## Postage Statement - Nonprofit Standard Mail



# Nonprofit Standard Mail 

Part A
Automation Letters

Letters 3.3 oz. ( 0.2063 lbs. ) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal <br> Postage | Discount Total* | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A1 | None | 5-Digit | \$0.140 |  |  |  |  |  |
| A2 | None | 3-Digit | 0.159 |  |  |  |  |  |
| A3 | None | AADC | 0.159 |  |  |  |  |  |
| A4 | None | Mixed AADC | 0.176 |  |  |  |  |  |
| A5 | DNDC | 5-Digit | 0.105 |  |  |  |  |  |
| A6 | DNDC | 3-Digit | 0.124 |  |  |  |  |  |
| A7 | DNDC | AADC | 0.124 |  |  |  |  |  |
| A8 | DNDC | Mixed AADC | 0.141 |  |  |  |  |  |
| A9 | DSCF | 5-Digit | 0.096 |  |  |  |  |  |
| A10 | DSCF | 3-Digit | 0.115 |  |  |  |  |  |
| A11 | DSCF | AADC | 0.115 |  |  |  |  |  |

Letters Over 3.3 oz. up to 3.5 oz.

|  | Entry | Price Category | Piece Price |  | No. of Pieces | Pieces <br> Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total ${ }^{*}$ | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| A12 | None | 5-Digit | \$0.140 |  |  |  | \$0.00 |  |  |  |  |  |  |
| A13 | None | 3-Digit | 0.159 |  |  |  | 0.00 |  |  |  |  |  |  |
| A14 | None | AADC | 0.159 |  |  |  | 0.00 |  |  |  |  |  |  |
| A15 | None | $\begin{aligned} & \text { Mixed } \\ & \text { AADC } \end{aligned}$ | 0.176 |  |  |  | 0.00 |  |  |  |  |  |  |
| A16 | DNDC | 5-Digit | 0.105 |  |  |  | 0.00 |  |  |  |  |  |  |
| A17 | DNDC | 3-Digit | 0.124 |  |  |  | 0.00 |  |  |  |  |  |  |
| A18 | DNDC | AADC | 0.124 |  |  |  | 0.00 |  |  |  |  |  |  |
| A19 | DNDC | Mixed AADC | 0.141 |  |  |  | 0.00 |  |  |  |  |  |  |
| A20 | DSCF | 5-Digit | 0.096 |  |  |  | 0.00 |  |  |  |  |  |  |
| A21 | DSCF | 3-Digit | 0.115 |  |  |  | 0.00 |  |  |  |  |  |  |
| A22 | DSCF | AADC | 0.115 |  |  |  | 0.00 |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

## Full Service Intelligent Mail Option

| A24 | DISPLAY ONLY $\quad$ Letters - Number of Pieces that Comply_ $\$ 0.001 \quad=$ |  |
| :--- | :--- | :--- | :--- | :--- |

[^0]
## Part B

Nonautomation Letters
Machinable Letters 3.3 oz . ( 0.2063 lbs .) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal <br> Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| B1 | None | AADC | \$0.175 |  |  |  |  |  |
| B2 | None | Mixed AADC | 0.192 |  |  |  |  |  |
| B3 | DNDC | AADC | 0.140 |  |  |  |  |  |
| B4 | DNDC | Mixed AADC | 0.157 |  |  |  |  |  |
| B5 | DSCF | AADC | 0.131 |  |  |  |  |  |

Nonmachinable Letters 3.3 oz . ( 0.2063 lbs .) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| B6 | None | 5-Digit | \$0.349 |  |  |  |  |  |
| B7 | None | 3-Digit | 0.438 |  |  |  |  |  |
| B8 | None | ADC | 0.464 |  |  |  |  |  |
| B9 | None | Mixed ADC | 0.538 |  |  |  |  |  |
| B10 | DNDC | 5-Digit | 0.314 |  |  |  |  |  |
| B11 | DNDC | 3-Digit | 0.403 |  |  |  |  |  |
| B12 | DNDC | ADC | 0.429 |  |  |  |  |  |
| B13 | DNDC | Mixed ADC | 0.503 |  |  |  |  |  |
| B14 | DSCF | 5-Digit | 0.305 |  |  |  |  |  |
| B15 | DSCF | 3-Digit | 0.394 |  |  |  |  |  |
| B16 | DSCF | ADC | 0.420 |  |  |  |  |  |

Nonmachinable Letters Over 3.3 oz. but less than 16 oz.

|  | Entry | Price Category | Piece Price |  | No. of Pieces | Pieces <br> Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| B17 | None | 5-Digit | \$0.150 |  |  |  | \$0.660 |  |  |  |  |  |  |
| B18 | None | 3-Digit | 0.219 |  |  |  | 0.660 |  |  |  |  |  |  |
| B19 | None | ADC | 0.271 |  |  |  | 0.660 |  |  |  |  |  |  |
| B20 | None | $\begin{aligned} & \hline \text { Mixed } \\ & \text { ADC } \end{aligned}$ | 0.305 |  |  |  | 0.660 |  |  |  |  |  |  |
| B21 | DNDC | 5-Digit | 0.150 |  |  |  | 0.499 |  |  |  |  |  |  |
| B22 | DNDC | 3-Digit | 0.219 |  |  |  | 0.499 |  |  |  |  |  |  |
| B23 | DNDC | ADC | 0.271 |  |  |  | 0.499 |  |  |  |  |  |  |
| B24 | DNDC | Mixed ADC | 0.305 |  |  |  | 0.499 |  |  |  |  |  |  |
| B25 | DSCF | 5-Digit | 0.150 |  |  |  | 0.451 |  |  |  |  |  |  |
| B26 | DSCF | 3-Digit | 0.219 |  |  |  | 0.451 |  |  |  |  |  |  |
| B27 | DSCF | ADC | 0.271 |  |  |  | 0.451 |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part B Total (Add lines B1-B27)

