



# REQUEST AND CONSENT FOR KANSAS TITLE TO BE ISSUED WITH LIEN & MAILED OUT OF STATE

## INSTRUCTIONS

- The Kansas certificate of title will be issued when both the lien holder and titling jurisdiction complete this form and it is received by the Kansas Titles and Registrations Bureau.
- The lien holder listed on the Kansas title record, and the new titling jurisdiction must complete their portion of this form\*.
- The lien holder must consent to a Kansas certificate of title being issued with their lien listed, and surrendered directly to the new titling jurisdiction. The consent must be notarized. Title will not be mailed to the lien holder or owner.
- The new titling jurisdiction must request the Kansas certificate of title be issued and mailed to their office for title and registration purposes.
- Mail or fax the completed form to the Kansas Titles and Registrations Bureau. Please DO NOT FAX AND MAIL, just one or the other. Fax only once.

**Fax to:** 785-296-2383                      **OR**                      **Mail to:** Kansas Department of Revenue; Division of Vehicles,  
Attn. Print Title w/ Lien    915 SW Harrison; Topeka, KS 66626-0001    Office (785) 296-3621

\* The same information may be provided on the lien holder and titling jurisdiction's letterhead, however, the information must be received in Kansas Titles and Registration at the same time.

**NOTE:** **If the application for Kansas certificate of title has not been completed by the owner, the title cannot be issued until it has been completed. The title cannot be mailed to the lien holder or owner.**

## VEHICLE INFORMATION

*Please Type or Print*

VIN	Make	Year	Kansas License Plate No., if available
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**OWNER's Name(s)** \_\_\_\_\_ Email \_\_\_\_\_

New/Current Address	City	State	ZIP	Telephone
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**Owner's new address MUST be outside the State of Kansas, in the state the vehicle is going to be titled and registered. TITLE WILL NOT BE MAILED TO THIS ADDRESS.**

**LIEN HOLDER's Name** \_\_\_\_\_, of:

Address	City	State	ZIP
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By the signature affixed, the lien holder listed herein consents and approves the Kansas Titles and Registrations Bureau to issue a Kansas certificate of title showing this lien and mail the Kansas title directly to the new titling jurisdiction requesting same.

Sworn and signed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

Authorized Agent: \_\_\_\_\_



**MUST BE NOTARIZED. Place Notary Seal Here. ↗**

**VEHICLE TITLING AGENCY (DMV)** for the jurisdiction of \_\_\_\_\_ requests that the State of Kansas issue a certificate of title in the name of the owner(s) listed herein with the lien for the above lien holder and mail same directly to the DMV office shown below:

Name of DMV Office: \_\_\_\_\_ Attn.: \_\_\_\_\_

Address	City	State	ZIP
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Authorized Associate: \_\_\_\_\_ Name Hand Printed: \_\_\_\_\_ Date: \_\_\_\_\_