



Texas Application for International Fuel Tax Agreement License

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TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

GENERAL INFORMATION

Who Must Submit This Application - Any Texas based entity operating qualified motor vehicle(s) in two or more International Fuel Tax Agreement (IFTA) jurisdictions may obtain a Texas IFTA license in lieu of obtaining trip permits to satisfy their motor fuels tax obligations to other jurisdictions. To be issued a Texas IFTA license, Texas must be your base jurisdiction.

For Assistance - If you have any questions about this application, filing tax returns or any other tax-related matter, contact the Texas State Comptroller's office at 1-800-252-1383.

You can submit your completed application by mail, fax, or email:

Mail: Texas Comptroller of Public Accounts
111 E. 17th St.
Austin, TX 78774-0100

FAX: (512) 936-0013
Email: IFTA@cpa.texas.gov

We process applications in the order they are received. If you have questions or need more information, contact us at 800-252-1383.

Federal Privacy Act - Disclosure of your Social Security number is required and authorized under law, for the purpose of tax administration and identification of any individual affected by applicable law. 42 U.S.C. §405(c)(2)(C)(i); Tex. Govt. Code §§403.011 and 403.078. Release of information on this form in response to a public information request will be governed by the Public Information Act, Chapter 552, Government Code, and applicable federal law.

You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on this form.

SPECIFIC INSTRUCTIONS

Item 1 - Sole owner: Enter the first name, middle initial and last name.

Partnership: Enter the legal name of the partnership.

Corporation, limited liability company, association: Enter the legal name exactly as it is registered with the Secretary of State.

Other legal entity: Enter the title of the organization.

Item 2 - Enter complete mailing address where you wish to receive mail from the Comptroller of Public Accounts. If you wish to receive mail at a different address for other taxes, attach a letter with the other addresses.

Item 4 - Enter the nine-digit FEIN assigned to your entity by the Internal Revenue Service.

Item 7 - If you have an eleven-digit Texas taxpayer number for reporting another type of tax, enter that number. (You can also enter in your Texas vendor identification number.)

Item 8 - Ownership: Check the appropriate box by the type of organization.

Item 9 - Texas Entity: Enter the file number assigned by the Secretary of State and the file date.

Item 10 - Foreign Entity (chartered outside of Texas): Enter the state or country of formation, the charter/file number and the Texas Secretary of State file number and date.

Item 11 - Limited Partnership: Enter the state in which the partnership is registered and the identification number.

Item 12 - Partnership: Enter information for all partners.

Corporation or Other Organization: Enter the information for the principal officers (president, vice-president, secretary). *If the applicant does not have a Social Security number, enter the Individual Taxpayer Identification Number (ITIN) or other number assigned by the federal government for use when filing federal income tax returns.*

Item 19 - Enter the actual physical address of your business. Do not use a P.O. Box or rural route number. If more than one location, attach a separate sheet.

Item 23 - Do not complete this application if you have a written lease agreement in your files that clearly states the lessor is responsible for filing your Texas IFTA reports.

If the lease agreement does not clearly state who is responsible for filing Texas IFTA reports, the reporting responsibility defaults to the owner of the vehicle (lessor).

Item 26 - Effective date of the IFTA license cannot be prior to the date the IFTA application is received.

Item 30 - Check the appropriate block(s). You must identify each fuel type used.

Item 31 - Check each jurisdiction in which you operate a qualified motor vehicle.

DEFINITIONS:

Qualified Motor Vehicle means a vehicle registered in Texas –

- with two axles and registered gross vehicle weight (GVW) exceeding 26,000 pounds; or
- having three or more axles; or
- used in combination when the registered GVW exceeds 26,000 pounds.

Qualified Motor Vehicle does not include recreational vehicles.

Recreational Vehicle means vehicles such as motor homes, pickup trucks with attached campers, and buses when used exclusively for personal pleasure by individuals. The vehicle may not be used in connection with any business endeavor.

Registration means the qualification of motor vehicles normally associated with a prepayment of license plate and registration card or temporary registration containing owner and vehicle data.