## Nonprofit Standard Mail

Part C
Check box at left if prices are populated in this section.
Carrier Route Letters
(Automation) Letters 3.3 oz . ( 0.2063 lbs .) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total* | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C1 | None | Saturation | \$0.120 |  |  |  |  |  |
| C2 | None | High Density Plus | 0.130 |  |  |  |  |  |
| C3 | None | High Density | 0.133 |  |  |  |  |  |
| C4 | None | Basic | 0.214 |  |  |  |  |  |
| C5 | DNDC | Saturation | 0.088 |  |  |  |  |  |
| C6 | DNDC | High Density Plus | 0.098 |  |  |  |  |  |
| C7 | DNDC | High Density | 0.101 |  |  |  |  |  |
| C8 | DNDC | Basic | 0.182 |  |  |  |  |  |
| C9 | DSCF | Saturation | 0.077 |  |  |  |  |  |
| C10 | DSCF | High Density Plus | 0.087 |  |  |  |  |  |
| C11 | DSCF | High Density | 0.090 |  |  |  |  |  |
| C12 | DSCF | Basic | 0.171 |  |  |  |  |  |


| Lette | DDM 3. <br> Entry | (0.2063 Ibs.) or Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C13 | None | Saturation | \$0.120 |  |  |  |  |  |
| C14 | None | High Density Plus |  |  |  |  |  |  |
| C15 | None | High Density |  |  |  |  |  |  |
| C16 | None | Basic |  |  |  |  |  |  |
| C17 | DNDC | Saturation | 0.088 |  |  |  |  |  |
| C18 | DNDC | High Density Plus |  |  |  |  |  |  |
| C19 | DNDC | High Density |  |  |  |  |  |  |
| C20 | DNDC | Basic |  |  |  |  |  |  |
| C21 | DSCF | Saturation | 0.077 |  |  |  |  |  |
| C22 | DSCF | High Density Plus |  |  |  |  |  |  |
| C23 | DSCF | High Density |  |  |  |  |  |  |
| C24 | DSCF | Basic |  |  |  |  |  |  |

Nonautomation Letters 3.3 oz. ( 0.2063 lbs .) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C25 | None | Saturation | \$0.131 |  |  |  |  |  |
| C26 | None | High Density Plus | 0.156 |  |  |  |  |  |
| C27 | None | High Density | 0.161 |  |  |  |  |  |
| C28 | None | Basic | 0.214 |  |  |  |  |  |
| C29 | DNDC | Saturation | 0.098 |  |  |  |  |  |
| C30 | DNDC | High Density Plus | 0.123 |  |  |  |  |  |
| C31 | DNDC | High Density | 0.128 |  |  |  |  |  |
| C32 | DNDC | Basic | 0.182 |  |  |  |  |  |
| C33 | DSCF | Saturation | 0.088 |  |  |  |  |  |
| C34 | DSCF | High Density Plus | 0.113 |  |  |  |  |  |
| C35 | DSCF | High Density | 0.118 |  |  |  |  |  |
| C36 | DSCF | Basic | 0.171 |  |  |  |  |  |

[^1]
## Nonprofit Standard Mail

Part C - Continued
Check box at left if prices are populated in this section.
Carrier Route Letters
(Automation) Letters Over 3.3 oz . up to 3.5 oz .

|  | Entry | Price Category | Piece Price | Amount <br> Affixed | No. of Pieces | Pieces <br> Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total* | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C37 | None | Saturation | \$0.120 |  |  |  | \$0.00 |  |  |  |  |  |  |
| C38 | None | High Density Plus | 0.130 |  |  |  | 0.00 |  |  |  |  |  |  |
| C39 | None | $\begin{aligned} & \text { High } \\ & \text { Density } \end{aligned}$ | 0.133 |  |  |  | 0.00 |  |  |  |  |  |  |
| C40 | None | Basic | 0.214 |  |  |  | 0.00 |  |  |  |  |  |  |
| C41 | DNDC | Saturation | 0.088 |  |  |  | 0.00 |  |  |  |  |  |  |
| C42 | DNDC | High Density Plus | 0.098 |  |  |  | 0.00 |  |  |  |  |  |  |
| C43 | DNDC | High Density | 0.101 |  |  |  | 0.00 |  |  |  |  |  |  |
| C44 | DNDC | Basic | 0.182 |  |  |  | 0.00 |  |  |  |  |  |  |
| C45 | DSCF | Saturation | 0.077 |  |  |  | 0.00 |  |  |  |  |  |  |
| C46 | DSCF | High Density Plus | 0.087 |  |  |  | 0.00 |  |  |  |  |  |  |
| C47 | DSCF | High Density | 0.090 |  |  |  | 0.00 |  |  |  |  |  |  |
| C48 | DSCF | Basic | 0.171 |  |  |  | 0.00 |  |  |  |  |  |  |

Letters EDDM Over 3.3 oz. up to 3.5 oz.

|  | Entry | Price Category | Piece Price | Or Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal <br> Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C49 | None | Saturation | \$0.120 |  |  |  | \$0.00 |  |  |  |  |  |  |
| C50 | None | High Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C51 | None | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C52 | None | Basic |  |  |  |  |  |  |  |  |  |  |  |
| C53 | DNDC | Saturation | 0.088 |  |  |  | 0.00 |  |  |  |  |  |  |
| C54 | DNDC | High Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C55 | DNDC | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C56 | DNDC | Basic |  |  |  |  |  |  |  |  |  |  |  |
| C57 | DSCF | Saturation | 0.077 |  |  |  | 0.00 |  |  |  |  |  |  |
| C58 | DSCF | High <br> Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C59 | DSCF | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C60 | DSCF | Basic |  |  |  |  |  |  |  |  |  |  |  |

*May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information.

