



Submission Date: ___/___/___

Provider Request Form

Care Improvement Plus Member Information

Last Name: _____ First Name: _____ Middle Initial _____

SUBSCRIBER ID# _____ Date of Birth _____

Medicaid # (if applicable): _____ Other Insurance Name/Policy #: _____

If Inpatient, admitting from: ER Home SNF LTACH IRF Hospice Acute Hospital LTC or ALF

Service Provider Service Start Date: ___/___/___ Service End Date: ___/___/___

Provider/Vendor Name: _____ Tax ID#: _____

Contact Name: _____ Phone Number: _____ ext. _____ Fax# _____

Provider/Vendor Address: _____

Ordering Physician: _____ Phone Number: _____ Fax# _____

ICD9 Codes/Description: _____ CPT/HCPCS Codes _____;

Service Type – please check the type of service you are requesting and submit the supporting documentation with this form. *See Fax numbers for each service below.

Inpatient Hospital

Admission Notification

Please notify us all hospital admissions within 1 business day and include a physician order.

Elective Hospital Services

Please submit requests at least 14 calendar days prior to the scheduled procedure for the services below:

- * Blepharoplasty
- * Bariatric Procedures (weight loss)
- * LVAD
- * Elective Permanent Pacers
- * ICD's
- * Organ and Bone Marrow
- * Transplants (see number below)

Long Term Acute Hospital (LTACH)

Skilled Nursing (SNF)

Inpatient Rehab (IRF)

Please fax the physician's order, physical, occupational and speech therapy evaluations and/or skilled nursing orders for treatments such as IV antibiotic orders, wound care orders, etc.

Durable Medical Equipment Request

Please refer to your **Provider Fact Sheet** for the specific information that is needed for the selected DME below:

- * Power Wheelchairs
- * Power Operated Vehicles
- * Wound Vac
- * Lymphedema Pump
- * Lower Limb Prosthesis
- * Bone Growth Stimulators
- * Spinal Cord Stimulator (Pain Management)
- * Air Fluidized Beds (in home)

Home Health

Once the care has been initiated, within the first week, please submit the MD order or 485 POC.

*Please fax the notes from the initial visit.

*When requesting on-going episodes of care, please fax the notes from the last visit and goals for the additional episodes of care.

Please fax completed form for the below services to:

HOME HEALTH 1-866-219-2923

SNF, LTACH, IRF 1-866-304-2382

INPATIENT HOSP ADMISSION NOTIFICATION 1-800-211-6490

DME, ELECTIVE HOSPITAL SERVICES, 1-866-224-1151

EXPEDITED FAX LINE: 1-888-579-9899

TRANSPLANTS: 888-936-7246 option 1 / Fax (855) 352-7692

Expedited Fax line: Please use this fax line only if the physician ordering the service indicates that applying the standard time for making a determination could seriously jeopardize the life or health of the enrollee or the enrollee's ability to regain maximum function. Expedited requests determinations are rendered in 72 hours. CIP determinations for LTACH, SNF and IRF requests are processed within 2 business days of submission of complete information.

NOTE - Authorization is based on a determination that services are medically necessary but is not a guarantee of payment. Payment for services is subject to member eligibility and benefits limitations. NOTE – confirmation of Inpatient Hospital Admission Notification is NOT an authorization of services.