Base Jurisdiction means the jurisdiction where qualified motor vehicles are based for vehicle registration purposes and where the operational control and records of the qualified motor vehicles are maintained or can be made available.



Texas Application for International Fuel Tax Agreement (IFTA) License

• Please read instructions. • Type or print. • Do not write in shaded areas.

TAXPAYER IDENTIFICATION	1. Legal name of owner (Sole owner, partnership, corporation, limited liability company, association or other legal entity)	<input type="text"/>	
	2. Mailing address (Street and number, P.O. Box or rural route and box number)	<input type="text"/>	
	City	<input type="text"/>	
	State	<input type="text"/>	
	ZIP code	<input type="text"/>	
	County	<input type="text"/>	
	3. Enter the name and daytime phone number of the person primarily responsible for filing tax returns	<input type="text"/> • <input type="text"/> - <input type="text"/> - <input type="text"/>	
Enter the email address of this person	<input type="text"/>		
4. Enter your Federal Employer Identification Number (FEIN), if any, assigned to the owner entered in Item 1	<input type="text"/> 1 <input type="text"/>		
5. Enter your Social Security number (SSN) if you are a sole owner	<input type="text"/> - <input type="text"/> - <input type="text"/>		
6. <input type="checkbox"/> Check here if you do not have either FEIN or SSN.	<input type="text"/> 3 <input type="text"/>		
7. Enter your taxpayer number for reporting any Texas tax OR your Texas vendor identification number if you now have or have ever had one	<input type="text"/>		
OWNERSHIP	8. Indicate how your business is owned. <input type="checkbox"/> Sole owner <input type="checkbox"/> Partnership <input type="checkbox"/> Texas entity <input type="checkbox"/> Trust <small>(Submit a copy of trust agreement with application.)</small> <input type="checkbox"/> Foreign corporation <input type="checkbox"/> Limited partnership <input type="checkbox"/> Other (explain) <input type="text"/>		
	9. If your business is a Texas entity, enter the file number and date	File number <input type="text"/> File date <input type="text"/>	
	10. If your business is a foreign entity, enter the state or country of formation, charter/file number, Texas Secretary of State file number and date.	State/country of formation <input type="text"/> Charter/file number <input type="text"/> Texas Secretary of State file number <input type="text"/> File date <input type="text"/>	
	11. If your business is a limited partnership, enter the home state, the partnership date and identification number	Home state <input type="text"/> Partnership date <input type="text"/> Identification number <input type="text"/>	
PROPRIETORS	12. List all general partners or principal officers of your business. (Attach additional sheets, if necessary.) If you are a sole owner, skip Item 12.		
	Name (First, middle initial, last)	SSN or ITIN	Title
	Home address (Street and number, city, state, ZIP code)	Phone (Area code and number)	
	Name (First, middle initial, last)	SSN or ITIN	Title
Home address (Street and number, city, state, ZIP code)	Phone (Area code and number)		
Name (First, middle initial, last)	SSN or ITIN	Title	
Home address (Street and number, city, state, ZIP code)	Phone (Area code and number)		
SUCCESSOR INFORMATION	If you purchased an existing business or business assets, complete Items 13-16. If you did not, skip to Item 17.		
	13. Enter the former owner's trade name. If known, enter the former owner's Texas taxpayer number.	Trade name <input type="text"/>	Taxpayer number of former owner <input type="text"/>
	14. Enter the former owner's legal name. If known, enter the former owner's address and telephone number.	Legal name of former owner <input type="text"/>	Phone (Area code and number) <input type="text"/>
	Address of former owner (Street and number, city, state, ZIP code)	<input type="text"/>	
15. Check each of the following items you purchased.	<input type="checkbox"/> Inventory <input type="checkbox"/> Corporate stock <input type="checkbox"/> Equipment <input type="checkbox"/> Real estate <input type="checkbox"/> Other assets		
16. Enter the purchase price of the business or assets purchased and the date of purchase.	Purchase price \$ <input type="text"/>	Date of purchase <input type="text"/>	