## Carrier Route Letters

| Nonautomation Letters Over 3.3 oz. but less than 16 oz. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Entry | Price Category | Piece Price | Or Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Tota | Fee <br> Total | Total Postage |
| C61 | None | Saturation | \$0.039 |  |  |  | \$0.445 |  |  |  |  |  |  |
| C62 | None | High Density Plus | 0.045 |  |  |  | 0.445 |  |  |  |  |  |  |
| C63 | None | High Density | 0.069 |  |  |  | 0.445 |  |  |  |  |  |  |
| C64 | None | Basic | 0.106 |  |  |  | 0.531 |  |  |  |  |  |  |
| C65 | DNDC | Saturation | 0.039 |  |  |  | 0.284 |  |  |  |  |  |  |
| C66 | DNDC | High Density Plus | 0.045 |  |  |  | 0.284 |  |  |  |  |  |  |
| C67 | DNDC | High Density | 0.069 |  |  |  | 0.284 |  |  |  |  |  |  |
| C68 | DNDC | Basic | 0.106 |  |  |  | 0.370 |  |  |  |  |  |  |
| C69 | DSCF | Saturation | 0.039 |  |  |  | 0.236 |  |  |  |  |  |  |
| C70 | DSCF | High Density Plus | 0.045 |  |  |  | 0.236 |  |  |  |  |  |  |
| C71 | DSCF | High Density | 0.069 |  |  |  | 0.236 |  |  |  |  |  |  |
| C72 | DSCF | Basic | 0.106 |  |  |  | 0.322 |  |  |  |  |  |  |

Letters EDDM Over 3.5 oz. but less than 16 oz.

|  | Entry | Price Category | Piece Price | Or Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal <br> Postage | Discount Total | Fee <br> Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| C73 | None | Saturation | \$0.039 |  |  |  | \$0.445 |  |  |  |  |  |  |
| C74 | None | High Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C75 | None | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C76 | None | Basic |  |  |  |  |  |  |  |  |  |  |  |
| C77 | DNDC | Saturation | 0.039 |  |  |  | 0.284 |  |  |  |  |  |  |
| C78 | DNDC | High Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C79 | DNDC | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C80 | DNDC | Basic |  |  |  |  |  |  |  |  |  |  |  |
| C81 | DSCF | Saturation | 0.039 |  |  |  | 0.236 |  |  |  |  |  |  |
| C82 | DSCF | High Density Plus |  |  |  |  |  |  |  |  |  |  |  |
| C83 | DSCF | High Density |  |  |  |  |  |  |  |  |  |  |  |
| C84 | DSCF | Basic |  |  |  |  |  |  |  |  |  |  |  |



## Full Service Intelligent Mail Option

Letters - Number of Pieces that Comply $x \$ 0.001=$

## Nonprofit Standard Mail

|  | $\mathrm{D}$ <br> ation Fl |  | Check box at left if prices are populated in this section. |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Flats 3.3 oz. (0.2063 lbs.) or less |  |  |  |  |  |  |  |  |
|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total** | Fee Total | Total Postage |
| D1 | None | FSS Sch Pallet | \$0.162 |  |  |  |  |  |
| D2 | None | FSS Other | 0.192 |  |  |  |  |  |
| D3 | None | 5-Digit | 0.237 |  |  |  |  |  |
| D4 | None | 3-Digit | 0.328 |  |  |  |  |  |
| D5 | None | ADC | 0.383 |  |  |  |  |  |
| D6 | None | Mixed ADC | 0.400 |  |  |  |  |  |
| D7 | DNDC | FSS Sch Pallet | 0.129 |  |  |  |  |  |
| D8 | DNDC | FSS Other | 0.159 |  |  |  |  |  |
| D9 | DNDC | 5-Digit | 0.204 |  |  |  |  |  |
| D10 | DNDC | 3-Digit | 0.295 |  |  |  |  |  |
| D11 | DNDC | ADC | 0.350 |  |  |  |  |  |
| D12 | DNDC | Mixed ADC | 0.367 |  |  |  |  |  |
| D13 | DSCF | FSS Sch Pallet | 0.119 |  |  |  |  |  |
| D14 | DSCF | FSS Other | 0.149 |  |  |  |  |  |
| D15 | DSCF | 5-Digit | 0.194 |  |  |  |  |  |
| D16 | DSCF | 3-Digit | 0.285 |  |  |  |  |  |
| D17 | DSCF | ADC | 0.340 |  |  |  |  |  |
| D18 | DFSS | FSS Sch Cont. | 0.114 |  |  |  |  |  |
| D19 | DFSS | FSS Facility Cont. | 0.144 |  |  |  |  |  |

