

Letter of Residence from Landlord in Lieu of Lease

I, _____, hereby state that I live at _____
_____ *landlord* _____ *street address*
_____, _____, _____, _____, I am the
_____ *city* _____ *state* _____ *zip code* _____ *telephone*
landlord of the building located at _____
_____ *street address*
in the village or city of _____. I verify that _____
_____ *city* _____ *parent/guardian*
and _____ reside at _____
_____ *student(s)* _____ *street address*
within _____.
_____ *District residency*

Number of rooms: _____ Number of bedrooms: _____

Total number of persons living in unit: _____

Name of landlord—printed _____ *Name of landlord—signature*

Date: _____

Signature of Applicant: _____

Notary Public Signature: _____

Witnessed and Affirmed this day _____ of _____, _____

~~AFFIX SEAL~~

A person seeking to enroll a child may use this form as evidence of residency when a signed lease is unavailable – other documents will also be required to establish residency. Return this completed form, signed by your landlord, to the Building Principal. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

To be completed and signed by the individual enrolling the child and returned to the Principal. Please print.

_____ Child		_____ School
_____ Individual enrolling the child		_____ Home Telephone
_____ Relationship to the child		
_____ Residence street address	_____ City	_____ Zip code
_____ Landlord's name		_____ Landlord's telephone
_____ Landlord's address	_____ City	_____ Zip code
_____ Signature of the individual enrolling the student		_____ Date

To be signed by your landlord to verify that you are renting this residence.

I certify that the individuals named above are living in the residence named above for the lease term of ____/____/____ through ____/____/____.

_____ Landlord's signature	_____ Date
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WARNING: If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that district without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).