



INSTRUCTIONS: Vehicle and Traffic Law Section 425 requires the reposessor of a motor vehicle or motorcycle to do the following:

- 1. Immediately following the repossession, personally appear at the police agency in the locality where the repossession occurred, and notify the police agency of the repossession;
2. Within 11 days, personally deliver or mail by first class mail to any Motor Vehicles office (not to the Title Bureau):
a. this completed notice of repossession; and
b. the license plates from the vehicle being repossessed (unless removed by registrant before the repossession). (NOTE: A fee of \$1.00 per set of plates may be required by some county offices.)
3. Within 24 hours, notify the vehicle owner of the repossession. Notify the owner in person or by registered, certified or first class mail with a certificate of mailing properly endorsed by the U.S. Postal Service (to be obtained) sent to the owner at the owner's last-known address.
4. Complete this form and bring it with the license plates, if any, to any Motor Vehicles office. The Motor Vehicles office will return the Owner Copy and Repossessor Copy to the reposessor. Once the reposessor receives the Repossessor and Owner copies, the reposessor must immediately forward the Owner Copy to the owner.

To Commissioner of Motor Vehicles:

This is to notify you that the vehicle described below has been repossessed, and that:

- the license plates from this vehicle are enclosed.
the registrant removed the plates from the vehicle BEFORE the vehicle was repossessed.

NOTE: Failure to deliver the license plates to a Motor Vehicles office within 11 days is a violation of Vehicle and Traffic Law Section 425, which is punishable by a fine of up to \$150. If you are a dealer, however, failure to deliver the license plates to a Motor Vehicles office within 11 days may result in a fine of up to \$1,000 and/or the suspension or revocation of your dealer's license.

Form with fields: Year and Make of Vehicle, Model, State Last Registered, Plate Number, Month and Year of Expiration, Vehicle Identification Number, Body Type, Color, Date of Repossession, Name and Address of Registrant, Name & Address of Lienholder Authorizing Repossession, Name and Address of Owner, Name and Address of Repossessor, Name and Address of Police Agency Notified, Signature of Representative From Lienholder or Repossessor, Locality Where Repossession Occurred, Date Police Agency Notified.

FOR DMV OFFICE USE ONLY
The Department of Motor Vehicles was notified that the vehicle described above was repossessed.
The license plates described above were not submitted with this form.
The license plates described above were received:
by mail in person on
at the Motor Vehicles office.
By



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