Flats Over 3.3 oz . but less than 16 oz .

|  | Entry | Price Category | Piece Price | Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | $\begin{aligned} & \text { Discount } \\ & \text { Total }{ }^{\star \star} \end{aligned}$ | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| D20 | None | FSS Sch Pallet | \$0.026 |  |  |  | \$0.660 |  |  |  |  |  |  |
| D21 | None | FSS Other | 0.056 |  |  |  | 0.660 |  |  |  |  |  |  |
| D22 | None | 5-Digit | 0.101 |  |  |  | 0.660 |  |  |  |  |  |  |
| D23 | None | 3-Digit | 0.192 |  |  |  | 0.660 |  |  |  |  |  |  |
| D24 | None | ADC | 0.247 |  |  |  | 0.660 |  |  |  |  |  |  |
| D25 | None | Mixed ADC | 0.264 |  |  |  | 0.660 |  |  |  |  |  |  |
| D26 | DNDC | FSS Sch Pallet | 0.026 |  |  |  | 0.499 |  |  |  |  |  |  |
| D27 | DNDC | FSS Other | 0.056 |  |  |  | 0.499 |  |  |  |  |  |  |
| D28 | DNDC | 5-Digit | 0.101 |  |  |  | 0.499 |  |  |  |  |  |  |
| D29 | DNDC | 3-Digit | 0.192 |  |  |  | 0.499 |  |  |  |  |  |  |
| D30 | DNDC | ADC | 0.247 |  |  |  | 0.499 |  |  |  |  |  |  |
| D31 | DNDC | Mixed ADC | 0.264 |  |  |  | 0.499 |  |  |  |  |  |  |
| D32 | DSCF | FSS Sch Pallet | 0.026 |  |  |  | 0.451 |  |  |  |  |  |  |
| D33 | DSCF | FSS Other | 0.056 |  |  |  | 0.451 |  |  |  |  |  |  |
| D34 | DSCF | 5-Digit | 0.101 |  |  |  | 0.451 |  |  |  |  |  |  |
| D35 | DSCF | 3-Digit | 0.192 |  |  |  | 0.451 |  |  |  |  |  |  |
| D36 | DSCF | ADC | 0.247 |  |  |  | 0.451 |  |  |  |  |  |  |
| D37 | DFSS | FSS Sch Cont. | 0.021 |  |  |  | 0.451 |  |  |  |  |  |  |
| D38 | DFSS | FSS Facility Cont. | 0.051 |  |  |  | 0.451 |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.
Part D Total (Add Lines D1-D38)

## Full Service Intelligent Mail Option

| Flats 3.3 oz . (0.2063 lbs.) or less |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| E1 | None | FSS Sch Pallet | \$0.266 |  |  |  |  |  |
| E2 | None | FSS Other | 0.271 |  |  |  |  |  |
| E3 | None | 5-Digit | 0.286 |  |  |  |  |  |
| E4 | None | 3-Digit | 0.355 |  |  |  |  |  |
| E5 | None | ADC | 0.407 |  |  |  |  |  |
| E6 | None | Mixed ADC | 0.441 |  |  |  |  |  |
| E7 | DNDC | FSS Sch Pallet | 0.233 |  |  |  |  |  |
| E8 | DNDC | FSS Other | 0.238 |  |  |  |  |  |
| E9 | DNDC | 5-Digit | 0.253 |  |  |  |  |  |
| E10 | DNDC | 3-Digit | 0.322 |  |  |  |  |  |
| E11 | DNDC | ADC | 0.374 |  |  |  |  |  |
| E12 | DNDC | Mixed ADC | 0.408 |  |  |  |  |  |
| E13 | DSCF | FSS Sch Pallet | 0.223 |  |  |  |  |  |
| E14 | DSCF | FSS Other | 0.228 |  |  |  |  |  |
| E15 | DSCF | 5-Digit | 0.243 |  |  |  |  |  |
| E16 | DSCF | 3-Digit | 0.312 |  |  |  |  |  |
| E17 | DSCF | ADC | 0.364 |  |  |  |  |  |
| E18 | DFSS | FSS Sch Cont. | 0.218 |  |  |  |  |  |
| E19 | DFSS | FSS Facility Cont. | 0.223 |  |  |  |  |  |

Flats Over 3.3 oz. but less than 16 oz.

