

COMMANDER'S SOLDIER AND FAMILY ASSISTANCE CHECKLIST

(AE Suppl 1 to AR 55-46)

Data Required by the Privacy Act of 1974

Authority: 10 USC 3013, Secretary of the Army; EO 9397 (SSN).

Purpose(s): To provide unit commanders a ready source of information for day-to-day operations and administrative determinations pertaining to assigned and attached personnel and to enable them to recommend appropriate resources to assist Families facing financial hardship because of separation.

Routine use(s): In addition to disclosures permitted under 5 USC 552a(b) of the Privacy Act, these records or the information they include may specifically be disclosed pursuant to 5 USC 552a(b)(3) as follows: DOD Blanket Routine Uses.

Disclosure: Voluntary. However, if you do not provide the requested information, commanders may not be able to recommend appropriate services.

1. Name (last, first, MI)	2. Social security number (last four) XXX-XX-	3. Grade
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4. Unit	5. DEROS
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Section I - Army Community Service

Date counseled

Financial Readiness: Classes on money, debt/checkbook management, savings, investing, and spending plan for recurring monthly bills.

Budget Counseling Classes: Classes on leave and earnings statement (LES), budget, and credit card statements.

Army Emergency Relief/Commander's Referral Program: Limited emergency financial assistance and food vouchers.

Employment Readiness: Job preparation workshops, job development and contact with potential employers, and job-skill development and assessment.

Debt Liquidation: Classes on debt liquidation. ACS financial counselors help members contact creditors to establish a payment plan.

Family Advocacy Program (FAP): Stress management, interpersonal communication, anger and conflict resolution, couples relationship, positive discipline for children, transitional compensation, and parenting teenagers.

Consumer/Finance Affairs: Automobiles and property issues, privacy of personal financial information, and financial planning.

Section II - Chaplain Services

Pastoral Counseling: Supported counseling for the person's belief and values system, and facilitation of spiritual growth.

Crisis Intervention: Intervention provided when a crisis threatens individual or Family functioning.

Marriage Counseling: Counseling on marital problems and disagreements.

Family Counseling: Counseling for a Family unit on Family problems and disagreements.

Section III - Medical Services

Social Work Services: Marriage and Family counseling, services for couples experiencing marriage difficulties, and help with other Family-related issues.

Mental Health Department (If commanders deem necessary): Adult and child psychiatric or psychological clinical assessment and treatment in the form of medication management, and individual and group psychotherapy.

Section IV - Legal Assistance

Family Law: Family-support guidelines, child custody, separation agreements, Family care plan, power of attorney, and wills.