7. Does your business involve the rental of residential units?	Y	N
8. Will you require a sign for your business?	Y	N
9. Are you planning to install any temporary signs or banners?	Y	N
10. Will your business involve the use of any hazardous materials including aerosols, combustibles, compressed gases, or other hazardous materials?	Y	N
11. Is your business a carnival, circus, or other similar type of amusement activity?	Y	N
12. Will your business involve cutting metals or welding?	Y	N
13. Is your business a dry cleaning operation?	Y	N
14. Will your business involve the use of any type of open flame?	Y	N
15. Will your business involve any auto repair, dismantling, or storage of auto, tires, batteries, or other auto parts?	Y	N
16. Will your business involve the use of temporary tents or canopies?	Y	N
17. Will your business require the use of a spray booth or dipping booth?	Y	N
18. Will your business involve the use or storage of wood products such as wood chips, lumber, plywood etc.?	Y	N
19. Will your business involve a food service/vending truck?	Y	N
20. Will your business be used as daycare?	Y	N

If you answered “yes” to any of the above questions, you may be required to obtain an additional Building, Planning or Fire Permit.

Please indicate “yes” or “no” for the following questions:

1. Will your business be using / selling firearms or gunpowder?	Y	N
2. Will your business have dancing open to the general public?	Y	N
3. Will your business have pool tables or billiards?	Y	N
4. Is your business a cab service?	Y	N
5. Will your business have a card room?	Y	N
6. Will your business have bingo or other games open to the general public?	Y	N
7. Is your business a pawn shop?	Y	N
8. Will your business deal with used gold?	Y	N
9. Will your business sell alcohol?	Y	N
10. Will your business sell tobacco?	Y	N
11. Will your business sell medical marijuana?	Y	N
12. Is your business an internet café?	Y	N
13. Will your business rent or sale adult entertainment?	Y	N
14. Will your business use door to door soliciting of goods or service?	Y	N
15. Will massages be conducted at your business?	Y	N

If you answered “yes” to any of the above questions, your license may be subject to review by the Police Department and further Planning review.

Please read the information before signing below.

The payment of a license tax required by the provisions of the Tulare Municipal Code and its acceptance by the City, and the issuance of such license to any person shall not entitle the holder thereof to carry on any business unless he has complied with all the requirements of the Tulare Municipal Code, California Fire Code, California Building Code, and all other applicable laws, nor to carry on any business in any building or on any premises designated on such license in the event that such building or premises are situated in a zone or locality in which the conduct of such business is in violation of any law.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of State Architect at www.dgs.ca.gov/dsa/Home.aspx

The Department of Rehabilitation at www.rehab.cahwnet.gov.

The California Commission on Disability Access at www.cdda.ca.gov.

On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliances with federal and state disability laws, as specified above.

I declare under penalty of perjury that the above information is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State, and City laws and regulations, including the requirements of California Fire Code and California Building Code. I also certify that I am aware that a physical inspection may be performed of my business and I am required to correct any violations found during this inspection. I further understand that any false statements made herein are grounds for denial or revocation of my business license.

Signature: _____

Date: _____

Official Use Only

Business Name:	Business Address:
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Planning Department : 411 E. Kern Ave. Tulare, CA 93274		(559) 684-4217	
Date / Time Received:			
APN:		Zoning:	
CUP Required?		Y	N
Sign Permit Required?		Y	N
Parking Requirement Met?		Y	N
Home Occupation?		Y	N
Comments:			
Process Time?			
This business listed on this application is approved for this location.			
Approved by:		Date:	

Building Department: 411 E. Kern Ave. Tulare, CA 93274		(559) 684-4218	
Date / Time Received:			
Building Permit Required?		Y	N
Comments:			
Process Time?			
This business listed on this application is approved for this location.			
Approved by:		Date:	

Fire Department : 800 S. Blackstone Ave. Tulare, CA 93274		(559) 684-4300	
Date / Time Received:			
Comments:			
Process Time?			
This business listed on this application is approved for this location.			
Approved by:		Date:	

Police Department: 260 South "M" Street Tulare, CA 93274		(559) 684-4238	
Date / Time Received:			
Comments:			
Process Time?			
This business listed on this application is approved for this location.			
Approved by:		Date:	

Official Use Only