|  | Entry | Price Category | Piece Price |  | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal <br> Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| E20 | None | FSS Sch Pallet | \$0.130 |  |  |  | \$0.660 |  |  |  |  |  |  |
| E21 | None | FSS Other | 0.135 |  |  |  | 0.660 |  |  |  |  |  |  |
| E22 | None | 5-Digit | 0.150 |  |  |  | 0.660 |  |  |  |  |  |  |
| E23 | None | 3-Digit | 0.219 |  |  |  | 0.660 |  |  |  |  |  |  |
| E24 | None | ADC | 0.271 |  |  |  | 0.660 |  |  |  |  |  |  |
| E25 | None | Mixed ADC | 0.305 |  |  |  | 0.660 |  |  |  |  |  |  |
| E26 | DNDC | FSS Sch Pallet | 0.130 |  |  |  | 0.499 |  |  |  |  |  |  |
| E27 | DNDC | FSS Other | 0.135 |  |  |  | 0.499 |  |  |  |  |  |  |
| E28 | DNDC | 5-Digit | 0.150 |  |  |  | 0.499 |  |  |  |  |  |  |
| E29 | DNDC | 3-Digit | 0.219 |  |  |  | 0.499 |  |  |  |  |  |  |
| E30 | DNDC | ADC | 0.271 |  |  |  | 0.499 |  |  |  |  |  |  |
| E31 | DNDC | Mixed ADC | 0.305 |  |  |  | 0.499 |  |  |  |  |  |  |
| E32 | DSCF | FSS Sch Pallet | 0.130 |  |  |  | 0.451 |  |  |  |  |  |  |
| E33 | DSCF | FSS Other | 0.135 |  |  |  | 0.451 |  |  |  |  |  |  |
| E34 | DSCF | 5-Digit | 0.150 |  |  |  | 0.451 |  |  |  |  |  |  |
| E35 | DSCF | 3-Digit | 0.219 |  |  |  | 0.451 |  |  |  |  |  |  |
| E36 | DSCF | ADC | 0.271 |  |  |  | 0.451 |  |  |  |  |  |  |
| E37 | DFSS | FSS Sch Cont. | 0.125 |  |  |  | 0.451 |  |  |  |  |  |  |
| E38 | DFSS | FSS Facility Cont. | 0.130 |  |  |  | 0.451 |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

## Nonprofit Standard Mail

Part F
Check box at left if prices are populated in this section.
Carrier Route Flats

| Flats 3.3 oz. (0.2063 lbs.) or less |  |  |  |  | Subtotal Postage | Discount Total** | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Entry | Price Category | Price | No. of Pieces |  |  |  |  |
| F1 | None | Saturation* | \$0.131 |  |  |  |  |  |
| F2 | None | HD Plus | 0.156 |  |  |  |  |  |
| F3 | None | HD | 0.161 |  |  |  |  |  |
| F4 | None | Basic | 0.214 |  |  |  |  |  |
| F5 | None | Basic - CR Bundles/Pallet | 0.209 |  |  |  |  |  |
| F6 | DNDC | Saturation* | 0.098 |  |  |  |  |  |
| F7 | DNDC | HD Plus | 0.123 |  |  |  |  |  |
| F8 | DNDC | HD | 0.128 |  |  |  |  |  |
| F9 | DNDC | Basic | 0.182 |  |  |  |  |  |
| F10 | DNDC | Basic - CR Bundles/Pallet | 0.177 |  |  |  |  |  |
| F11 | DSCF | Saturation* | 0.088 |  |  |  |  |  |
| F12 | DSCF/DFSS | HD Plus | 0.113 |  |  |  |  |  |
| F13 | DSCF/DFSS | HD | 0.118 |  |  |  |  |  |
| F14 | DSCF | Basic | 0.171 |  |  |  |  |  |
| F15 | DSCF | Basic - CR Bundles/Pallet | 0.166 |  |  |  |  |  |
| F16 | DDU | Saturation* | 0.079 |  |  |  |  |  |
| F17 | DDU | HD Plus | 0.104 |  |  |  |  |  |
| F18 | DDU | HD | 0.109 |  |  |  |  |  |
| F19 | DDU | Basic | 0.164 |  |  |  |  |  |
| F20 | DDU | Basic - CR Bundles/Pallet | 0.159 |  |  |  |  |  |
| F21 | Detached | Address Label | 0.035 |  |  |  |  |  |
| F22 | Detached | Marketing Label | 0.035 |  |  |  |  |  |

Flats EDDM 3.3 oz. ( 0.2063 lbs .) or less*

|  | Entry | Price Categor | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| F23 | None | Saturation | \$0.132 |  |  |  |  |  |
| F24 | None | HD Plus |  |  |  |  |  |  |
| F25 | None | HD |  |  |  |  |  |  |
| F26 | None | Basic |  |  |  |  |  |  |
| F27 | DNDC | Saturation | 0.099 |  |  |  |  |  |
| F28 | DNDC | HD Plus |  |  |  |  |  |  |
| F29 | DNDC | HD |  |  |  |  |  |  |
| F30 | DNDC | Basic |  |  |  |  |  |  |
| F31 | DSCF | Saturation | 0.089 |  |  |  |  |  |
| F32 | DSCF | HD Plus |  |  |  |  |  |  |
| F33 | DSCF | HD |  |  |  |  |  |  |
| F34 | DSCF | Basic |  |  |  |  |  |  |
| F35 | DDU | Saturation | 0.080 |  |  |  |  |  |
| F36 | DDU | HD Plus |  |  |  |  |  |  |
| F37 | DDU | HD |  |  |  |  |  |  |
| F38 | DDU | Basic |  |  |  |  |  |  |

* Full Service Intelligent Mail Option not available
** May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

Flats Over 3.3 oz . but less than 16 oz.

|  | Entry | Price Category | Piece Price | Or <br> Amount <br> Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal <br> Postage | $\begin{gathered} \text { Discount } \\ \text { Total** } \\ \hline \end{gathered}$ | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| F39 | None | Saturation* | \$0.039 |  |  |  | \$0.445 |  |  |  |  |  |  |
| F40 | None | HD Plus | 0.045 |  |  |  | 0.445 |  |  |  |  |  |  |
| F41 | None | HD | 0.069 |  |  |  | 0.445 |  |  |  |  |  |  |
| F42 | None | Basic | 0.106 |  |  |  | 0.531 |  |  |  |  |  |  |
| F43 | None | Basic - CR Bundles/ Pallet | 0.101 |  |  |  | 0.531 |  |  |  |  |  |  |
| F44 | DNDC | Saturation* | 0.039 |  |  |  | 0.284 |  |  |  |  |  |  |
| F45 | DNDC | HD Plus | 0.045 |  |  |  | 0.284 |  |  |  |  |  |  |
| F46 | DNDC | HD | 0.069 |  |  |  | 0.284 |  |  |  |  |  |  |
| F47 | DNDC | Basic | 0.106 |  |  |  | 0.370 |  |  |  |  |  |  |
| F48 | DNDC | Basic - CR Bundles/ Pallet | 0.101 |  |  |  | 0.370 |  |  |  |  |  |  |
| F49 | DSCF | Saturation* | 0.039 |  |  |  | 0.236 |  |  |  |  |  |  |
| F50 | $\begin{gathered} \text { DSCF/ } \\ \text { DFSS } \end{gathered}$ | HD Plus | 0.045 |  |  |  | 0.236 |  |  |  |  |  |  |
| F51 | $\begin{aligned} & \text { DSCF/ } \\ & \text { DFSS } \end{aligned}$ | HD | 0.069 |  |  |  | 0.236 |  |  |  |  |  |  |
| F52 | DSCF | Basic | 0.106 |  |  |  | 0.322 |  |  |  |  |  |  |
| F53 | DSCF | Basic - CR Bundles/ Pallet | 0.101 |  |  |  | 0.322 |  |  |  |  |  |  |
| F54 | DDU | Saturation* | 0.039 |  |  |  | 0.193 |  |  |  |  |  |  |
| F55 | DDU | HD Plus | 0.045 |  |  |  | 0.193 |  |  |  |  |  |  |
| F56 | DDU | HD | 0.069 |  |  |  | 0.193 |  |  |  |  |  |  |
| F57 | DDU | Basic | 0.106 |  |  |  | 0.279 |  |  |  |  |  |  |
| F58 | DDU | Basic - CR <br> Bundles/ Pallet | 0.101 |  |  |  | 0.279 |  |  |  |  |  |  |
| F59 | Detac | ed Address Label | 0.035 |  |  |  |  |  |  |  |  |  |  |
| F60 | Detach | d Marketing Label | 0.035 |  |  |  |  |  |  |  |  |  |  |

* Full Service Intelligent Mail Option not available
** May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information


## Nonprofit Standard Mail

Part F - Continued
Carrier Route Flats
Flats EDDM Over 3.3 oz. but less than 16 oz.*

|  | Entry | Price Category | Piece Price | Or <br> Amount <br> Affixed | No. of Pieces | Pieces <br> Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| F61 | None | Saturation | \$0.040 |  |  |  | \$0.445 |  |  |  |  |  |  |
| F62 | None | HD Plus |  |  |  |  |  |  |  |  |  |  |  |
| F63 | None | HD |  |  |  |  |  |  |  |  |  |  |  |
| F64 | None | Basic |  |  |  |  |  |  |  |  |  |  |  |
| F65 | DNDC | Saturation | 0.040 |  |  |  | 0.284 |  |  |  |  |  |  |
| F66 | DNDC | HD Plus |  |  |  |  |  |  |  |  |  |  |  |
| F67 | DNDC | HD |  |  |  |  |  |  |  |  |  |  |  |
| F68 | DNDC | Basic |  |  |  |  |  |  |  |  |  |  |  |
| F69 | DSCF | Saturation | 0.040 |  |  |  | 0.236 |  |  |  |  |  |  |
| F70 | DSCF | HD Plus |  |  |  |  |  |  |  |  |  |  |  |
| F71 | DSCF | HD |  |  |  |  |  |  |  |  |  |  |  |
| F72 | DSCF | Basic |  |  |  |  |  |  |  |  |  |  |  |
| F73 | DDU | Saturation | 0.040 |  |  |  | 0.193 |  |  |  |  |  |  |
| F74 | DDU | HD Plus |  |  |  |  |  |  |  |  |  |  |  |
| F75 | DDU | HD |  |  |  |  |  |  |  |  |  |  |  |
| F76 | DDU | Basic |  |  |  |  |  |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

* Full Service Intelligent Mail Option not available

F77
Part F Total (Add Lines F1-F76)

Full Service Intelligent Mail Option
F78 DISPLAY ONLY
Flats - Number of Pieces that Comply $x \$ 0.001=$

## Nonprofit Standard Mail - Marketing Parcels

$\square$ Part G Check box at left if prices are populated in this section.

Presorted 3.3 oz . (0.2063 lbs.) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| G1 | None | NDC | \$1.112 |  |  |  |  |  |
| G2 | None | Mixed NDC | 1.513 |  |  |  |  |  |
| G3 | DNDC | 5-Digit | 0.639 |  |  |  |  |  |
| G4 | DNDC | SCF | 0.734 |  |  |  |  |  |
| G5 | DNDC | NDC | 1.061 |  |  |  |  |  |
| G6 | DSCF | 5-Digit | 0.585 |  |  |  |  |  |
| G7 | DSCF | SCF | 0.680 |  |  |  |  |  |
| G8 | DDU | 5-Digit | 0.544 |  |  |  |  |  |
| G9 | Nonbar | Surcharge | 0.061 |  |  |  |  |  |

Presorted Over 3.3 oz. but less than 16 oz .

|  | Entry | Price Category | Piece Price |  | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| G10 | None | NDC | \$0.896 |  |  |  | \$1.046 |  |  |  |  |  |  |
| G11 | None | Mixed NDC | 1.297 |  |  |  | 1.046 |  |  |  |  |  |  |
| G12 | DNDC | 5-Digit | 0.474 |  |  |  | 0.801 |  |  |  |  |  |  |
| G13 | DNDC | SCF | 0.569 |  |  |  | 0.801 |  |  |  |  |  |  |
| G14 | DNDC | NDC | 0.896 |  |  |  | 0.801 |  |  |  |  |  |  |
| G15 | DSCF | 5-Digit | 0.474 |  |  |  | 0.538 |  |  |  |  |  |  |
| G16 | DSCF | SCF | 0.569 |  |  |  | 0.538 |  |  |  |  |  |  |
| G17 | DDU | 5-Digit | 0.474 |  |  |  | 0.341 |  |  |  |  |  |  |
| G18 | Nonb Surc | coded harge | 0.061 |  |  |  |  |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.
$\square$

Parcels - Simple Samples

| Price Category |  | Price | No. of Pieces | Subtotal <br> Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| H1 | Targeted Small |  |  |  |  |  |  |
| H2 | Targeted Large |  |  |  |  |  |  |
| H3 | Every Door (Saturation) Small |  |  |  |  |  |  |
| H4 | Every Door (Saturation) Large |  |  |  |  |  |  |
| H5 | Detached Address Label |  |  |  |  |  |  |
| H6 | Detached Marketing Label |  |  |  |  |  |  |


| Pallet Fee |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Entry Point | Pallet Type | No. of Pallets | Price | Total Postage |
| H7 | DSCF | 5-Digit |  | \$30.580 |  |
| H8 | DNDC | 5-Digit |  | 65.267 |  |
| H9 | DNDC | 3-Digit |  | 40.141 |  |

## Carton/Sack Fee

| Pallet Type | No. of Cartons | Price | Total Postage |  |
| :---: | :---: | :---: | :---: | :---: |
| H10 | 3-Digit Pallet with 5-Digit Cartons/Sacks |  | $\$ 5.467$ |  |

$\square$

## Nonprofit Standard Mail - Parcels

## Part I

Check box at left if prices are populated in this section.
Machinable Parcels
Parcels 3.5 oz. or more but less than 16.oz.

|  | Entry | Price Category | Piece Price | Or Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11 | None | NDC | \$0.893 |  |  |  | \$1.048 |  |  |  |  |  |  |
| 12 | None | Mixed NDC | 1.291 |  |  |  | 1.048 |  |  |  |  |  |  |
| 13 | DNDC | 5-Digit | 0.607 |  |  |  | 0.803 |  |  |  |  |  |  |
| 14 | DNDC | NDC | 0.893 |  |  |  | 0.803 |  |  |  |  |  |  |
| 15 | DSCF | 5-Digit | 0.607 |  |  |  | 0.540 |  |  |  |  |  |  |
| 16 | DDU | 5-Digit | 0.607 |  |  |  | 0.343 |  |  |  |  |  |  |
| 17 | Nonb Surc | rcoded harge | 0.061 |  |  |  |  |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part I Total (Add lines 11-17) $\square$

Part J
Irregular Parcels

Check box at left if prices are populated in this section.

Parcels 3.3 oz. ( 0.2063 lbs.) or less

|  | Entry | Price Category | Price | No. of Pieces | Subtotal <br> Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| J1 | None | NDC | \$1.282 |  |  |  |  |  |
| J2 | None | Mixed NDC | 1.616 |  |  |  |  |  |
| J3 | DNDC | 5-Digit | 0.773 |  |  |  |  |  |
| J4 | DNDC | SCF | 0.851 |  |  |  |  |  |
| J5 | DNDC | NDC | 1.232 |  |  |  |  |  |
| J6 | DSCF | 5-Digit | 0.718 |  |  |  |  |  |
| J7 | DSCF | SCF | 0.796 |  |  |  |  |  |
| J8 | DDU | 5-Digit | 0.678 |  |  |  |  |  |
| J9 | Nonbarc | Surcharge | 0.061 |  |  |  |  |  |

Parcels Over 3.3 oz. but less than 16 oz .

|  | Entry | Price Category | Piece Price | Amount Affixed | No. of Pieces | Pieces Subtotal | Pound Price | Pounds | Pounds Subtotal | Subtotal Postage | Discount Total | Fee Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| J10 | None | NDC | \$1.066 |  |  |  | \$1.048 |  |  |  |  |  |  |
| J11 | None | Mixed NDC | 1.400 |  |  |  | 1.048 |  |  |  |  |  |  |
| J12 | DNDC | 5-Digit | 0.607 |  |  |  | 0.803 |  |  |  |  |  |  |
| J13 | DNDC | SCF | 0.685 |  |  |  | 0.803 |  |  |  |  |  |  |
| J14 | DNDC | NDC | 1.066 |  |  |  | 0.803 |  |  |  |  |  |  |
| J15 | DSCF | 5-Digit | 0.607 |  |  |  | 0.540 |  |  |  |  |  |  |
| J16 | DSCF | SCF | 0.685 |  |  |  | 0.540 |  |  |  |  |  |  |
| J17 | DDU | 5-Digit | 0.607 |  |  |  | 0.343 |  |  |  |  |  |  |
| J18 | Nonba Surc | $\begin{aligned} & \text { arcoded } \\ & \text { harge } \end{aligned}$ | 0.061 |  |  |  |  |  |  |  |  |  |  |

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

Part J Total (Add lines J1-J18)

## Nonprofit Standard Mail

Pieces 3.3 oz. ( 0.2063 lbs .) or less.

| Price | No. of Pieces | Total Postage |  |
| :---: | :---: | :---: | :---: |
| L1 | $\$ 0.325$ |  |  |

## Part L Total

## Part M

Check box at left if prices are populated in this section.
Repositionable Notes
Price includes only charge for RPN, it does not include applicable postage charges. If using RPNs, all pieces in mailing must include RPNs.

|  | Price Category | Price | No. of Pieces | Total Postage |
| :---: | :---: | :---: | :---: | :---: |
| M1 | Letters and Flats | \$0.00 |  |  |

## Part M Total

$\square$

## Extra Services and Fees

Part S
Check box at left if prices are populated in this section
Extra Services and Fees
Items mailed with Extra Services must meet the mailing standards for the extra service.

|  |  | Fee | $\begin{gathered} \text { No. of } \\ \text { Pcs. or Lbs. } \end{gathered}$ | Subtotal Postage | Discount Total | Total Postage |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S4 | USPS Tracking (electronic only)** | \$0.35 |  |  |  |  |
| S5 | Insurance* |  |  |  |  |  |
| S17 | Picture Permit Imprint | 0.020 |  |  |  |  |
| S19 | Certificate of Bulk Mailing (Form 3606-D) |  |  |  |  |  |
| S25 | Live Animal Transportation |  |  |  |  |  |
| S28 | Hazardous Material Transportation |  |  |  |  |  |
| S31 | Insurance Restricted Delivery* |  |  |  |  |  |
| S34 | Return Receipt for Merchandise |  |  |  |  |  |

*Bulk insurance on parcels only
**Parcels only

Part S Total (Add lines S4-S34) $\square$

## Nonprofit Standard Mail - Instructions

Use this form for Nonprofit Standard Mail prices.
Step 1: Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

Mailing Agent: The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

Mail Owner: The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

Step 2: Before you complete the Postage section, go to parts $A$ through $M$ and $S$. Complete the part(s) that pertain to your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

## Parts A-C: Letters

Part A: Automation Letters. Enter total in Part A Total box.
Part B: Nonautomation Letters. Enter total in Part B Total box.
Part C: Carrier Route Letters. Enter total in Part C Total box.

## Parts D-F: Flats

Part D: Automation Flats. Enter total in Part D Total box.
Part E: Nonautomation Flats. Enter total in Part E Total box.
Part F: Carrier Route Flats. Enter total in Part F Total box.

## Part G-H: Marketing Parcels (Reserved)

Part G: Marketing Parcels. Enter total in Part G Total box.
Part H: Carrier Route Marketing Parcels. Enter total in Part H Total box.

## Parts I-J: Parcels

Part I: Machinable Parcels. Enter total in Part I Total box.
Part J: Irregular Parcels. Enter total in Part J Total box.
Part L: Customized MarketMail (CMM) - Enter total in Part L Total box.
Part M: Repositionable Notes (RPN) - Enter total in Part M Total box.
Part S: Extra Services - Report any combined Extra Services on the lines provided for them, e.g., Insured mail that is also Restricted Delivery would be reported on line S31-Insurance Restricted Delivery. Enter total in Part S Total box.

Step 3: Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places.

Step 4: Return to the Postage section on page 1. Check the boxes that correspond to the form parts used. Add the postage amounts for all parts and enter on Line 1 Subtotal Postage, rounded off to two decimal places.

Step 5: Complete Line 2 for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

Step 6: Lines 3 and 4 are for postage adjustments that apply to the entire mailing. Report any Incentive/Discount on Line 3 and any Fee on Line 4.

Step 7: Calculate Line 5 Net Postage Due by subtracting any Postage Affixed and Incentive/Discount (Lines 2 and 3) from the Subtotal Postage (Line 1) and adding any Fee (Line 4). For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit \# box in the Mailing section. For postage affixed mailings, the Net Postage due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit \# on Line 5.

Step 8: Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing.

## Further Information About Discount Total Column

Mailings that qualify for Full Service Intelligent Mail Option will report the discount in the Discount Total column of each line of the postage statement. The Full Service Intelligent Mail Option lines are for display and data gathering purposes only.

When there is a Full Service discount but no other incentive discount, the Full Service discount is reported directly in the Discount Total column.

When there is both a Full Service discount and an incentive discount, the Discount Total must include both discounts so it must be calculated in an offline calculation with the resulting value reported in the Discount Total column. The calculation is performed as follows:

The Subtotal Postage (SP) amount is not affected and is calculated in the usual way. The Discount Total (DT) is calculated by, first, determining the Full Service discount (FSD) by multiplying the number of Full Service pieces by the per-piece Full Service discount. Then you must calculate the Incentive Discount (ID) by subtracting the Full Service discount (FSD) from the Subtotal Postage (SP) and multiplying the result by the Incentive Discount percentage (ID\%) expressed in decimal form, such as .02. Then add the Full Service discount (FSD) and the Incentive Discount (ID) to get the Discount Total (DT).

This calculation can be expressed as an equation as follows:
$D T=F S D+I D$ or $D T=F S D+((S P-F S D) \times I D \%)$
Information: For more information on mailing standards, prices, and fees please go to Postal Explorer at pe.usps.com.


[^0]:    * May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

[^1]:    *May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information.

